



聖公會聖西門呂明才中學

S.K.H. St. Simon's Lui Ming Choi Secondary School

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### School Mission

Adopting student-centred approach and catering for learning diversity, the school aims to develop students' moral, intellectual, physical, social, aesthetic and spiritual growth with Christian values and Sheng Kung Hui tradition. It also hopes to foster in the students positive values and the capacity to love themselves, respect others, care for the environment and serve the community.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Kwok Chi Kay, Peter	
Principal (with qualifications / experiences)	Mr. Tong Ho Fun (B.ECON, PGDE, M.A., Chief Executive's Award for Teaching Excellence)	
School Type	Aided	Co-ed
School Motto	Labor Omnia Vincit (Work conquers everything)	
Name of Sponsoring Body	Anglican (Hong Kong) Secondary Schools Council Limited	
Area Occupied by the School	About 3000 Sq. M	Religion
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association
Incorporated Management Committee	Established	Percentage of school supervisor and managers fulfilling the training targets

### Teaching Staff Information (including School Head) in the 2023/2024 School Year

Number of Teaching Posts in the Approved Establishment	61	
Total Number of Teachers in the School	61	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	87%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	37%	
Special Education Training	45%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
22%	13%	65%

### Subjects Offered in the 2023/2024 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Mathematics*, Chinese History, Christianity Education, Integrated Science*, Life & Society*, Geography*, Technology & Living*, History, Computer Literacy, Music*, Physical Education, Visual Arts, Creativity & Media (S.1 & S.2), Business Fundamentals (S.3)*
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Mathematics, Mathematics Extended Part Module 1, Geography, Business Accounting & Financial Studies, Biology, Physics, Economics, Chinese History, Information & Communication Technology, Chemistry, Visual Arts, Technology & Living, Tourism & Hospitality, Christianity Education, Synthetic Arts (S.4 & S.5), Physical Education, Life and Career Planning (S.5), Applied Learning
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics

\* Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2024/2025 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Mathematics*, Chinese History, Christianity Education, Integrated Science*, Citizenship, Economics and Society (S.1), Life & Society* (S.2 & S.3), Geography*, Technology & Living*, History, Computer Literacy, Music*, Physical Education, Visual Arts, Creativity & Media (S.1 & S.2), Business Fundamentals (S.3)*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Mathematics, Mathematics Extended Part Module 1, Geography, Business Accounting & Financial Studies, Biology, Physics, Economics, Chinese History, Information & Communication Technology, Chemistry, Visual Arts, Technology & Living, Tourism & Hospitality, Christianity Education, Synthetic Arts (S.4 & S.5), Physical Education, Life and Career Planning (S.5), Applied Learning
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2023/2024)

\* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	Fees for Special Purposes: \$310 (S.1 - S.5); \$155 (S.6)					
Other Charges / Fees	-					

