### 樂善堂顧超文中學



### Lok Sin Tong Ku Chiu Man Secondary School

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#### **School Mission Teaching Staff Information (Including** It is our mission to provide students with quality education, aimed at tapping their potential through School Head) in the 2024/2025 School Year persistence in learning and enrichment of experiences, whereby they can develop a positive outlook Number of Teaching Posts in the with the readiness to serve and contribute to society. 55 Approved Establishment Total Number of Teachers in the School 59 Qualifications and Professional Training (% of Teaching Staff) School Information Had Received Teacher Training 95% Supervisor / Chairman of Mr. Lee Shing Kan Bachelor Degree 100% School Management Committee Master / Doctorate Degree or above 44% Principal (with Ms. TANG Fung Chu (BSc · PGDE · M.Phil) Special Education Training 51% Qualifications / Experiences) Years of Experience (% of Teaching Staff) School Type Aided Student Gende Co-ed 0 - 4 Years 5 - 9 Years >= 10 Years School Motto Amor, Benignitas, Diligentia and Fides 25% 15% 60% Name of Sponsoring The Lok Sin Tong Benevolent Society, Kowloon Year of 1978 Commencement of Operation Body Area Occupied by the About 4650 Sq. M Religion Not Applicable School Parent-Teacher Past Students' Association / Yes Student Union Yes Yes Association School Alumni Association / Association Percentage of School Supervisor and Managers / Chairperson and Members of School Incorporated Established Management Committee Management Committee (SMC) of Government Schools Fulfilling the Training Targets 4Rs Mental Health Charter Whole School Health Programme Yes Pledged School

Subject	Subjects Offered in the 2024/2025 School Year								
S.1 - S.3	Chinese as the Medium of Instruction	Chinese Language; Putonghua; Citizenship, Economics and Society* (S.1); Science* (S.1-S.2); Life & Society* (S.2); Chinese History*; Geography*; History*; Biology* (S.3); Chemistry* (S.3); Physics* (S.3); Business Fundamental* (S.3); Visual Arts*; Design & Technology*; Home Economics*; Music*; Physical Education*; Civic Education*							
	English as the Medium of Instruction	English Language							
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Mathematics*, Computer Literacy*							
S.4 - S.6	Chinese as the Medium of Instruction	Chinese Language; Citizenship and Social Development; Chinese History; Economics; Geography; History; Biology; Chemistry; Business, Accounting and Financial Studies; Visual Arts; Tourism and Hospitality Studies (S.4)							
	English as the medium of instruction	English Language							
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics; Physics; Information and Communication Technology							

### Subjects to be Offered in the 2025/2026 School Year

	Subjects to be offered in the 2020/2020 School Fedi									
S.1 – S.3	Chinese as the Medium of Instruction	Chinese Language; Putonghua; Science* (S.1-S.2); Citizenship, Economics and Society* (S.1-S.2); Chinese History*; Geography *; History*; Biology* (S.3); Chemistry* (S.3); Physics* (S.3); Business Fundamental* (S.3); Visual Arts*; Design & Technology*; Home Economics*; Music*; Physical Education*; Civic Education*								
	English as the Medium of Instruction	English Language, Mathematics(S1)								
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Mathematics*(S.2-S.3); Computer Literacy*								
S.4 – S.6	Chinese as the Medium of Instruction	Chinese Language; Citizenship and Social Development; Chinese History; Economics; Geography; History; Biology; Chemistry; Business, Accounting and Financial Studies; Visual Arts; Tourism and Hospitality Studies (S.4, S.5)								
	English as the Medium of Instruction	English Language								
	Adopt a Different Medium of Instruction by Class or by Group / School-based Curriculum	Mathematics; Physics; Information and Communication Technology								

### Class Structure & Chargeable Fees (2024/2025)

\* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6			
No. of Classes	4	4	4	4	4	4			
School Fee	-	-	-	-	-	-			
Tong Fai	-	-	-	\$340	\$340	\$340			
Parent-Teacher Association Fee	\$20								
Student Union / Association Fee \$20									
Approved Charges for \$310 (Purchasing and repairing facilities/equipment above EDB standard)									
Non-standard Items									
Other Charges / Fees	-								

### Remarks

To know more about our school's latest news, please visit our Instagram and Facebook pages:

IG: https://www.instagram.com/lstkcmss/

Facebook pages: https://www.facebook.com/LSTKCMSS

### S.1 Admission, Orientation Activities & Healthy School Life

### Secondary One Admission

Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2025).

Rank Order List provided by the EDB (40%), Academic performances in primary school (15%), Conduct and attitude (10%), Interview (30%), Extra-curricular activities and awards (5%).

