



中華基督教會全完中學  
CCC Chuen Yuen College

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**School Mission**

Embracing the HKCCCC's philosophy of holistic education and 'To Minister and Serve Through Schools', we are committed to the provision of quality education services. It is our aspiration that our students will grow into individuals of integrity and noble character.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Ng Ka Wai	
Principal (with qualifications / experiences)	Mr. Ip Tin-yau, MH (B.Soc.Sci.(Hon),P.C.Ed.,M.Ed.)	
School Type	Aided	Co-ed
School Motto	Learn to discern and be perfect like God	
Name of Sponsoring Body	The Hong Kong Council of the Church of Christ in China	
Area Occupied by the School	About 5000 Sq. M	Religion
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association
Incorporated Management Committee	Established	Percentage of school supervisor and managers fulfilling the training targets

**Teaching Staff Information (including School Head) in the 2023/2024 School Year**

Number of Teaching Posts in the Approved Establishment	54
Total Number of Teachers in the School	61
Qualifications and Professional Training (% of Teaching staff)	
Teacher's Certificate / Diploma in Education	92%
Bachelor Degree	100%
Master / Doctorate Degree or above	55%
Special Education Training	46%
Years of Experience (% of Teaching staff)	
0 - 4 years	5 - 9 years
27%	10%
>= 10 years	63%

**Subjects Offered in the 2023/2024 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Music, Religious Education, Life & Society, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics, Geography, History, Integrated Science, Creative Technology, Basic Business & Accounting
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Visual Arts, Citizenship and Social Development, Religious Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, ICT, Mathematics Extended Part (Module 1), Mathematics Extended Part (Module 2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2024/2025 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Music, Religious Education, Life & Society, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics, Geography, History, Integrated Science, Creative Technology, Basic Business & Accounting
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Visual Arts, Citizenship and Social Development, Religious Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, ICT, Mathematics Extended Part (Module 1), Mathematics Extended Part (Module 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2023/2024)

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					

### Remarks

The school offers students a range of OLE opportunities in the five areas of OLE, namely Moral and Civic Education, Community Service, Career-related Experiences, Aesthetic Development and Physical Development. (For more details, please refer to the school website.)

