



港澳信義會慕德中學

HKMLC Queen Maud Secondary School

Phase 3, Hau Tak Estate, Tseung Kwan O

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### School Mission

The school upholds the truth of the Christianity, and through holistic education in spiritual, moral, intellectual, physical, social and aesthetic aspects, we are committed to developing students' potential, inspiring students to establish correct values, and equipping students with diversified knowledge and common skills to cope with changes, solve problems, and contribute to the family, society, country and the world.

### School Information

Supervisor / Chairman of School Management Committee	Rev. Leung Yat Man	
Principal (with qualifications / experiences)	Mr. Cheung Tik Sang (B.Sc., M.Ed., M.A.)	
School Type	Aided	Co-ed
School Motto	Faith, Righteousness, Benevolence, Love	
Name of Sponsoring Body	HK & Macau Lutheran Church Ltd.	
Area Occupied by the School	About 3000 Sq. M	Religion
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association
Incorporated Management Committee	Established	Percentage of school supervisor and managers fulfilling the training targets

### Teaching Staff Information (including School Head) in the 2023/2024 School Year

Number of Teaching Posts in the Approved Establishment	55	
Total Number of Teachers in the School	60	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	88%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	50%	
Special Education Training	20%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
33%	13%	54%

### Subjects Offered in the 2023/2024 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Life & Society, Music, Physical Education, Visual Arts, Religious Studies, Life Education (S1 and S2), Thinking Education (S1), Project Learning (S2)
	English as the medium of instruction	English Language, Language Arts in English (S1 and S2), Mathematics, Integrated Science (S1 and S2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Integrated Science (S3)*, Computer Technology and Living, Scientific Investigation (S1 and S2), Foundation of Business (S3), History*, Geography*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Chinese History, Tourism and Hospitality Studies, Health Management and Social Care, Visual Arts, Physical Education, Religious Studies, STEAM enrichment (S4 and S5)
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part (Module 1) (S5), Mathematics Extended Part (Module 2) (S4 and S6)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Physics, Chemistry, Biology, Economics, History, Geography, Business, Accounting and Financial Studies (Accounting), Information and Communication Technology

\* Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2024/2025 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Life & Society (S2 and S3), Music, Physical Education, Visual Arts, Religious Studies, Life Education (S1 and S2), Thinking Education (S1), Project Learning (S2)
	English as the medium of instruction	English Language, Language Arts in English (S1 and S2), Mathematics, Integrated Science (S1 and S2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Integrated Science (S3)*, Computer Technology and Living, Scientific Investigation (S1 and S2), Foundation of Business (S3), History*, Geography*
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Chinese History, Tourism and Hospitality Studies, Health Management and Social Care, Visual Arts, Physical Education, Religious Studies, STEAM enrichment (S4 and S5)
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part (Module 1) (S4 and S6), Mathematics Extended Part (Module 2) (S5)
	Adopt different medium of instruction by class or by group / school-based curriculum	Physics, Chemistry, Biology, Economics, History, Geography, Business, Accounting and Financial Studies (Accounting), Information and Communication Technology

### Class Structure & Chargeable Fees (2023/2024)

\* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$330	\$330	\$330
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20 (S1 - S5) / \$10 (S6)					
Approved Charges for Non-standard items	Improve School Facilities Fee: \$310 (S1 to S5), \$155 (S6)					
Other Charges / Fees	House fee: \$15 (S1 to S5), \$10 (S6)					

