



中華基督教會何福堂書院

CCC Hoh Fuk Tong College

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### School Mission

We are a Christian school committed to providing our students with all-round education. We stress the total development of each student: moral, intellectual, physical, social, aesthetic and spiritual aspects.

### School Information

Supervisor / Chairman of School Management Committee	Professor Shum Kwok Yan Daisy	
Principal (with qualifications / experiences)	Dr Leung Man Ki (B.Eng., M.Phil., M.Sc. (CS), Dip.Ed., M.Sc. (ITE), MSocSc (Crim), EdD (HKU))	
School Type	Aided	Co-ed
School Motto	Integrity and Dedication	
Name of Sponsoring Body	The Hong Kong Council of the Church of Christ in China	
Area Occupied by the School	About 9000 Sq. M	Religion
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association
Incorporated Management Committee	Established	Percentage of school supervisor and managers fulfilling the training targets

### Teaching Staff Information (including School Head) in the 2023/2024 School Year

Number of Teaching Posts in the Approved Establishment	61	
Total Number of Teachers in the School	67	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	94%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	60%	
Special Education Training	68%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
24%	10%	66%

### Subjects Offered in the 2023/2024 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Integrated Humanities, Chinese History, Putonghua, Computer Literacy (S.1-S.2), Ethics and Religious Studies, Visual Arts, Music, Physical Education, Business and Management (S.3), Geography (S.3)
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics*, Science*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Geography, Chinese History, History, Business, Accounting and Financial Studies, Economics, Tourism and Hospitality Studies, Information and Communication Technology, Visual Arts, Ethics and Religious Studies, Physical Education, Whole-person Development, Applied Learning
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics Compulsory Part, Mathematics Extended Part Modules 1 & 2, Physics, Chemistry and Biology

\* Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2024/2025 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Integrated Humanities, Chinese History, Putonghua, Computer Literacy (S.1-S.2), Ethics and Religious Studies, Visual Arts, Music, Physical Education, Business and Management (S.3), Geography (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Science*
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development, Geography, Chinese History, History, Business, Accounting and Financial Studies, Economics, Tourism and Hospitality Studies, Information and Communication Technology, Visual Arts, Ethics and Religious Studies, Physical Education, Whole-person Development, Applied Learning
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics Compulsory Part, Mathematics Extended Part Modules 1 & 2, Physics, Chemistry and Biology

### Class Structure & Chargeable Fees (2023/2024)

\* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$80					
Student Union / Association Fee	\$40					
Approved Charges for Non-standard items	\$310					
Other Charges / Fees	-					

### Remarks

EMI is adopted by class in Mathematics and Science from S.1 to S.3 to cater for the needs of more able students. The Enhancement Programme provides comprehensive academic and life planning consultation for senior form students to prepare for university life. Other activities include career-related activities, art assemblies, Student Union Election, cross-curricular activities, Sports Day, music appreciation, and visits to organisations and tertiary institutions, etc.

## S.1 Admission, Orientation Activities & Healthy School Life

### Secondary One Admission

Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2024).

The following criteria will serve as a screening mechanism for the school's admission:

Academic results: 50%,

Conduct: 20%,

ECA & awards: 15%,

Performance in interview: 15%.

### Orientation Activities and Healthy Life

Healthy personal growth among students is our main concern. We actively inculcate students with healthy life and positive values. S.1 to S.3 students stay in school for lunch. When choosing a caterer, we ensure that a provider of a balanced diet tops our list. The items sold in the tuck shop are regularly monitored to ensure proper hygiene and good health.

In order to promote sports and instill health-conscious messages, our school participates in the "Physical Fitness Award Scheme".

In order to make it easier for S.1 students to adapt to campus life, language bridging classes, team-building training sessions, peer-mentoring programme, Parents' Day, and workshops for parents are held every year. Our school offers a variety of lunch activities, including concerts, cultural days, STEAM activities, and ball games. In addition, our school organizes a year-long programme 'One Person, One Certificate' to cultivate students' diverse interests and encourage self-reflection.

