



明愛馬鞍山中學

Caritas Ma On Shan Secondary School

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School Mission

Our school strives to provide quality education to nurture both the wholesome personal growth and intellectual development of students through a comprehensive curriculum integrated with Values Education. We endeavor to nourish our students' positive attitude towards life and their ability to take on responsibilities in society.

School Information

Supervisor / Chairman of School Management Committee	Mr. Fok Kin Keung Dominic Savio		
Principal (with Qualifications / Experiences)	Ms. Tso Suet Lin Shirley (Bachelor of Arts) (Master of Arts)		
School Type	Aided	Student Gende	Co-ed
School Motto	Be faithful, diligent and stay simple. Love God and one another.		
Name of Sponsoring Body	Caritas - Hong Kong		
Area Occupied by the School	About 2150 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes
Incorporated Management Committee	Established	Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets	64%

Teaching Staff Information (Including School Head) in the 2024/2025 School Year

Number of Teaching Posts in the Approved Establishment	45	
Total Number of Teachers in the School	49	
Qualifications and Professional Training (% of Teaching Staff)		
Had Received Teacher Training	90%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	51%	
Special Education Training	43%	
Years of Experience (% of Teaching Staff)		
0 - 4 Years	5 - 9 Years	>= 10 Years
16%	6%	78%

Subjects Offered in the 2024/2025 School Year

S.1 - S.3	Chinese as the Medium of Instruction	Chinese Language, Mathematics*, Putonghua, Integrated Science*, Computer Literacy, Design and Technology, Music, Visual Arts, Technology and Living*, Chinese History, History (S.1), Geography (S.1), Citizenship, Economics and Society (S.1), Integrated Humanities (S.2, S.3), Ethics / Religious Education, Physical Education
	English as the Medium of Instruction	English Language, English Oral, Language Arts
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Maker Programme (Junior form school-based curriculum)
S.4 - S.6	Chinese as the Medium of Instruction	Chinese, Mathematics, Citizenship and Social Development, Information and Communication Technology, Ethics / Religious Education, Ethics and Religious Studies (DSE)(S.5, S.6), Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Visual Arts, Music (S.4), Chemistry, Biology, Technology and Living, Chinese History, Economics, Mathematics (Extended Part (M2)), Physical Education, Reading Across the Curriculum (S.4, S.5), Health Management and Social Care (S.4), Health Care Practice (Applied Learning Subject) (S.4)
	English as the medium of instruction	English Language, English Oral
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

* Subjects with extended learning activities (ELA) in English

Subjects to be Offered in the 2025/2026 School Year

S.1 – S.3	Chinese as the Medium of Instruction	Chinese Language, Mathematics*, Putonghua, Integrated Science*, Computer Literacy, Design and Technology, Music, Visual Arts, Technology and Living*, Chinese History, History (S.1, S.2), Geography (S.1, S.2), Citizenship, Economics and Society (S.1, S.2), Integrated Humanities (S.3), Ethics / Religious Education, Physical Education
	English as the Medium of Instruction	English Language, English Oral, Language Arts
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Maker Programme (Junior form school-based curriculum)
S.4 – S.6	Chinese as the Medium of Instruction	Chinese, Mathematics, Citizenship and Social Development, Information and Communication Technology, Ethics / Religious Education, Ethics and Religious Studies (DSE) (S.6), Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Visual Arts, Music (S.4), Chemistry, Biology, Technology and living, Chinese History, Economics, Mathematics (Extended Part (M2)), Physical Education, Reading Across the Curriculum (S.4, S.5), Health Management and Social Care (S.4, S.5), Health Care Practice (Applied Learning Subject) (S.4, S.5)
	English as the Medium of Instruction	English Language, English Oral
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	-

Class Structure & Chargeable Fees (2024/2025)

* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard Items	Non-standard facilities special Fee: \$450					
Other Charges / Fees	-					