### Remarks

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## S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2024). Admission Criteria for Application for Secondary 1 Discretionary Places are as follows: A conduct of grade B or above of applicants is a basic requirement for admission. "Discretionary Places Rank Order" offered by the EDB (60%), Academic performance in English in Primary 5 and 6 (10%), Performance during the interview (30%), Bonus marks (1-10%) will be awarded to outstanding performance in non-academic aspects.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>From July to August, the school organises the "JS1 Adaptation and English Program" and "JS1 Parents Activity" in which the teachers and current students will help the new students and their family understand more about the school to ensure that freshmen can adapt to the secondary school life as soon as possible. These activities also provide support for students to acquire knowledge of various subjects in English. During the five-day adaptation program, freshmen will participate in a series of group activities, all of which focus on students' self-worth and group participation, in the form of games or interactive learning, so that each unique freshman can have a fair participation in the campus to develop motivation for active engagement.</p> <p>To cater for students' physical well-being, the Health and Hygiene Concern Group promotes health education on campus. The school is concerned about health education and environmental hygiene, and constantly keeps both parents and students informed of the latest development regarding epidemics in force. Moreover, a wide range of activities such as Blood Donation Day, Vaccination, First Aid and Health Talks are organised in order to cultivate students' awareness towards hygiene and civic responsibility.</p>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b> 2021-2024 School's Key Concerns are "To nurture students to become proactive and conscientious self-directed learners" and "To enhance students' sense of belonging to the school and further develop the culture of care". This is to nurture students' motivation and exploratory spirit in learning; to create cherishable memories among teachers and students; to make opportunities for high display; and to build students' character.</p>
<p><b>School Management Organisation:</b> The school is led by a group of enthusiastic school managers. Under the management of IMC, regular staff meetings are held. The Administration Committee, Learning and Teaching Development Committee and the Student Affairs Committee are also set up to co-ordinate, plan, develop and evaluate the school work, making good use of the human resources and various grants to provide quality education to students.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The Incorporated Management Committee is composed of members from the school's sponsoring body, independent persons, the Principal, staff members, parents and alumni to ensure effective deployment of resources for the all-round development of students and advancement of the school.</p>
<p><b>School Green Policy:</b> The school strives to achieve sustainable development on campus through new initiatives and various activities, including Leopard Tortoise Raising Program, Desalination Plant Project, Ecosystem Ball making, etc. The school was also awarded the First Place in the first City I&amp;T Grand Challenge under the theme of Environmental Sustainability. The environmental concepts are even applied on campus. Moreover, the organic farming garden allows students to experience from seeding to harvesting, and from harvesting to cooking. Students learn to cherish and be grateful for food through this experiential learning. The school also participates in the "Sai Kung District Community Youth Club Ecological Recreation Competition". By participating in the competition at the Hong Kong Wetland Park, students can understand the importance of wetlands as well as the role and responsibility of human beings in nature conservation.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b> Our school is committed to nurturing students' language proficiency.</p> <ol style="list-style-type: none"> <li>1. Mathematics (S1-S6) and Science (S1-S2) are taught in English.</li> <li>2. In order to improve the effectiveness of teaching and learning, the number of students in each class of Chinese and English subjects has been reduced, so as to strengthen teachers' support to students.</li> <li>3. Mathematics, Science in junior forms are taught in English- Scientific Investigation, Geography, History, Basic Business &amp; Computer Technology and Life Education in some classes of junior forms are all taught in English.</li> <li>4. For senior elective subjects, students can choose to take the Hong Kong Diploma of Secondary Education Examination in English or in Chinese.</li> <li>5. The school employs three NET teachers to enrich the English learning context.</li> </ol>