## S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2024). Application period: from 2-1-2024 to 16-1-2024. Admission criteria: - Academic results (60%)      - Conduct (10%)      - School extra-curricular activities, services and awards (10%) - Interview performance (15%)      - other (e.g. Awards from other organizations) (5%)</p>
<p>Orientation Activities and Healthy Life</p> <p>July and August - Orientation Day (with student counselling service) and an English bridging program Early September - activities organized through our school's peer counselling scheme and relevant talks.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> 1. Quality learning experience 2. Achieving goals with perseverance
<b>School Management Organisation:</b> The IMC was established in 2011-12. At the operation level, various functional committees and teams, including the Executive Committee, the Academic Committee, the Discipline Committee, the Guidance Committee, the Extra-Curricular Activities Committee, the Moral & Civic Education Committee, the Religious Affairs Committee, the Careers Committee and the Integration Education Committee, work together to carry forward all aspects of the school affairs. Consultation and participation are emphasized while various aspects of school work are under supervision and inspection of vice-principals and assistant vice-principals.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The IMC is responsible to formulate education policies of the School in accordance with the school's vision, mission and core values; to ensure the mission of the School is carried out in good faith; to develop and manage the financial and human resources of the School; to promote quality education; and to approve school plans and formulate standards for self-improvement.
<b>School Green Policy:</b> An energy saving team has been established to achieve the following objectives: 1. To reduce the use of electricity, water and paper without affecting teaching effectiveness. 2. To promote awareness of sustainable development. 3. To improve participation and communication across school personnel on energy conservation and green policy.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> Our goal: biliterate and trilingual. Medium of instruction: English Enrichment measures to expand students' language exposure include small-group teaching in junior forms, English Extensive Reading Schemes, inter-class competitions, weekly assemblies conducted in English, LAC measures, online learning platform, English drama appreciation, morning assembly talks in English and Putonghua, English debate teams and debate training course, English drama group, Language Corner activities, English movie viewing, inter-school oral practice, DSE English enrichment reading, writing and speaking tutorial classes, and JUPAS interview workshops. Emphasis is also put on students' mastery of Chinese. Chinese ERS scheme and writing classes are arranged to enhance students' Chinese proficiency.
<b>Learning and Teaching Strategies:</b> We offer 13 elective subjects. To cater for learner diversity, various teaching methods are adopted in the classroom, e.g., small group teaching, group discussion and e-learning.
<b>School-based curriculum:</b> 1. Electives: 2X and 3X. Compulsory subjects include English, Chinese, Mathematics, Citizenship and Social Development, Religious Studies and Physical Education. Students are also required to choose two to three electives from the 13 subjects provided by the school. 2. Curriculum highlights: We emphasize on self-regulated learning through a student-centered approach and a lesson preparation policy. A structured and coherent value education curriculum covering the six domains of personal growth, family, interpersonal relationships, society and nation, school and work, is launched by the Moral and Civic Education Committee in collaboration with the Discipline Committee, the Guidance Committee, the Careers Committee and the Religious Committee. To instil positive attitudes and proper value judgement, a range of OLE opportunities, such as voluntary service, talks, interactive theatre and career planning, are arranged.
<b>Major Renewed Emphases in the School Curriculum:</b> 1. Reading across curriculum: Taking on a whole school approach, Morning Reading is incorporated into the school timetable to enhance reading atmosphere. Students are required to read English and Chinese books in different subject areas. 2. Moral, Civic and Value Education: In addition to the weekly moral and civic education lessons, various activities are arranged for our students to serve and care about the community. We also provide different exchange and excursion tours to broaden our students' horizons and promote their understanding of the motherland. 3. Project Learning: To encourage active inquiry and high-level thinking, S.2 students are required to conduct group inquisitive projects guided by teachers. 4. Information technology for interactive learning: E-learning has been carried out in S.1 to S.3 with the use of iPads. In addition to the standard facilities of an aided school, electronic blackboards have been installed in most of the classrooms. With the completion of the second phase of the WiFi 900 scheme, a campus-wide wireless network with FTTC and WiFi 6 has been set up. 5. STEAM education is promoted mainly through cross-curricular project learning and classroom activities, aiming to strengthen students' ability in the synthesis and application of knowledge and skills, thus cultivating their creativity, collaboration skills and problem-solving skills.
<b>Life Planning Education:</b> To strengthen support for students' progression for further studies and career development in accordance with their interests, abilities and orientations, the Careers Team provides life planning education and career guidance to students of all forms.
<b>Student Support</b>
