

# Tai Po Sam Yuk Secondary School

Dr. Yu Cheong Ning Lawrence (Ed.D)

Seventh-Day Adventist Sch. Org. Ltd.

2 Tai Po Tau Drive Tai Po

26653459

enquiry@tpsy.edu.hk

**4** 26642717

http://www.tpsy.edu.hk

# **School Mission**

School Information

School Management

Committee Principal (with

Qualifications / Experiences) School Type

School Motto

Body

School Parent-Teacher

Association

Incorporated

Name of Sponsoring

Area Occupied by the

Management Committee

4Rs Mental Health Charter

Supervisor / Chairman of Pr. Cham Chi Fan

Tai Po Sam Yuk Secondary School strives to provide a Christian holistic education to our students that will assure them of a balanced spiritual, intellectual and physical development. The school's principles of discipline and guidance enable them to grow healthily towards their full potential, live a fruitful life and to benefit society.

# **Teaching Staff Information (Including** School Head) in the 2024/2025 School Year

stallastual and physical dayslanmant. The school's	School fload, in the 202 if 2025 School feat				
ntellectual and physical development. The school's m to grow healthily towards their full potential, to	Number of Teaching Posts in the			-	
	Approved Establishment			60	
		Total Number of Teachers in the School			
	Qualifications and Professional Training (% of Teaching Staff)				
	Had Received Teacher Training			73%	
	Bachelor Degree		100%		
7.12	Master / Doctorat	е	43%		
wrence (Ed.D)	Special Education Training			47%	
	Years of Experience (% of Teaching Staff)				
Student Gende Co-ed	0 - 4 Years 5 - 9 Years		>= 10	>= 10 Years	
	43%	5%	52%		
Sch. Org. Ltd.	Year of Commencement of Operation		1956		
Religion	Protestantism / Christianity				
Past Students' Association / School Alumni Association	Yes	Student Union / Association	Yes		
Percentage of School Supervisor and Managers / Cha Management Committee (SMC) of Government Scho	Not Applicable				

Action School

Yes

DSS

Strive for Perfection

About 6000 Sq. M

Not Applicable

Yes

Subjects	s Offered in the $2024$	I/2025 School Year
S.1 - S.3		Chinese Language, Life and Society / Citizenship, Economics and Society, Chinese History, Religious Studies (Christianity), and Putonghua
	English as the Medium of Instruction	English Language, Mathematics, Integrated Science, Geography, Computer & Information Technology, Visual Arts, Music, Design & Technology, Home Economics, and Physical Education
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	-
S.4 - S.6	Chinese as the Medium of Instruction	Chinese Language, Citizenship and Social Development, Chinese History, Geography, Religious Studies (Christianity), Health Management and Social Care, Tourism and Hospitality Studies, Visual Arts, Biology, and Physical Education
	English as the medium of instruction	English Language, Mathematics, Chemistry, Physics, Biology, Economics, Business/Accounting & Financial Studies, Information & Communication Technology, Geography, Visual Arts, Mathematics Extended Part Module I, and Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	Japanese Language

Whole School Health Programme

#### Subjects to be Offered in the 2025/2026 School Year

Jubjece	s to be offered in the	e 2023/2020 3C1001 Teal
S.1 – S.3	Chinese as the Medium of Instruction	Chinese Language, Life and Society /Citizenship, Economics and Society, Chinese History, Religious Studies (Christianity), and Putonghua
	English as the Medium of Instruction	English Language, Mathematics, Integrated Science, Geography, Computer & Information Technology, Visual Arts, Music, Design & Technology, Home Economics, and Physical Education
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	-
S.4 – S.6	Chinese as the Medium of Instruction	Chinese Language, Citizenship and Social Development, Chinese History, Geography, Religious Studies (Christianity), Health Management and Social Care, Tourism and Hospitality Studies, Visual Arts, Biology, and Physical Education
	English as the Medium of Instruction	English Language, Mathematics, Chemistry, Physics, Biology, Economics, Business/Accounting & Financial Studies, Information & Communication Technology, Geography, Visual Arts, Mathematics Extended Part Module I, and Physical Education
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Japanese Language

