



將軍澳官立中學

Tseung Kwan O Government Secondary School

2 King Yin Lane, Tseung Kwan O

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School Mission

To help students be proficient in English, Chinese and Putonghua; to provide an all-round education that develops moral, intellectual, physical, interpersonal and aesthetic potentials in students.

School Information

Supervisor / Chairman of School Management Committee	Ms. Lam Si-hang	
Principal (with qualifications / experiences)	Ms. Yiu Po-king	
School Type	Gov	Co-ed
School Motto	Prepare yourself that you may serve	
Name of Sponsoring Body	HKSAR Government	
Area Occupied by the School	About 8500 Sq. M	Religion
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association
Incorporated Management Committee	Not Applicable	Percentage of school supervisor and managers fulfilling the training targets

Teaching Staff Information (including School Head) in the 2023/2024 School Year

Number of Teaching Posts in the Approved Establishment	54
Total Number of Teachers in the School	54
Qualifications and Professional Training (% of Teaching staff)	
Teacher's Certificate / Diploma in Education	94%
Bachelor Degree	98%
Master / Doctorate Degree or above	49%
Special Education Training	56%
Years of Experience (% of Teaching staff)	
0 - 4 years	9%
5 - 9 years	2%
>= 10 years	89%

Subjects Offered in the 2023/2024 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life and Society, Commerce, Design and Technology (STEAM), Visual Arts, Positive Values Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Science, Computer Literacy, History, Geography, Home Economics, Music
	Adopt a different medium of instruction by class or by group / school-based curriculum	Enhancement Programmes for Chinese Language, English Language and Mathematics
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Visual Arts, History, Tourism and Hospitality Studies, Geography, Citizenship and Social Development, Positive Values Education, Liberal Arts Education, Physical Education, Other Learning Experiences
	English as the medium of instruction	English Language, Communicative English, Mathematics, Mathematics across the Curriculum, Business, Accounting and Financial Studies, Biology, Physics, Chemistry, Information and Communication Technology, Economics, Geography, Mathematics Extended Module 2
	Adopt a different medium of instruction by class or by group / school-based curriculum	Other learning experiences (including STEAM, Arts, Multimedia, Music, etc.)

Subjects to be Offered in the 2024/2025 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life and Society, Commerce, Design and Technology (STEAM), Visual Arts, Positive Values Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Science, Computer Literacy, History, Geography, Home Economics, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	Enhancement Programmes for Chinese Language, English Language and Mathematics
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Visual Arts, History, Tourism and Hospitality Studies, Geography, Citizenship and Social Development, Positive Values Education, Liberal Arts Education, Physical Education, Other Learning Experiences
	English as the medium of instruction	English Language, Communicative English, Mathematics, Mathematics across the Curriculum, Business, Accounting and Financial Studies, Biology, Physics, Chemistry, Information and Communication Technology, Economics, History, Geography, Mathematics Extended Module 2
	Adopt different medium of instruction by class or by group / school-based curriculum	Other learning experiences (including STEAM, Arts, Multimedia, Music, etc.)

Class Structure & Chargeable Fees (2023/2024)

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$100					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	\$300 (SBM fee), \$151 (ECA Fund, S.4 - S.6)					

Remarks

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S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2024).</p> <p>The criteria of admission through the S.1 Discretionary Places stage are as follows:</p> <p>1. Conduct in P.5 & P.6 must be on average Grade B or above (Prerequisite) 2. Rank order (issued by EDB) (40%) 3. Academic performance in P.5 & P.6 (10%) 4. Performance in extra-curricular activities (10%) 5. Awards (10%) 6. Performance in interview (30%)</p>
<p>Orientation Activities and Healthy Life</p> <p>1. The S.1 Orientation programme is conducted to help S.1 students adapt to secondary school life and their parents to have a better understanding of the school culture and policies. The school also provides summer foundation and bridging courses to help students adapt to context of learning in a secondary school.</p> <p>2. The school pays great attention to students' physical and mental health. Apart from promoting mental health among students through provision of Mindfulness activities, the school also cultivates students' mental health by organizing and participating in voluntary services.</p> <p>3. The school also promotes physical health by encouraging our students to participate in sports activities, School Physical Fitness Award Scheme and other sports programmes.</p> <p>4. Through Class Teachers periods, talks, morning assemblies and cultural exchange activities, the school helps the students to develop a positive outlook on life, to set a clear goal in life, to develop self-discipline and high self-esteem, and become good citizens who care and are willing to serve their community.</p>