<b>Whole School Approach to Catering for Learner Diversity:</b> We have a peer counselling scheme to help new S.1 students to adapt as soon as possible to life in secondary school. An SEN supporting team was established in 2009 to work with an education psychologist to identify and support SEN students. Various teaching strategies like "lesson studies" and "Teaching and Learning in meta-cognition" are employed to cater for different learning needs of students.
<b>Whole School Approach to Integrated Education:</b> The school Student Support Team is run under the supervision of the vice principal in-charge of student affairs and led by an SENCO. Other members include class teachers and subject teachers of the students with SEN. Academic Committee, Discipline Committee, Guidance Committee, Examinations Team and Student Support Team work together to offer cross-functional support to SEN students. Other professionals like school social workers, the education psychologist and the speech therapist also provide assistance. Based on professional advice and with the consent of parents, the school uses flexibly various grants such as Learning Support Grant to provide various support to students with SEN, e.g. social skills training, speech therapy, reading and writing training, integration activities and adjustments to assessments. Personalized study plans are also formulated for individual students. Various talks and workshops are held for parents and teachers in order to strengthen support for students with SEN. The members of Student Support Team communicate and collaborate closely with parents to understand the needs of the students. The team also invites parents, teachers and other professionals to meetings and interviews to discuss students' progress and gather opinions, which, if necessary, will be passed to relevant groups for follow-up.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.
<b>Measures to provide adaptation for learning and assessment:</b> There are two school terms per year, each with one test and one examination. Every examination accounts for 70% of the academic performance of the term, with the remaining 30% of each term derived from the results of the one test and continual assessments such as project learning, homework and class performance.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Established in 1994, the PTA aims at strengthening the bonding and co-operation between the school and the parents, assisting the school to realize its educational goals, improving the welfare of students, and enhancing the enforcement of the school policies. Eventually, it aims at building up the partnership between the school and families.
<b>School Ethos:</b> The school would expect students to lead a modest style of ethics, with emphasis on both discipline and caring. A "Dual Form Teachers" system is run for S.1 classes to strengthen support for both parents and students of Form 1. Under the Peer Counselling Scheme, S.1 students are paired to senior form schoolmates from whom they can learn about how to adapt to secondary school life. Our PTA and Alumni also offer more than 50 scholarships each year in recognition of students with remarkable performance in different aspects.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Quality learning experience 2. Achieving goals with perseverance
<b>Teacher Professional Training and Development:</b> All teachers participate in three to four days of whole-school training workshops/seminars on various topics including new trends in teaching, national education and IT application. They also participate in Staff Development Day of HKCCCC and are encouraged to attend EDB seminars or workshops provided by professional institutes.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b>
There are 18 clubs and societies in our school to cater for students' various extra-curricular interests. To develop students' talents, various teams have been set up, which include basketball, swimming, tennis, football, badminton, long-distance running, track and field, volleyball, archery, English debate, Chinese drama, school choir, handbell, recorder, Chinese orchestra, Western orchestra and recorder.  2022-2023 award list: 5D LUI SIN YI: Tsuen Wan, Kwai Chun and Tsing Yi District Outstanding Students Award 2022-2023 Outstanding Students Award 2A KWOK NGA TING: The 18th Hong Kong Inter-School Dance Sports Championships 2022 Pair, Aged 12-13, Waltz, Champion; Tango, Champion; Quickstep, Champion 3D CHEUNG HIU YAU: Hong Kong Schools Mathematics Challenge 2023 S3 division: Champion 3A LI HIU YAN, 3B LO HIU YU, 3B SHING SZE YIN: Jockey Club "Coding for Community" Project-Creative App Development Competition, Champion of Design Thinking Group 4A KOON LONG: International Global Music Talent Contest 2022, Junior Wind Ensemble, Champion 4B CHAU HOI TIM: All Hong Kong School Jing Ying Athletics (Team) Tournament 2022-2023, boys' 400 metres, Champion 1A CHAN SZE YIU: The 3rd View Win Chinese Instrumental Contest 1A XU CHING WAN: Yangqin solo-Intermediate, Gold Award
<b>School Facilities</b>
Number of Classroom(s): 29
<b>School Facilities:</b> Main school facilities include 2 computer rooms, Multi-Media Learning Centre, Design & Technology and Creative Technology Room, Student Activities Centre, Student Union Office, Language Corner, a library, Chaplain's Room, Fitness Room, Careers Room and a school hall.  In addition to standard classroom facilities, most of the classrooms are equipped with electronic blackboards. With the completion of the second phase of WiFi 900 scheme, a campus-wide wireless network with FTTC and WiFi 6 has been installed to facilitate teaching and learning in school.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp and Accessible lift.
<b>Others</b>
More than 50 scholarships have been set up by alumni and are awarded to students with outstanding performance in different aspects. Our students are active in joining inter-school competitions and have won awards in areas such as dance, music, speech, sports, mathematics, quiz, conservation, drawing, video footage making, STEAM and debate.
<b>Direct public transportation to School</b>
The school is accessible by: Bus route: 33A, 43, 34, 930, 40X, 44M; Nearest MTR stations: Kwai Hing, Tai Wo Hau; Minibus routes nos.: 89, 89A, 89B, 313.