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b></p> <ol style="list-style-type: none"> <li>1. To enhance self-reflection in learning and ever-improve the quality of the learning activities in class</li> <li>2. To cultivate students' positive values</li> <li>3. To cultivate a sense of belonging towards the country and a sense of national identity through national education among students</li> </ol>
<p><b>School Management Organisation:</b></p> <p>The School Executive Committee is formed by heads of the Academic Committee, Discipline Committee, Counselling Committee, Integrated Education Unit, Religious Affair Committee, Extra-curricular Activity Committee, School Evaluation and Development Committee, Civic Education Committee, Careers Committee, National and National Security Education Committee, School Promotion Unit, IT Interactive Learning Unit and teacher representatives. The Principal works collaboratively with 3 Vice-Principals, 4 Assistant Vice-Principals and team heads to realize the missions of the school.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b></p> <p>The CCC Hoh Fuk Tong Incorporated Management Committee (IMC) which consists of the School Supervisor, Principal, sponsoring body managers, teacher managers, alumni managers, parent managers and independent community member(s) etc., has been set up.</p>
<p><b>School Green Policy:</b></p> <ol style="list-style-type: none"> <li>1. To foster sustainable development by organising different activities.</li> <li>2. To raise environmental awareness among teachers and students with the belief in 'The Beauty of Creation' .</li> <li>3. To promote environmental education activities with facilities including T5 fluorescent tubes in all rooms, Rooftop Farming, Campus Solar energy power generation programme - Solar Harvest, eClass electronic notices, online payment system, and online learning platforms, etc.</li> <li>4. To train up the students as the School Tour guides and introduce our school' s works about conservation in our landmark - the Morrison Building, one of the Declared Monuments in Hong Kong, Scientific Exploratory Centre, and iLab.</li> <li>5. Our school has Environmental Protection Ambassadors and is one of the Hong Kong Green Organizations with Wastewi\$e Certificate.</li> </ol>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b></p> <p>In order to enhance teaching effectiveness and better cater for learner diversity, split class arrangement and co-teaching are implemented in both Chinese and English subjects. The school also actively organizes diversified activities to create a rich English language learning environment. Junior and senior form students are required to participate in the 'Cross-Curricular Reading Programme' and 'Cross-Curricular Reading Class' respectively. The English Department regularly organizes English Ambassador Programme, English Week and English Musical, etc.</p>
<p><b>Learning and Teaching Strategies:</b></p> <p>Our school ensures most senior form students could study the electives they have selected. Applied Learning (ApL) courses are also added to develop students' career-related competencies and generic skills. For junior form students, Integrated Humanities adopts a mixed curriculum, which involves knowledge related to History, Geography, Life and Society. Project learning is also implemented to help students develop their generic skills. Moreover, our school attaches great importance to cultivating students' reading habits and has set up 'Cross-curricular Reading Classes' in which teachers teach students to read newspaper articles in Chinese and English, and about Citizenship and Social Development. Students are required to participate in both Chinese and English online reading programmes.</p>
<p><b>School-based curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: 3X. 11 elective subjects are available, including Applied Learning Subjects and Mathematics Extended Part Modules 1 or 2.</li> <li>2. Curriculum highlights: Our school continuously updates the school-based curriculum in the 8 Key Learning Areas by joining School-based Curriculum Development Support Services for Secondary Schools and Collaborative Research and Development ("SEED") Projects by the Education Bureau.</li> </ol>
<p><b>Major Renewed Emphases in the School Curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Reading across the Curriculum: To foster self-directed learning and to develop students' reading habits, weekly Cross-curricular Reading Classes are arranged for students to read Chinese and English newspapers and other reading materials related to various topics. The 'Extensive Reading Award Scheme' is held every year. Several assemblies are related to the introduction of new books and reading skills. Guest authors are invited to share their reading and writing experiences. Moreover, cross-curricular reading on topics such as STEAM, Life Education, National Education, and English articles across various subjects is promoted, with the aim of enhancing students' life-wide learning.</li> <li>2. Value Education: The school motto of 'Integrity and Dedication' sets the goal of value education for students. The school educates students' positive values and attitudes by providing a holistic curriculum and other learning experiences such as Mainland study tours, visits, community services, project learning, etc. These diversified activities aim at nurturing in our students the ten priority values and attitudes: 'Perseverance', 'Respect for Others', 'Responsibility', 'National Identity', 'Commitment', 'Integrity', 'Care for Others', 'Law-abidingness', 'Empathy' and 'Diligence'.</li> <li>3. Project Learning: In order to develop students' generic skills and self-directed learning abilities, group project learning is integrated into the curricula of PSHE KLA (S1), Science KLA (S2) and Technology KLA (S3). Also, Cross-curricular Activity Day is held every year to help S1 to S5 students integrate and apply knowledge and skills across various disciplines through diversified activities.</li> <li>4. IT in teaching: Our school deploys a full coverage of network ports and wireless networks in all classrooms to enhance teaching efficiency. Students are encouraged to join different learning activities in the Multi-media Learning Centre, computer rooms, and Campus TV station. Interactive whiteboards are installed in all classrooms and special rooms.</li> </ol>