### Orientation Activities and Healthy Life

- ${\bf 1.\,S.1\,\,Parents'\,\,Orientation\,\,Days\,\,and\,\,Bridging\,\,Course\,\,for\,\,S.1\,\,students;}$
- 2. S.1 lunch at school with lunch programmes;
- 3. "Big Brother & Big Sisters" Scheme;

The Healthy School Promotion and Coordination Unit has been formed to foster a healthy school environment. It aims at building up healthy lifestyles, positive values and proactive attitudes among students and staff. It has been our prime concern to promote and maintain the physical and psychological well-being of students, to empower them with positive values and skills to face the challenges in their personal growth.

### Lok Sin Tong Ku Chiu Man Secondary School

### **School Characteristics**

### School Management

### School's Major Concerns:

- 1. Enhancing Self directed learning and improving learning efficiency.
- 2. Embracing KCM's core values, cultivating students' positive attitude and healthy lifestyle.

### School Management Organisation:

School management is based on subject departments and forms, forming a network coordinating academic studies and student affairs in a bid to facilitate whole-person development. The school acknowledges the importance of leadership skills by providing training opportunities including setting up the Student Union and the leadership training camps.

#### Incorporated Management Committee / School Management Committee:

The Incorporated Management Committee of the school was founded in 2006. Stake-holders have their representations in school management to devise policies to meet the needs and expectations of parents, teachers, students and the community.

### School Green Policy:

The school is committed to greening and enhancing the learning environment. This includes showcasing students' art and craft works, horticulture, pot-planting, mural painting and green-house activities, with the aims to beautifying the campus and increasing students' sense of belonging.
To educate students about renewable energy, solar photovoltaic (PV) is installed on the school's roof. 'Lok Sin Tong Lee Shing Put STEAM Education

Scholarship' is set up through the revenue from the Feed-in Tariff (FiT) Scheme, which aims to award outstanding students in STEAM.

### Learning and Teaching Plan

### Whole-school Language Policy:

The medium of instruction in the junior streams is Chinese for all subjects except English Language. The policy will promote classroom interaction and high-order thinking. Measures to help students become biliterate and trilingual include the recruitment of expatriate teachers, organization of activities for a language-rich environment, implementation of the Extensive Reading Scheme as well as the provision of supplementary and bridging courses.

The Cross-curricular English Planning Team coordinates diversified 'Extended Learning Activities in English' to enhance students' English abilities in various aspects, including the implementation of cross-curricular English Enhancement Courses, Morning Reading with English newspaper, design of English reading materials, organization of English Learning Day and lunchtime English activities, provision of bridging courses in summer holiday to facilitate students' English learning in senior streams.

### Learning and Teaching Strategies:

The school aims to help students acquire knowledge and develop positive values through the implementation and adaptation of the Formal and Hidden Curriculum, in a bid to align teaching with students' diverse abilities.

The school was granted funding to develop Curriculum Integration of Integrated Humanities and Life Education, other initiatives include "Training on Skill Acquisition for Junior Secondary Students", "Time is of the Essence: Innovative Schooling – Restructure of Learning & Teaching Pattern" and "Blooming School". The school was also funded to promote "Student-centred Study Tour", "Metacognitive Teaching Strategies" and "Biotechnology Education" through History and Culture, Chemistry and Biology respectively, "My Pledge to Act - Be grateful and treasure what we have, stay positive and optimistic". Together with e-learning, the interaction between learning and teaching and the interest of pre-lesson preparation have been strengthened so as to reinforce self-directed learning and cater for learners' diversity.

The school was funded "IT Innovation Lab" under the Office of the Government Chief Information Officer (OGCIO). Through cross-curriculum collaboration among various subjects in Technology Education, Personal, Social and Humanities Education, activities have been organized to enrich learning in line with the formal curriculum. Opportunities are also given to students with various interests and abilities to participate in competitions and activities relating to "Science, Technology, Engineering and Mathematics Education". Students learn and gain experience from valuable learning activities. STEM Education received School-based Support Services from the EDB and joined CUHK Jockey Club AI for the Future Project to enhance student learning by interweaving teacher professional development, school-based curriculum development and school development.

### School-based Curriculum:

- 1. Electives: 2X and 3X. Our students are provided with school-based curriculum in Computer Literacy.
- 2. Curriculum highlights: It adopts strategies of Diversity Learning as well as utilize e-learning platforms and online learning resource banks to facilitate the development of self-directed learning. The curriculum was funded by the Enriched IT Programme of the Office of the Government Chief Information Officer. With the development of Information and Technology, students' abilities in programming as well as creative thinking are enhanced. Students are encouraged to participate in various competitions; they were given a number of awards.