Remarks

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S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2025). The criteria and weightings for direct admission of Secondary 1 students: (1) EDB Rank Order List (10%), (2) internal academic results of students in primary schools (20%), (3) conduct (30%), (4) students' performance at an interview (20%), (5) family support (10%), (6) interests/awards (10%).</p>
<p>Orientation Activities and Healthy Life</p> <p>To help newly enrolled Secondary One students become familiar with the school's learning environment, orientation activities are held annually in July and August. Additionally, the Boarding Section organizes activities specifically designed to assist new boarders in adjusting to their new surroundings.</p> <p>The implementation of a "Healthy School Campus Policy" has been prioritized to enhance students' understanding of the importance of maintaining a healthy lifestyle. This objective is accomplished through informative seminars that provide students with valuable insights on healthy living. Furthermore, workshops and seminars are regularly organized for parents to foster collaboration and mutual support. To ensure the effective management of the Tuck Shop, a dedicated Tuck Shop Management Committee has been established, and regular meetings are conducted with parents to monitor and coordinate the shop's operations.</p> <p>Commencing with the 2023-2024 cohort, the school will introduce a new healthcare education program. This program aims to deliver a comprehensive healthcare education curriculum by emphasizing specialized skills training for students.</p>

School Characteristics**School Management****School's Major Concerns:**

Our school aims to develop each student's potential and foster a shared passion for learning, creating a strong sense of community. We follow the principles of truth, virtue, and family, which shape our educational approach.

Additionally, we treasure the Health Literacy and the value of life. Love, righteousness, and life are the guiding principles that drive our commitment to instilling these values in our students.

At Caritas, our main focus is on nurturing students' potential, sparking a genuine desire for knowledge, allowing their unique talents to shine, promoting a deeper understanding of Catholicism, and instilling the ethos of Caritas within them.

School Management Organisation:

The school implements school-based management and has various functional groups. These functional groups, including the School Improvement Team, Academic Affairs, Discipline, Guidance, Professional Staff Development, School Promotion, Student Support, Information Technology, Student Activities, Safety Management, Library, General Affairs, Religious Education, Moral and Civic Education, Life Planning, as well as the National Security Team are responsible for the daily operation of the school.

Incorporated Management Committee / School Management Committee / Management Committee:

The school's Incorporated Management Committee was established on 1st August 2014.

School Green Policy:

The school emphasises environmental protection by encouraging students to actively get involved in environmental stewardship. Students have been accorded roles as "environmental ambassadors" to raise other students' environmental awareness.

Learning and Teaching Plan**Whole-school Language Policy:**

Cantonese is used as the medium of instruction for most of the subjects except for English Language, English Oral, and Language Arts lessons. One NET have been recruited to create more authentic opportunities for students to use English for communication purposes. Besides Cantonese and English, students are also required to learn Putonghua. In order to enhance the language proficiency of students, various measures have been introduced; for example, organizing various dynamic English activities, promoting a Morning Reading Session, e-Reading Schemes and English enhancement courses. The school also promotes a teacher-student reading programme – Pages of Wisdom: Teacher Recommendations Initiative. These measures are aimed at helping students to become trilingual.

Learning and Teaching Strategies:

The School offers a variety of practical courses for students, aiming at boosting their creativity. We strive to foster qualities and talent to prepare them for success in the 21st century. All aspects, ranging from curriculum design to student development programmes, are implemented based on this principle. The newly established Maker Programme is also considered our best response to this trend.

In order to optimize the benefits of a small class context so as to enhance the effectiveness of learning and teaching, our English, Chinese and Math teaching groups are arranged based on students' abilities. The school also hires Teaching Assistants to provide classroom support during lessons and tutorials after school. Besides academics, the Boarding Section aims to enhance students' self-management, social maturity and self-discipline while fostering their whole-person development.

School-based Curriculum:

1. Electives: 2X and 3X. More than 95% of the senior form students are given their first choice in selecting electives. We aim at providing students with a suitable combination of electives and enabling them to develop their full potential and to maximize their chances of admission to university.
2. Curriculum highlights: Secondary Four and Secondary Five students can also enroll for applied learning courses.