# Class Structure & Chargeable Fees (2024/2025)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	\$10,800	\$10,800	\$10,800	\$10,800	\$10,800	\$9,120
Tong Fai	-	-	-	-	-	=
Parent-Teacher Association Fee	\$60					
Student Union / Association Fee	\$20					
Approved Charges for	-					
Non-standard Items						
Other Charges / Fees	-					

# Remarks

# S.1 Admission, Orientation Activities & Healthy School Life

# Secondary One Admission

Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2025).

S.1 Admission Criteria: Admission is based 20% on the "Rank Order List"; 20% on conduct for the past two years; 20% on extra-curricular activities, services and awards; 20% for interview (Chinese and English language proficiency), 20% for Interview (Manners, communication skills and problem solving ability). Academic Performance over the past two years is for reference purposes.

# Orientation Activities and Healthy Life

Apart from S.1 freshman training program, we have S.1 Parents' Meeting and English courses conducted by English teachers and missionaries from overseas. From a young age, a correct view of healthy lifestyle and appropriate dietary habits should be inculcated. All junior form students (S.1-S.3) are required to stay at school for lunch. In collaboration with the Parent-Teacher Association, lunch boxes are selected strictly under regulations of the Department of Health and following Biblical guidelines. Junior form students taking the compulsory subject of Home Economics will learn the principles of healthy eating. Our school organizes a training camp for S.1 students to build up their team spirit.

# Tai Po Sam Yuk Secondary School

#### **School Characteristics**

#### School Management

# School's Major Concerns:

To enhance students' awareness of national security.

#### School Management Organisation:

The school has a school-based management and accountability structure. The School Management Committee is comprised of representatives from parents, teachers, alumni and professionals. Apart from setting the direction for development and allocating resources to facilitate improvement, the committee also supervises the financial management and administration of teaching and learning in the school. Administrative meetings, staff meetings and Parent-Teacher Association meetings are held regularly to provide sufficient communication channels among stakeholders. As a result, all teachers are involved in the planning and implementation of school policies.

#### Incorporated Management Committee / School Management Committee:

The School Board consists of 17 members, including 10 members from the sponsoring body, 1 parent, 1 alumnus, 1 teacher, 2 community members, 1 professional, and the Principal.

# School Green Policy:

Our school educates students to love the earth and put our resources into good use following Christian values. We encourage everyone to lead a simple life and raise students' awareness of environmental protection and conservation issues. Our Environmental Protection Ambassadors have led the school in organizing different activities, for example, organic farming. Other activities include setting up classroom recycle bins for used paper and plastic bottles. The school has also established a policy requiring students to use reusable cutlery during lunch.

#### Learning and Teaching Plan

### Whole-school Language Policy:

We use English as the main medium of instruction and create a progressive English learning environment with a curriculum designed to match the proficiency level of each class. The school implements the "Quality Reading Program" to widen and enhance students' interest in reading and their ability to appreciate written works.

#### Learning and Teaching Strategies:

Our school attaches great importance to English learning. Many native English-speaking teachers are hired to help create an authentic language environment for students. S.1 and S.2 students must join Chinese/English/Mathematics enrichment classes, free of charge. Every year, we conduct several overseas study tours and make tour scholarships available to students. To foster positive thinking, Invitational Education has been continuously implemented. As our school aims to foster interactive learning, we apply Brain-Based Learning and e-Learning methods in our classrooms in order to cater to different learning styles among students. Students are able to become proactive learners through group activities, discussions, the use of continuous assessment and other collaborative learning methods. In response to students' needs, the whole-person curriculum is designed specifically to work in line with normal lessons and extra-curricular activities (over thirty). This is regarded as an extension of classroom teaching so that a diversity of learning experiences can be gained.