Tseung Kwan O Government Secondary School

School Characteristics
School Management
<p>School's Major Concerns:</p> <ol style="list-style-type: none"> 1. To enhance personalized learning strategies, to elevate STEAM education and to establish a vibrant community of extensive readers. 2. To strengthen the cultivation of positive values in students' minds, to develop visionary role-models as future leaders and to nurture virtuous civic-minded citizens.
<p>School Management Organisation:</p> <p>The SMC was set up in 1999. The members include a representative of EDB, independent members, the Principal, teacher members, parent members and alumni members. The SMC holds regular meetings to ensure good school management, to formulate objectives of running the school, to monitor and evaluate progress towards attainment of the objectives, and to monitor the financial situation of the school. The school has set up Policy 4 School Development Committee, Academic Affairs Committee and Whole-person Development Committee to formulate school development plans and various policies while different subject departments and student support teams are formed to coordinate school affairs and implement school policies.</p>
<p>Incorporated Management Committee / School Management Committee / Management Committee:</p> <p>The School Management Committee</p>
<p>School Green Policy:</p> <p>Our commitments:</p> <ol style="list-style-type: none"> 1. We integrate environmental protection culture into campus life and set up environmental protection appliances and facilities on campus. 2. We are committed to ensure all management decisions, activities and operations are carried out in an environmentally responsible manner. <p>To fulfill our commitments, we shall:</p> <ol style="list-style-type: none"> 1. maintain a clean and green campus for all school members. 2. comply with all relevant environmental legislation and guidelines. 3. avoid or control environmental pollution arising from school activities. 4. reduce wastage in energy and other natural resources in our routine operations. 5. raise environmental awareness among all school members. 6. participate actively in environmental protection awareness-raising activities. 7. review our environmental practices and performance regularly.
Learning and Teaching Plan
<p>Whole-school Language Policy:</p> <p>We put a lot of efforts in developing students' biliterate and trilingual abilities. We aim to create a language-rich environment for students to learn English in the campus. English is the medium of instruction for a majority of subjects in junior and senior forms.</p>
<p>Learning and Teaching Strategies:</p> <p>A team of professional and experienced teaching staff is committed to develop our students' whole-person education, helping them become biliterate and trilingual and competent with IT skills to meet the challenges of the future. Through the promotion of cooperative learning, e-learning, lesson preparation and multiple instructional strategies, we develop students' self-regulated learning ability, creativity and potentials.</p>
<p>School-based curriculum:</p> <ol style="list-style-type: none"> 1. Electives: 2X and 3X. The school provides various combinations of elective subjects. Mathematics Extended Module 2 is one of the elective subjects. 2. Curriculum highlights: The school offers a balanced and diversified junior curriculum which covers 15 subjects including Chinese Language, English Language, Mathematics, Science and Life and Society. In senior forms, apart from the four compulsory subjects, students can select arts, science or commercial subjects. Furthermore, the school offers Positive Values Education, which incorporates Moral, Civic and National Education, Health and Environmental education, so as to cultivate whole-person development in students.
<p>Major Renewed Emphases in the School Curriculum:</p> <ol style="list-style-type: none"> 1. The school pays much attention to the promotion of Moral, Civic and National Education. The school strikes to cultivate among the students positive values and good character. 2. The school actively promotes Reading across the Curriculum. For junior forms, there is one reading period in each 7-day teaching cycle. Subject departments are encouraged to organize cross-curricular reading activities for the whole school. 3. To promote Project Learning, the school has set up a Project Learning Team to plan and coordinate interactive project-learning activities based on personal, social and humanities education, STEAM and career and life planning for all junior form students. Students are allowed to freely choose the areas of interest. Teachers are arranged to guide the students to complete the tasks at different stages of project learning. 4. Through optimization of hardware and software, the school provides a conducive environment to encourage the effective use of IT in learning and teaching.
<p>Life Planning Education:</p> <ol style="list-style-type: none"> 1. To help students set up clear objectives for their further studies and employment at different developmental stages so as to enhance their personal conduct and academic achievement. 2. To give students a deeper insight into life planning through different career and life planning activities. 3. In order to strengthen the home-school cooperation and students' experience, the school organizes talks on career and life planning and senior secondary subject choice. 4. To organize different learning activities to let students understand different study and career pathways available to them in response to the development of the Senior Secondary Curriculum. 5. To encourage students to explore different pathways and design their implementation plan. 6. To organise Career Exploration Day.
Student Support
<p>Whole School Approach to Catering for Learner Diversity:</p> <ol style="list-style-type: none"> 1. To cater for our students' diverse needs, the school set up the post of SEN Coordinator and the Gifted Education Team. A comprehensive information system is built up to help teachers to identify our students' potentials in various aspects and arrange suitable courses for them, which encourages them to unleash their potentials and attain self-advancement. 2. Diversified extra-curricular activities for our students are organized by the Four Houses and 37 clubs with a view to creating various life-wide learning opportunities for them to unleash their potentials.
<p>Whole School Approach to Integrated Education:</p> <ol style="list-style-type: none"> 1. The Discipline Team and Guidance Team works closely with the resident education psychologists and the school social workers. They provide individual and professional counselling and support to students and parents. 2. The Special Learning Support Unit is committed to assisting students with special educational needs through a Whole School Approach. 56% of teachers have received systematic professional training on Special Educational Needs. The school engages two teaching assistants to support the team by using the EDB Grant and has the provision of the Speech Therapist Services. The team also outsources professional services, such as concentration training, social skills training and psychotherapy services.
<p>Education Support for Non-Chinese Speaking (NCS) Students:</p> <p>Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising activities to create an inclusive learning environment in the school.</p>
<p>Measures to provide adaptation for learning and assessment:</p> <ol style="list-style-type: none"> 1. Through the use of multiple assessment methods, the school evaluates students' learning effectiveness. Besides term tests and examinations, the school promotes continuous assessment by incorporating students' performance in their coursework marks. 2. The school makes good use of evaluation data to promote students' learning, and encourages them to reflect on their learning outcomes. 3. The teachers will adjust their teaching strategies based on the varied learning styles of different classes. They will also adapt their objectives and the content of assessments and assignments in consideration of students' diverse needs and abilities.