<p><b>Life Planning Education:</b></p> <p>Our school implements life planning education under the whole-school approach. For junior form students, their class teachers deliver life planning lessons to equip them with the knowledge, skills and attitudes to formulate career plans in accordance with their personal interests, abilities and orientation. Whole-person development is integrated into our senior form curriculum to help students understand contemporary issues that may impact their daily life at all levels and gain a wider perspective of the world so that they can get prepared for life in the future. This is achieved through a variety of workshops, seminars and activities, such as career and life planning seminars, career exploration activities, experiential activities on multiple pathways, personality dimensions workshops, university visits, mock release of DSE results, and interview workshops.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Catering for Learner Diversity:</b></p> <p>Teachers set different goals and adopt various teaching ways according to individual students' needs. If needed, parents are invited to attend meetings about Individual Education Plans and to discuss student progress. Social workers and an educational psychologist offer counselling service related to students' emotions and social life.</p>
<p><b>Whole School Approach to Integrated Education:</b></p> <p>Flexible allocation of resources is made under close supervision and coordination to support students with special education needs and less-able learners for learning effectiveness and integration into school life.</p> <p>SENCO facilitates students with SEN to cope with difficulties in school life with the assistance from 2 Inclusive Education Assistants while other members in Inclusive Education Team help students with SEN to deal with their academic issues and train their social skills with timely counselling and follow-ups.</p> <p>Curriculum is adapted based on students' abilities and needs. Special arrangements in examinations include extra time allowance, special grouping in oral examinations, enlarged exam papers, special seating arrangement, using screen readers and speech-to-text software, etc.</p>
<p><b>Education Support for Non-Chinese Speaking (NCS) Students:</b></p> <p>Our school provides additional support for NCS students to facilitate their learning of Chinese: arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising activities to create an inclusive learning environment in the school. To help non-Chinese speaking students to adapt more easily to the secondary curriculum of Chinese Language and learn the language more effectively, our school offers after-school language enhancement classes in junior forms, and provides students with opportunities to participate in Chinese cultural activities.</p>
<p><b>Measures to provide adaptation for learning and assessment:</b></p> <p>The school adopts both continuous assessments and annual examinations to give learning feedback to students. There are 2 examinations each year and different forms of assessment to help students achieve their learning goals. Weekly continuous assessment is adopted for better learning motivation and assessment for learning.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> In order to strengthen the relationship between the school and parents, the PTA organizes a wide variety of activities including PTA outings, talks, interest classes, and activities on school sports day involving parents, teachers, and students. Other activities supported by the PTA include voluntary services with parents acting as voluntary assistants in the school library and as helpers for school ceremonies. In addition, PTA also sponsors prizes for students with outstanding performance in various school activities including Most Improved Student Awards and external competitions.
<b>School Ethos:</b> Our school strives to develop a positive whole-school ethos and culture that cultivate positive values and attitudes among our students through various strategies such as 'Caring School Project', 'School Guidance Prefects Scheme', and 'HFTC Commendation Scheme'. Working closely with the class teachers, teachers of Guidance and Discipline Committees, the school's social workers, and the school's psychologist provide timely support for students and their families. With an atmosphere of love, care, and respect, our school has been awarded the Caring School in the Caring School Award Scheme by Hong Kong Christian Service fourteen times.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To improve the lesson designs with the focus of self-directed learning, to train students' learning habits in class and to encourage reading across the curriculum. 2. To provide training for teachers about training students' learning habits and strengthening students' self-management skills to enhance teachers' efficacy. 3. To create a culture of peer lesson observations and to encourage professional dialogues as well as pedagogical knowledge sharing related to self-directed learning among teachers.