<p><b>Learning and Teaching Strategies:</b> Our school attaches great importance to cultivating students' common skills, especially creativity, critical thinking skills, communication skills, collaboration skills, etc., to help students establish clear learning goals and strategies. The school also focuses on cultivating students' self-regulated learning ability, and strengthens the training of students' skills in setting goals and taking notes. Secondary 1 to Secondary 5 have implemented a school-based "Bring Your Own Device" (BYOD) policy to allow students to practise the spirit of self-regulated learning. This policy has also effectively enhanced students' learning motivation and interest. Furthermore, the school actively develops cross-disciplinary collaborations to cultivate students' skills and generic skills in the 21st century.</p>
<p><b>School-based curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: 3X. Apart from the core subjects, senior students can take 3 electives (3X). Mathematics Extended Parts (Module 1 and Module 2) are also provided. For the choices of DSE electives, refer to <a href="http://www.qmss.edu.hk">http://www.qmss.edu.hk</a></li> <li>2. Curriculum highlights: Life Education Curriculum in S1 &amp; 2 helps students set their life goals and learn to have self-management. Thinking Education Curriculum in S1 helps students learn different kinds of thinking methods and learning strategies. Project Learning Curriculum in S2 is specially designed for students to foster their attitude of exploration and to build up a sound foundation of research skills. Religious Studies aims to help S1 to S6 students know about the Bible and Christian faith and values. S1 to S3 students learn how to use the 3D printer, computer design and craftsmanship through Computer Technology and Living, in response to STEAM education and to inspire students' creativity. In addition, the school offers cooking and sewing courses to enhance students' life skills.</li> </ol>
<p><b>Major Renewed Emphases in the School Curriculum:</b> -</p>
<p><b>Life Planning Education:</b> Our school puts strong emphasis on career planning. Life Planning Guidance Committee is further improving the diverse career guidance services. In addition to providing information on further studies and recommendations by career teachers, our school has been granted the Child Development Fund and has recruited a Child Development Fund Curriculum Development Officer to offer personal career counselling for students, offering a three-year mentorship scheme for over 50 students. In addition, students are provided with personal guidance for further studies according to the needs of their growth stages, and set life goals and development paths in accordance with their personal interests, abilities, aptitudes and characteristics. We focus on helping our junior students understand themselves, nurture interests, and establish short-term as well as mid-term learning goals and directions. Meanwhile we mainly assist the senior students to learn about different jobs and professions, and introduce pluralistic ways of career development. The school also arranges soci game, mock interviews, seminars, career expo and visits for senior students to well equip themselves and pursue their dreams. With the endeavour of the school, we have been awarded the "Caring for the Campus - Promoting Career Planning Excellence Award" by the Hong Kong Christian Service.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Catering for Learner Diversity:</b> The school has set up the "Gifted Education Committee", "Extended Learning Committee" and "Student Support Committee" to formulate a comprehensive school-based policy of top-notch and supplementary education. In order to better cater for the diversity of students, the Chinese and English classes are divided according to student ability, so that students can receive appropriate learning support.</p>
<p><b>Whole School Approach to Integrated Education:</b> To practise inclusive education in our school, we adopt the 'whole-school approach' in supporting students with special educational needs (SEN). Our Student Support Team comprises of the Vice Principal (L&amp;T), Vice Principal (Student Affairs), SEN coordinator, educational psychologist, counselling teachers, qualified counsellors and teaching assistants. Our school speech therapist helps students improve their comprehension and communication skills. Our psychologists also have assessments with students to identify their needs so as to help us tailor-make respective adjustments to their learning. To provide emotional support, our counsellors offer counselling sessions for individuals and organise regular social training groups for students in need. We also emphasize home-school collaboration. Parents are invited to get involved in policy-making discussions for student support.</p>
<p><b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.</p>
<p><b>Measures to provide adaptation for learning and assessment:</b> Through continuous assessment, students are cultivated to establish a learning habit of reviewing what they have learned and constantly seeking improvement, so as to achieve effective learning. The whole year is divided into two semesters, and the assessment scope includes daily classroom performance, homework and examinations (three-stage examinations for junior forms). The school will also make adaptations to the examinations and provide individual support (e.g. exam revision classes) in response to the needs of special candidates.</p>