Major Renewed Emphases in the School Curriculum:

Learning to Learn 2.0+

1. Strengthening Values Education (including Moral and Civic Education, and Basic Law Education)
2. Reinforcing the learning of Chinese history and Chinese culture
3. Extending 'Reading to Learn' to 'Language Across the Curriculum'
4. Promoting STEAM education and ITE
5. Fostering an entrepreneurial spirit
6. Diversifying life-wide learning experiences

Life Planning Education:

To help students plan for their future studies and careers, we will assist students in identifying their personal interests, strengths and aspirations through a variety of activities such as talks, workshops and visits. When students reach the senior grades, they are expected to maintain a fair balance between studies and life, get well prepared for their university application and take charge of their future.

Student Support**Whole School Approach to Catering for Learner Diversity:**

With the aim of exploring students' potential, our school has joined the Invitational Educational Programme, the aims of which are to provide appropriate support to improve students' learning, communication and emotional management skills. To enhance teaching and learning effectiveness in the classroom, school-based materials are developed and the school curriculum is adapted in order to suit the ability of students. These measures will maximise the development of our students' potential.

Whole School Approach to Integrated Education:

Committed to the establishment of an inclusive culture, our school adopts a whole-school approach to give support to students with special education needs. Through the deployment of various resources, we can enhance these students' learning effectiveness and also help them integrate into school life.

Our Student Support Team, led by the SENCO (Special Educational Needs Coordinator), comprises the teaching assistants, core subjects teachers, SEN Support Teacher and school social workers. The team plans, implements and reviews the work related to the support of students with SEN.

Our school makes use of the learning support grant to deploy the allotted additional resources to provide appropriate support, including employing additional teaching assistants and hiring outside professional services such as speech therapy, reading and writing skill training, social skills training, and after-school tutorial.

Additionally, to further support students with SEN, the EDB provides our school with the School-based Educational Psychology Service to develop effective mechanisms to meet the diverse educational needs. The educational psychologist has regular meetings with the Student Support Team and parents. A systematic data bank on individual students is set up, and with the professional advice of the educational psychologist, we plan and review the school-based support services together with parents. Along with that, our school releases teachers to take training courses on catering for diverse learning needs organized by the EDB. Also, there will be various activities funded by the Grant for Supporting Non-Chinese Speaking Students with SEN students, and they are aimed at creating a more harmonious and supportive environment for students with different learning needs.

Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.

Measures to Provide Adaptation for Learning and Assessment:

Arrangements of special assessments are made for students with specific learning disabilities. The curriculum is flexibly adapted for some classes in order to cater to learner diversity. Further, extra in-class and after-school support by teaching assistants will be arranged where necessary.