<b>Teacher Professional Training and Development:</b> In order to keep up with various school development policies on effective teaching and school planning and to update the competence and professionalism of our teachers, series of strategies have been implemented by the Staff Development Committee. To enhance teaching effectiveness, updated teaching strategies and experience obtained from seminars and workshops are shared in our Teacher Sharing Days; Common Lesson Periods and Lesson Studies are regularly run for the preparation for teaching materials and the sharing of teaching pedagogies. Peer observation within the department and cross-departments encourages professional development. Lesson observation by parents is introduced to enhance the understanding of students' learning at school. The Chief Executive's Award of Teaching Excellence in the subjects of English Language and Mathematics has also sparked our teachers with full determination in effective quality-teaching.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b> The school strongly emphasizes giving students training and development through moral, intellectual, physical, social, aesthetic, and spiritual education. There are more than 30 interest groups. Among them, the Chinese drama group, Chinese dance group, English musical, campus TV team, STEAM group, and musical instrument classes are very popular. Students show different potentials in acquiring knowledge, skills, and values. In addition, our school has a number of uniform teams such as the Scouts and Venture Scouts, Girl Guides, The Boy Brigade, St. John Ambulance Cadets, Road Safety Patrol, and Hong Kong Air Cadets Corps to build up students' self-discipline and self-confidence. Also, the school's sports team and Visual Art Ambassadors have won numerous awards in different competitions. The "One Person, One Certificate" project allows S1 students to uncover their potential. Through various volunteer services, students can develop their empathy and a sense of responsibility.
<b>School Facilities</b>
Number of Classroom(s): 25
<b>School Facilities:</b> Chinese Cultural Centre, Frontline English Centre, Scientific Exploratory Centre, iLab, Physics Laboratory, Chemistry Laboratory, Biology Laboratory, Science Laboratory, Geography Room, Music Room, Visual Arts Room, Visual Arts Gallery, Library, Study Room, Hall, Multimedia Learning Centre, Computer Rooms, Campus TV, Television Studio, Remedial Room, PTA Office, Speech Therapy Room, Student Union Office, Tuck Shop, Basketball Courts, Volleyball Court, Tennis Court, Indoor Badminton Court, Indoor Archery Range and Rooftop Garden.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet and accessible public information / service counter.
<b>Others</b>
1. Scholarship: There are various types of scholarships for outstanding students with excellent performance in academics, conduct, and sports. 2. Awards from competitions: Our school teams have outstanding achievements. Our Putonghua Drama Team won Award for Commendable Overall Performance, Award for Directing, Award for Outstanding Script, Award for Outstanding Audio-visual Effects and Award for Outstanding Cooperation, and a total of 16 students were honoured with the Award for Outstanding Performers. In addition, three students from our school won the championship in the English poetry solo recital at the Hong Kong Speech Festival. The Scouts and Venture Scouts once again won the "Excellent Brigade" awarded by the Scout Association of Hong Kong the New Territories Region for 10 consecutive years. Our Campus TV crew members won the championship in Holy Light Cup "Short Video Creation" Competition (Secondary School Group). 3. Exchange programmes: a. To recommend and arrange individual students to join study tours and exchange programs like EF Exchange Students Project and Mainland China study tours held or sponsored by the Education Bureau. b. To organise school-based overseas and Mainland China study tours. All these programmes aim at broadening the students' horizons, helping them to experience the culture of different countries, and improving their communication skills in English and Putonghua. 4. Leadership training: Various activities and training sessions are organized every year to develop leadership and interpersonal skills among students. An annual leadership training camp is held for all Secondary 4 students to strengthen their team spirit. 5. National Education: To improve students' understanding of the country, Chinese Culture and history, the Constitution, and the Basic Law, the school implements National and National Security Education through classroom teaching and life-wide learning activities such as visits to Hong Kong Palace Museum, Chinese Culture Week, Chinese music appreciation, drama competitions, and film appreciation are organized annually and students are encouraged to take part in territory-wide and national activities as well as competitions. 6. Our school promotes examination and assessment management literacy and has been accredited a certificate in Quality Assessment Management Accreditation Scheme (QAMAS) by Hong Kong Examinations and Assessment Authority.
<b>Direct public transportation to School</b>
West Rail: Tuen Mun Station; LRT: 614 / 614P Hoh Fuk Tong Station; Minibus: Yuen Long to Kowloon; Bus: 53, 58X, 58M, 62X, 67X, 67M, 258P, 261, B3, B3X.