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b></p> <p>The Parent-teacher Association, with parents and teachers forming a standing committee, has organised and promoted a wide range of activities. Apart from being a parent manager and participating in school management, parents also serve as volunteers and students' life coaches to support school activities. The school regularly organises Parents' Day, Parents' Evening, Student Growth Report and Outstanding Student Appreciation Ceremony, and a series of Christian parenting education workshops to strengthen home-school communication and help students grow holistically, allowing the principal and parents to care for the children of Queen Maud Secondary School together by sharing faith and prayer.</p>
<p><b>School Ethos:</b></p> <p>The school embodies a pristine school spirit, a rigorous style of study, and a positive academic atmosphere. We aim to cultivate students' morality and provide students with an all-rounded curriculum based on biblical truth and values with the slogan "Together we build a community of care. With passion, we extend our learning community" .</p> <p>As a community of care, the Class Management Group coordinates activities, such as 'Growth Tree', 'Retreat Day', 'Fun Day', etc. Together with the dual class teacher system, the school strengthens the culture of care on campus. Moreover, the Religious Committee, Civic and Value Education Committee, Extra Curricular Activity Committee, Counselling Team and Careers Team help students pursue excellence in life. We have been awarded the "Caring Campus Honour Award" by the Christian Family Service and "Caring School" by the Hong Kong Federation of Youth Groups, and the "Most Outstanding School" award by the LPD Educational Foundation.</p> <p>In our learning community, teachers are role models. By forming Learning Circles which foster professional exchange and participating in curriculum enhancement programs conducted by the EDB and tertiary institutions, a professional team of teachers have been formed. In addition, teachers guide students to set goals, cultivate good learning habits, record learning footprints in order to build self-motivated learners.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b></p> <p>We develop the school characteristics through the following:</p> <ol style="list-style-type: none"> <li>1. Proclaim the love of God. Pursue the fullness of life. Taking the truth and values from the Bible as the basis and foundation of education to proclaim the gospel on campus, nurturing students to be diligent and virtuous individuals.</li> <li>2. Be cherished. Embark on a journey of enlightenment. Creating collective memories among teachers and students and cultivate the culture of care on campus, letting students break through amidst challenges and pursue their dreams.</li> <li>3. Explore, extend and excel. Deploying diversified learning experiences to nurture students' investigative spirit, facilitating self-regulated learning and stretching students' talents as they strive for their success.</li> </ol>
<p><b>Teacher Professional Training and Development:</b></p> <p>The school regularly organises knowledge management and professional development activities for teaching staff, such as organising learning circles, peer observation, collaborative teaching, new teacher training, class management, and middle management training to enhance teaching and management and promote the school development. The school also actively networks experts from the Education Bureau, universities and other schools to conduct cross-curricular observations and evaluations, exchange educational ideas, enhance the quality of learning and teaching, and establish a professional learning community outside the campus.</p>
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b>
<p>The school puts emphasis on the balanced development of students in the moral, intellectual, physical, aesthetic and spiritual aspects. In order to provide students with comprehensive development opportunities and help students develop desirable attitudes and values, the school extends the study of students from the classroom to other diverse after-school learning environments, including extra-curricular activities, social services, school teams, external competitions, etc. Students can also participate in the schemes, such as "One Life, One Art or Sport" , "One Person. One Instrument" , "One Life. One Exchange" to enrich their learning experiences and explore the possibilities in different areas as they grow. In recent years, the school has won the Hong Kong championship in innovative technology, badminton, canoe, electronic painting, chess, micro film and short film creation, etc. Besides, our school's Mathematical Olympiad, Choral Speaking, Volleyball, Table Tennis, Photography and Social Service Teams have also won awards throughout the years. Our school offers over 50 regular Life-wide Learning activities in areas such as faith, intellect, sports and arts, social services, career exploration. To cater for the diverse interests among students, the school also opens courses such as Robotics Team, Digital Art Class, Jazz Dance class, Rock Climbing Team and Pop Music Team.</p>
<b>School Facilities</b>
Number of Classroom(s): 32
<p><b>School Facilities:</b></p> <p>All classrooms are equipped with LED TVs or electronic whiteboards, and Apple TVs. Student desks and chairs are also replaced in stages. The school has also set up the Reading Paradise, Book Crossing Corner, library, English Corner, Campus TV/Central Broadcasting Control Room, Religious and Student Activity Center, Climbing Wall, Life Education Center, Student Counselling Center, Chinese Culture Center, Maker Space and Student Career Counselling Center, the Multimedia Creative Center, the Music Training Center and the Tranquility Lane to provide students with an ideal learning environment.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b></p> <p>Equipped with MAC for SplD students.</p>
<b>Others</b>
<p>The school focuses on inspiring students' potential. On the one hand, it provides appropriate extra-curricular courses and activities to explore and nurture students' interests. On the other hand, it establishes a talent pool to recommend students to participate in diverse competitions. Based on multiple intelligence, students are encouraged to constitute achievements and pursue excellence. In addition, our alumni are eager to donate to the school to set up a number of scholarships to support students and reward those who are striving for progress. In line with the pursuit of whole-person development, the school has established a complete award system to commend students with outstanding performance in different fields, including: academic awards, best improvement awards, sports and art awards, service awards, etc. The school has also established "Student of the Year" award, which is the highest honour in the school, to affirm student achievement. The school also provides opportunities for students to visit different places for exchange through the "School Without Boundaries" program. The footprints of our students have spread all over the mainland, Australia, Japan, Singapore and more. It is planning to organize a Xi'an history study tour and a British theater culture exploration tour in the future.</p>
<b>Direct public transportation to School</b>
<p>Bus route: 91M, 98A, 98C, 98D, 297, 290, 290A, 694, 798;  Minibus: 11, 15, 101M, 102, 102B;  MTR Hang Hau Station Exit B.</p>