Home-School Co-operation and School Ethos
Home-School Co-operation: The Parent-Teachers Association aims at fostering close ties between parents and teachers and reinforcing parents' sense of belonging to the school.
School Ethos: Our school takes pride in a genuine and pure ethos that has garnered a stellar reputation in the neighborhood. Throughout the years, our well-disciplined students have earned a commendable standing. We have fostered a positive and caring culture, where teachers and students mutually encourage and support one another. This is exemplified by our remarkable achievement of receiving the Caring School Award Scheme for an impressive 15 consecutive years. Our commitment to excellence is further demonstrated by the accolades we have received recently, including the Hong Kong Awards for Environment Excellence (Silver). To provide robust counseling support to our students, our dedicated Counseling Team and social workers collaborate closely to offer professional guidance and assistance. The Mentor Programme serves as an effective approach to reinforce peer counseling and support. Moreover, we are deeply committed to promoting National Education, aiming to enhance students' understanding of our nation's development while fostering a strong sense of identity and belonging to our country.
Future Development
School Development Plan: The three-year development plan (2023-2026) aims to: 1. inspire self-potential, embody the spirit of being eager to learn as a family (Truth, Virtue, Family). 2. Treasure the Health Literacy and emphasize the value of life (Love, Righteousness, Life).
Teacher Professional Training and Development: Professional training workshops and seminars are organized every year to enhance the professional competence of our teachers. Teachers have received professional training in different areas including basics in Information Technology competency (100%), discipline (14%), guidance and counselling (14%), career counselling (12%), first aid (8%), coaching (6%), catering for learner diversity (47%), using an automated external defibrillator (6%).
Life-wide Learning (Including Five Essential Learning Experiences to be Provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)
We put a great emphasis on the development of multi-intelligence. Students are offered OLE opportunities through interest groups and extra activities. Each form focuses on one of the five areas of OLE, namely Values Education, Community Services, Career-related Experiences, Aesthetic Development and Physical Development. In response to the latest senior secondary curriculum, our school has released lesson time to create space for students to broaden their horizons by participating in Other Learning Experiences.
School Facilities
Number of Classroom(s): 18
School Facilities: Our school is fully air-conditioned. We provide boarding services for 98 students (86 subsidized and 12 non-subsidized places). Other facilities for serving different educational purposes include the Healthcare Hub, the Bus of Treasures Life Experience Centre, Maker Room, Gym Room, English Wonderland, Technology & Living Room, Design & Technology Room, Science Laboratory, Computer Rooms, Prayer Room, basketball and volleyball courts, assembly hall and library.
Facility(ies) for Supporting Students with Special Educational Needs: Ramp, Accessible lift and Accessible toilet.
Others
Schoolwide Awards: 2023 Jockey Club BEAM Plus in Schools Project – Green Building School Award 2023 “Caring School Award” (15 consecutive years) and Most Promising Award 2023 “Heart to Heart School” Project – Heart to Heart School 2023 2023 Hong Kong Volunteer Award - Jockey Club Volunteer Together 2023 2023 Sustainable Development School Award Programme - Community Project Award 2023 Hong Kong Awards for Environmental Excellence (Silver Prize) and Hong Kong Green Organisation Certification 2023 Wise NET School Recognition Scheme 2023 – Commendation Award 2023 Hong Kong Outstanding OSH Employees Award 2023 – Bronze Award 2023 Racially Friendly Recognition Scheme – Honour Roll 2023 Outstanding Teacher Award 2023 2023 National Security Awareness Children's Song Lyric Contest 2023 - Champion 2023 Quality Library Award and Teacher-Librarian Award 2023 Selection of the Ten Major Policies of the Special Administrative Region Government 2023 – Frist Prize 2024 Hong Kong Outstanding OSH Employees Award 2024 – Merit Award (Management) 2024 The Harvard Book Prize 2024
Open and Interschools Competition Awards: Hong Kong Schools Open Competition cum the 6th Professional Elite Cup (Academic Talent Competition) - Champion Hong Kong Schools Mathematical Challenge 2024 – Champion The 60th Hong Kong Schools Dance Festival - Honors Award Hong Kong Youth Kings Park Kinball Inter-school Championship 2023-24 – Champion (Boys) and Second-runner up (Girls) “Syu Sing” Literary Performance Award 2022/23 (Junior Prose Category) - Book Voice Literary Award FISO (2024) Future Intelligence Students Olympiad – Diamond Award Project WeCan : Young Innovators Bazaar 2024 – The Best Product (Practicality) Antibacterial Bookmark Design Competition 2024 - Champion Hong Kong School Drama Festival - Award for Outstanding Script Hong Kong Student Service Leaders Award 2023-2024 Greater Bay Area Outstanding Students Award 2024 – Merit Award (Junior and Senior) The 21st Hong Kong Outstanding Students Award (Shatin District) – Merit Award
Scholarships: The Rev. Joseph Carra Memorial Education Grant Law' s Charitable Foundation and the Education Bureau in “Applied Learning Scholarship” Sir Edward Youde Memorial Prizes for Senior Secondary School Students Youth Arch Student Improvement Award
Study Tours in recent three years: 2024 Youth Departure Guangzhou "Fujian Province Historical and Cultural Exchange and Study Tour" 2024 Guizhou Historical Culture and Innovation Field Trip 2024 Malaysia, Singapore English Cultural Exchange Tour 2024 Greater Bay Area Sister School Academic and Cultural Exchange Tour 2024 "Youth Departure Inner Mongolia - Ethnic Minority Ecological Expedition" 2024 "Sha Tin Youth Sichuan Sports Ecological Learning Tour" 2024 Seoul International Dance Competition and Cultural Exchange Tour
Direct Public Transportation to School
Bus: 87K, 87S, 87D, 85M, 89S, 89D, 40X, 86K, 680; Minibus: 803, 808.