#### School-based Curriculum:

- 1. Electives: 3X. Students may choose a combination of subjects according to their interest and aptitude.
- 2. Curriculum highlights: Chinese History is a compulsory subject for junior forms. There are 13 electives available for senior forms. In response to social changes and students' needs, the school strives to develop high-quality school-based curricula. Subject teachers hold a level meeting once a week to share teaching inspiration and difficulties, to systematically explore different topics, and to design topic-related teaching materials.

# Major Renewed Emphases in the School Curriculum:

Through collaborative efforts of other learning experiences, 3Rs Approach, extra-curricular activities and spiritual activities, students are nurtured in building up their moral and civic education development. Each form has a cross-subject curriculum linking generic skills and thinking skills. Reading curriculum in junior forms aim to equip students with self-learning skills, providing them with an opportunity to experience the joy of reading and self-learning. The course will encourage a positive reading habit among students and will help students apply self-learning skills and information technology knowledge in their self-directed reading. Also, cross-curricular teaching will help to improve students' self learning skills and foster a culture of critical thinking to equip students with the knowledge to face society's ever changing needs. To make e-learning part of students' lives, Schoology has been adopted to maximize the effectiveness of teaching and learning. Our school has been regularly organizing different activities, such as teacher-student ball games and 'We Can Run'. Psychology experts from different sectors are invited as speakers to the school's assemblies. Also, our school clubs hold a variety of programmes both for teachers and students during school holidays.

#### Life Planning Education:

Our life-planning programme aims to help students understand God's will for them, as they plan their careers and further education paths. The school offers diversified sources of information so that students may make a wise choice in the future. In every level, we set different goals of development. In the lower forms, the aim is for students to understand their 'self' and interests, reviewing their academic performance so as to help them choose the subjects suitable for them in S.4. In the upper forms, the aim is to help students understand their learning interests and styles in order to make an action plan for their future.

#### Student Support

#### Whole School Approach to Catering for Learner Diversity:

- 1. Targeted pedagogical skills; enhancement and enrichment schemes.
- 2. Co-Curricular Activities to enhance students' interest in relevant subjects.
- 3. Various scholarships set up for students with high performance, such as study tour scholarships, best improvement awards, etc. Please check the school website for details.
- 4. After-school remedial classes are offered to cater for learning diversity.

# Whole School Approach to Integrated Education:

The school's Student Support Team is made up of our school's Vice Principal, Special Educational Needs Coordinator (SENCO), Head of Counseling Team, and the Social Worker. They are to propose, organize and implement the idea of integrated education in school. Related policies include a series of assessments, support services, designated social skills training, small group learning and special examination arrangements led by educational psychologists, clinical psychologists, occupational therapists and speech therapists. To take care of students' learning needs, meetings between teachers and parents are also held on a regular basis.

# Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising activities to create an inclusive learning environment in the school. Apart from Chinese lessons, some of the subjects using Chinese as teaching medium also have special arrangements for these students.

#### Measures to Provide Adaptation for Learning and Assessment:

Continuous assessment is adopted as an on-going, diagnostic, classroom-based process to measure students' performance. Apart from the two examinations, we have a uniform test to enhance students' learning motivation, etc. Moreover, examination arrangements are made for students with special needs, meeting the assessed need level. The school's repeating and promotion policy enables students to better prepare for public exams.

#### Fee Remission

Our school offers full school fee remission or 1/2 school fee remission. Needy students, including those from families receiving the Comprehensive Social Security Assistance (CSSA) and students receiving financial assistance provided by the Student Finance Office of the Working Family and Student Financial Assistance Agency (WFSFAA), could apply for fee remission.

- Newly admitted students could apply for the school fee remission before 1 week(s) of commencement of the new school year. Application results will be announced within 4 week(s) after submission of applications. The deadline will be at the end of May.
- Please visit the web-link in our school's website for details of school fee remission scheme, including the family income limits.