### Remarks

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## S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2024).</p> <p>Academic performance 40%; Interview performance 30%; Conduct 20%; Extra-curricular activities and services 10%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To establish a close relationship between the parents and the school, help new students understand the school and reinforce students' sense of belonging to the school whilst developing good relationships among students, our school annually holds a pre-term orientation day for both the new students and their parents, as well as carrying out Bridging Courses for the new students to get to know the school better. The school places emphasis on the all-round educational development of its students, from their intellectual, physical and social to their spiritual, moral and aesthetic development. Student applicants are required to submit official documents such as report cards and certificates of awards for perusal by the school.</p> <p>To improve students' health, the school arranges two periods of Physical Education per cycle. The school also provides school sport teams for students to join. To help students develop balanced dietary habits, S.1 students must join the Lunch at School Scheme and have lunch at school.</p>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b></p> <ol style="list-style-type: none"> <li>1. To cater for the characteristics and learning needs of students.</li> <li>2. To nurture students' positive values and promote personal development.</li> </ol>
<p><b>School Management Organisation:</b></p> <p>There are over 20 committees and teams to coordinate various matters in the running of the School. These committees monitor the curriculum, teaching and learning affairs, use of information technology, students' discipline, provision of guidance and counselling, career and life planning, student awards, extra-curricular activities, students' spiritual growth, collaboration with parents, values education and national security education.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b></p> <p>Incorporated Management Committee</p>
<p><b>School Green Policy:</b></p> <p>The School has set up the Environmental Protection Club and School Greening Team and has actively been promoting energy saving and waste classification.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b></p> <p>Chinese is the medium of instruction for S.1 to S.6. To improve the students' proficiency in English, while upholding mother-tongue teaching and enhancing proficiency in Chinese and English, our plan is to increase the total lesson time for conducting extended learning activities in English in S.1 to S.3. The non-language subjects such as Mathematics, Integrated Science, Life &amp; Society, Geography, Technology &amp; Living, Business Fundamentals and Music are taught mainly in the medium of Chinese, while certain topics and concept words are taught in English. Also, English is used for revision on topics previously covered in Chinese and for the teaching of Mathematics in the elite classes in S.1 to S.6. Exam and test papers will partly be set in English for assessments.</p>
<p><b>Learning and Teaching Strategies:</b></p> <p>Students are trained to enhance their analytical thinking, self-learning abilities and generic skills. To cope with the development of e-learning, the "Bring-Your-Own-Device"(BYOD) scheme is implemented in S.1 and S.4. All classrooms are equipped with a computer, an interactive whiteboard, a visualizer and a projector. The school has two advanced Learning Centres, an English Centre and a self-learning centre. Moreover, our school has set up an "Outdoor Learning Centre" in Ha Pak Nai in order to enhance the learning experiences of students. Our curriculum structure keeps pace with the students' abilities and the needs in society. A talents enhancement programme is set up in senior forms. It aims to boost students' performance by providing them learning strategies, advice on their studies, English enhancement courses, school preparation guidance and psychological quality counseling.</p>
<p><b>School-based curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: 2X. Elective Subjects: Bio, Phy, BAFS, THS, C.H., Chem, Econ, Geog, V.A., T&amp;L, ICT.</li> <li>2. Curriculum highlights: Our S.1 to S.3 English and Chinese curriculum is tailor-made to cater for the needs of our students. Diversity Learning Grant is provided by EDB to run Enhancement Programmes for elite students in senior forms outside school hours. Intensive Remedial Programmes are implemented for junior form students to cater learner diversity.</li> <li>3. For junior forms, we offer diverse academic subjects, such as Life &amp; Society, Creativity &amp; Media, Computer Literacy, Business Fundamentals, Technology and Living as well as an informal curriculum, such as reading across the curriculum programmes, growth programmes, cultural activities and STEAM activities. Chinese and English Morning Reading Sessions are held for the whole school. Student Ambassadors are appointed to promote reading. Chinese and English Reading Awards are given to outstanding readers. Opportunities are also provided for students to share their reading. Talks by writers, book exhibitions and Book Borrowing Competition are organized. Participation in reading competitions organized by outside organizations is highly encouraged.</li> <li>4. S.1 and S.4 Service Learning Programmes serve to develop students' sense of empathy and commitment to continually grow as a servant leader.</li> </ol>
<p><b>Major Renewed Emphases in the School Curriculum:</b></p> <p>Reading across the curriculum: Implementation of Chinese and English Morning Reading Program, extensive reading scheme organized by various subjects, reading passports, student ambassadors to promote reading and talks by writers.</p> <p>Information technology for interactive learning and self-directed learning: Installation of computers, projectors, interactive whiteboards, visualizers and Wi-Fi in all classrooms, broadband and WiFi access to the Internet. Tablets for learning are available when needed. The Computer Room is open to students after school. The BYOD Policy is implemented in some Form Levels.</p> <p>Project learning: Project learning activities are to be conducted in all Key Learning Areas.</p> <p>Moral and Civic Education: school-based moral education lessons, form time, guidance week, gospel week and student civic ambassador program.</p>