Home-School Co-operation and School Ethos
Home-School Co-operation: Set up in 1994, the PTA has striven to promote home-school cooperation and encourage parents' engagement and support for school programmes. PTA offers scholarships and subsidies for students' activities, and parent volunteers serve as instructors for interest groups and adjudicators for different competitions.
School Ethos: With the whole-school approach of discipline and counseling, the school has created a disciplined yet caring and harmonious learning atmosphere for the students. The teachers and students maintain a good relationship. The school also adopts a wide range of learning and teaching strategies to cater for learners' diversity to enhance their academic performance. Through the Peer Counselling Programme, students have been helped to grow up in an atmosphere of mutual help and encouragement through the promotion of a caring school culture.
Future Development
School Development Plan: 1. To enhance personalized learning strategies, to elevate STEAM education and to establish a vibrant community of extensive readers. 2. To strengthen the cultivation of positive values in students' minds, to develop visionary role-models as future leaders and to nurture virtuous civic-minded citizens.
Teacher Professional Training and Development: The three Staff Development Days are organized each year to encourage the teachers to share their professional knowledge and boost their professional competences so as to keep up with the trend of educational development. The staff is encouraged to participate in peer and open lesson observations to enhance the effectiveness of learning and teaching. The staff members are highly motivated to develop professionally by attending courses and seminars organized by different organisations to keep abreast of the new curriculum trends and educational reforms.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.) The school offers thirty-seven clubs and school teams which provide a balanced variety of extra-curricular activities, covering aspects of academic, sports, arts, interests and social services. There are also programmes and competitions of different nature organized by clubs, teams, Houses, Student Association and various subjects. The Non-academic Accreditation System successfully motivates students to take part in activities of different nature so as to develop students' multiple intelligence and enrich their life experiences. The school has specially set up Life-wide learning weeks to allow students to walk out of the classroom and learn in a real situation and a practical environment to achieve the goal of whole-person development.
School Facilities
Number of Classroom(s): 27
School Facilities: The school campus covers an area of 8,500 square meters providing the students with a pleasant and well-equipped environment for learning. All classrooms and special rooms are well furnished with facilities (including Wi-Fi access) for multimedia and electronic teaching and learning. There are two standard basketball courts, a gym room and gardens for students to develop their physique and spend their leisure with friends in relaxation.
Facility(ies) for Supporting Students with Special Educational Needs: Ramp, Accessible lift and Accessible toilet.
Others
1. Advancement Scholarship 2. Alumni Association Scholarship 3. Cheung Hing Chuen Scholarship 4. Chiu Ka Chin Scholarship 5. Chow See Yung Scholarship 6. Chow Yat Fung Scholarship 7. Ho Chen Ying Arts Scholarship 8. Leung Ka Sing Memorial Scholarship 9. Parent-Teacher Association Scholarship 10. Tang Yuk Ying Language Scholarship 11. The Voyager Scholarship 12. Centum Charitas Foundation Scholarship 13. Madam Wu Mei Nong Scholarship
Direct public transportation to School
Bus Routes: 93A, 93K, 98A, 98C, 98D, 296M, 297 & 690; MTR: Po Lam Station; Minibus Routes: 15, 15M, 17, 105.