# Home-School Co-operation and School Ethos

#### Home-School Co-operation:

The Parent Teacher Association (PTA) has been operating for many years. Parents and teachers work together closely and enthusiastically to organize different activities both inside and outside school. Respect and co-operation are the important elements in this association. We nurture a collaborative and mutual environment which allows a better parental understanding of the school while helping their children enhance their sense of belonging to our school.

#### School Ethos:

Our school takes a simple and transparent approach to all things, with warm relationship between teachers and students, learning together to "honor God and love others" and growing in the grace of the Lord.

#### **Future Development**

#### School Development Plan:

- 1. Uplift moral education and uphold our Bible-based school principles.
- 2. Further boost the average score of HKDSE results.
- 3. Ensure every student has a chance to receive higher education.

#### **Teacher Professional Training and Development:**

The school has set up a fund to subsidize teachers who have served for five years or more and decide to work on a master's degree or above. A teacher or administrator will respectively receive \$100,000 or \$120,000 each in tuition subsidy. In addition, each teacher will receive \$3,000 per year to take short-term courses to improve the quality of teaching. To enhance e-learning and teaching, teachers can choose to purchase a tablet computer with this subsidy. The school has three Teacher Development days in a year when there are various forms of teaching exchanges, group sharing and peer encouragement. In addition, teachers frequently attend seminars and workshops to keep up with the latest information and developments in education.

# Life-wide Learning (Including Five Essential Learning Experiences to be Provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)

To facilitate every student's physical and mental development, the school has implemented the 'Shining Star Programme' to work along with Other Learning Experience (OLE) and the 'NEWSTART' programme. Students' achievements and awards are saved as a comprehensive 'Students' Learning Portfolio' using different means, such as Rainbow Award Scheme, OLE Portfolio and iPortfolio in eClass. Apart from improving students' academic performance, the school also takes care of their needs in every aspect by organizing a variety of activities that help realize their potential. Our school has a Chinese Orchestra, a Marching Band, a School Choir, a Swimming Team and different sports teams. S.1 students must join an Aesthetic Education Programme (musical instrument or fitness). We also have various academic clubs, such as the Chinese Art and Culture Club as well as various sports clubs. By participating in these types of activities, students can develop their leadership skills, interpersonal communication skills and problem solving skills.

#### School Facilities

Number of Classroom(s): 30

#### School Facilities:

The school broadband has been upgraded to 1000GHz which greatly benefits e-Learning in the campus. All classrooms have been equipped with 86-inch interactive touch screen displays. The library now has a collection over 35,000 Chinese and English printed books, 2,800 e-book titles and 2,600 audio-visual materials. The library system offers 24-hour book searching and renewal services. All classrooms are equipped with split type air-conditioners, landline and wireless Internet access and visualizers. Facilities in the school include a Fitness Room, a spacious Hall, a Multi-Media Learning Centre, a Design and Technology Room, a Campus TV station, 4 Science laboratories, 2 Computer rooms, a Music room, a Home Economics room, a Visual Arts room, a Youth Centre, a Multi-purpose room, and an elevator.

#### Facility(ies) for Supporting Students with Special Educational Needs:

Ramp, Accessible lift and Accessible toilet.

#### Others

\_ ...

### **Direct Public Transportation to School**

MTR: Tai Wo Station

Bus routes: 63R \ 64K \ 64K \ 64K \ 64K \ 65K \ 71K \ 72 \ 72K \ 73 \ 73A \ 73B \ 74A \ 74C \ 74D \ 96 \ 264R \ 271P \ 271R \ 271S \ 272E \ 272R \ 307P \ R307 \ E41 \ N73 \ N42A \ R41 \ R94 \ W3 \ X47 \ 79(Citybus)

Mini-bus routes: 21A, 21K, 25A, 25B, 25K, 502