### Major Renewed Emphases in the School Curriculum:

- 1) Reading: Morning Reading Session is built in. Through the theme-based Reading Across the Curriculum programme, online reading scheme and book sharing, students are encouraged to read widely.
- 2) Projects: Together with the junior form Life and Society curriculum, subject projects and overseas study tours, students' generic skills are developed and horizons broadened.
- 3) Moral and civic values: school assemblies, form teacher periods and morning assemblies are conducted to promote positive school culture and cultivate good manners, moral values and positive attitude towards life among students. Social service and Mainland study tours are arranged to raise students' concern about society, with their serving spirit and national identity enhanced.
- 4) Information Technology: Students participate in online self-directed learning platform to consolidate learning. Online exercises, interactive e-classrooms and multimedia learning platforms are provided to enhance students' extended learning and self-learning abilities.

## Life Planning Education:

The school-based life planning curriculum provides assistance to students to identify academic and career aspirations and to actualize individuals' potential. A variety of talks, exhibitions and sharing sessions are organized to help students explore education and career opportunities and keep them abreast of the latest development.

### **Student Support**

### Whole School Approach to Catering for Learner Diversity:

Classes are structured according to students' interests and abilities. Major subjects including Chinese, English and Mathematics are allotted extra resources to help implement small-class teaching. To cater for students' diversity and create a learning atmosphere, computing devices are installed to promote self-directed learning and various modes of teaching, such as flipped classroom, small-group learning and inquiry-based learning.

### Whole School Approach to Integrated Education:

Inclusive Education is carried out by a whole school approach. The Student Support Committee comprises SEN coordinator, a teaching assistant and social workers. The school also works closely with EDB and educational psychologist to conduct periodic assessments. Parents are invited to meetings to work out an individual education plan for their children, evaluate the effectiveness of such plans, and learn skills that can help and guide their children holistically.

The school uses the Learning Support Grant to pay for services such as speech therapy, social skills training, after-school support, and hiring qualified personnel specializing in support for students with SEN.

## Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.

### Measures to Provide Adaptation for Learning and Assessment:

Academic assessment is based on daily marks and examination results. There are two examinations and two test weeks held annually, once in each term. Daily marks include written tests and continuous assessments.

### Home-School Co-operation and School Ethos

### Home-School Co-operation:

The Parent-Teacher Association plays a crucial role in facilitating home-school cooperation. Activities for parents such as consultation meetings, picnics, computer courses and horticulture classes are arranged regularly to strengthen the ties between parents and school while fostering harmony in the campus. Their concerted efforts go a long way to help with students' whole-person development.

### School Ethos:

The school has an ethos of sincerity and simplicity. The school attaches much importance to moral and civic education and student guidance by providing academic mentoring and life education. With class as the basis, class teachers play an advisor's role in nurturing whole-person development, thus helping to strengthen the rapport between teachers and students.

### **Future Development**

### School Development Plan:

- 1. Teaching and Learning Enhancing Self directed learning and improving learning efficiency.
- 2. Student Growth Embracing KCM's core values, cultivating students' positive attitude and healthy lifestyle.

### Teacher Professional Training and Development:

Four to five teacher-development seminars or workshops are launched annually to address the school's major concern. Teachers are encouraged or granted subsidies to attend courses, seminars or workshops conducted by EDB or other institutes. Local or overseas exchange programmes are also organised on regular basis.

# Life-wide Learning (Including Five Essential Learning Experiences to be Provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)

The school runs more than 40 co-curricular activity groups to help students enhance their interpersonal skills and leadership potentials. The learning experiences will help them excel in further studies and future careers. Our students perform excellent in various co-curricular activities such as Rope Skipping Team, Fencing Team, Handball Team, Volleyball Team, Basketball Team.

### **School Facilities**

Number of Classroom(s): 25

#### School Facilities:

All Classrooms, special Rooms and the hall are air-conditioned. The campus includes an Aviation Training Centre, a Bio Technology Research Room, Design and Technology Room, an Information Technology Room, Student Activities Rooms, an English Centre, a Study Room, a Library and an All-weather Playground.

### Facility(ies) for Supporting Students with Special Educational Needs:

Accessible lift and Accessible toilet

### Others

### Direct Public Transportation to School

Bus: 38.34:

Mini Bus: Kwai Fong (87, 87K), Kwai Hing (89, 89B), Shek Wai Kok (94), Shek Lei (406), Tsing Yi (407).