<p><b>Life Planning Education:</b></p> <p>To help students better understand themselves and set individualized career goals, our school implements school-based life planning education in all forms to meet the developmental needs of our students at different stages of life. For instance, Life and Career Planning lessons are designed for S.5 students to help students pursue their own interests and career goals.</p> <p>This year, apart from providing individual and small group counselling for students by the Career and life planning teachers and form teachers, we organize various school-based career planning activities such as "Life Simulation", workplace visits and mentorship programs with different organizations to provide students with numerous opportunities for learning and personal growth outside the classroom to broaden their horizons. We also encourage students to set long-term goals and make decisions on their career goals according to their interests, abilities and aspirations. Moreover, a career interest test is conducted for all students in the school. An individualized career planning meeting will be arranged for each senior form student to let them better understand themselves and provide information related to studies, learning and career so that they can be accountable for their studies, career goals or other aspects of their lives.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Catering for Learner Diversity:</b></p> <p>Assignments and assessments are of different levels of difficulty, with review of student's academic results and learning attitudes. Whenever necessary, collaborative follow-up actions would be taken. Educational Psychologist and School Social Worker would help students with special needs. Teachers received training continuously to help SEN students.</p>
<p><b>Whole School Approach to Integrated Education:</b></p> <p>To cater for students' special learning needs, we have the Learning Support Grant from the Education Bureau to carry out the following projects:</p> <ol style="list-style-type: none"> <li>1. Apart from the school-based speech therapist, we recruit a resource teacher, supportive instructors and part-time tutors for organizing Individual Education Plan (IEP) and exam adaptation. Assessment and regular training will be provided for students with special needs.</li> <li>2. We are cooperating with different organizations to carry out work groups. This will let students understand their own characters, realize and comprehend different ways of career planning and build up a preliminary idea for their future.</li> <li>3. A school-based learning group called "Language World" will be set up for S.1 and S.2 students. This will support students' learning needs.</li> </ol>
<p><b>Education Support for Non-Chinese Speaking (NCS) Students:</b></p> <p>Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.</p>
<p><b>Measures to provide adaptation for learning and assessment:</b></p> <p>Assessment is based on tests, examinations and daily work throughout the academic years. Some subjects include projects as continuous assessments.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parent-Teacher Association and the Home School Cooperation Committee promote cooperation between parents and teachers. School newsletters are published. Activities are organized to cultivate a harmonious relationship among teachers and parents.
<b>School Ethos:</b> The discipline and guidance teams work together to foster caring and good school ethos. School social workers, Education Psychologist and Speech Therapist would provide guidance. Various awards are provided to commend outstanding performances. S.2 to S.6 classes are taken care by two form teachers. Three form teachers are allocated to each S.1 class. Lunch-at-school arrangement and after-school "GROWTH" class are provided for S.1 students to enhance care.
<b>Future Development</b>
<b>School Development Plan:</b> To promote a learning culture to enhance students' learning effectiveness: Our school places great importance on cultivating students' study habits, aiming to improve the foundational skills of junior form students and equip senior form students for active preparation for the Hong Kong Diploma of Secondary Education Examination (HKDSE).  To flourish student wellbeing through positive education and values education: Our school is committed to creating a positive and joyful campus atmosphere, cultivating students a sense of belonging to their school, embodying resilience and a sense of responsibility, and grooming them to become future leaders.
<b>Teacher Professional Training and Development:</b> School Professional Development Days, which cover areas such as spiritual nurturing, teaching and learning and, student support and growth, are held every year. Teachers fulfill a designated number of training hours each year. Teachers of different disciplines regularly co-plan their lessons, share experiences and observe classroom teaching for professional development.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b>
Student Union, 4 Houses, Class Association, School Teams, Christian Fellowship, 13 Clubs including those related to academic subjects, Sports, Art, Interests, and Service Groups; 17 training courses on artistic skills; leadership training courses and programs jointly organized by professional organizations.
<b>School Facilities</b>
Number of Classroom(s): 26
<b>School Facilities:</b> Chapel, Assembly Hall, Computer Room, Information Technology Learning Centre, Media Centre and Campus TV Studio, English Centre, e-Learning centre, Music Room, Student Activity Centre, Resource Centre for Parents, Guidance Room, STEAM LAB, Self-Study Centre, covered playground and basketball courts  As e-Learning becomes increasingly important, all classrooms in our school are equipped with interactive whiteboards to keep up with the new teaching trends. In addition, our school has newly established a STEAM LAB, which allows students to demonstrate their creativity and develop their problem-solving abilities through hands-on experiments and project studies.  Our school has renovated the school hall recently to provide a more comfortable environment for school assemblies; at the same time, we have installed LED Video wall in the auditorium to better display various school activities, such as English musicals.  We have also used LED Video wall in the covered playground to deliver multimedia content and installed air-conditioning equipment for a better learning environment.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Screen Reader, Amplifier and Speech to text software.
<b>Others</b>
The School promotes positive values as well as Christian values. We promote the spirit of "To Serve, Not To Be Served" among students. We also build up an intimate relationship with HKSKH St. Peter's Church, Castle Peak and St. James' Settlement, promotes Life Education activities, co-operates with HKSKH Welfare Council Limited to organize Support Programs. Our school has joined "The Quality School Improvement Project" by The Chinese University of Hong Kong, so as to enhance teachers' capacity, as well as nurture students' growth mindset. In addition, our school has participated in The Hong Kong Jockey Club "CLAP@JC" Scheme as a network school. We will engage in regular exchange with other schools regarding promoting career and life development.
<b>Direct public transportation to School</b>
West Rail - Tuen Mun Station (Exit F2); Light Rail (Routes 507, 751) - Ho Tin Station; Buses: 60M, 263, 263A, 263C, 506, 961, K51, K52, K53, K58, A33P, A33X, B3M; Mini-buses: 40, 42, 43, 43A, 43B, 43C, 43S, 44A, 44B, 45, 46, 46A.