伊斯蘭脫維善紀念中學
Islamic Kasim Tuet Memorial College
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School Mission

The College motto consists of four key Chinese characters: Prolific, Academic, Affectionate, and Co-operative, which aptly represent the fraternal nature and peace-loving spirit of Islamic teachings. At the college, students are guided towards attaining these qualities through the formal and informal curricula.

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment		45
Total Number of Teachers in the School		53
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education		74%
Bachelor Degree		100%
Master / Doctorate Degree or above		42%
Special Education Training		36%
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
32%	8%	60%

School Information

Supervisor / Chairman of School Management Committee	Dr. Siu Wai Lok				
Principal (with qualifications / experiences)	Ms Ho Sau Yin Zareenah (Preparation for Principalship Course for Aspiring Principle, Master in Education, Bachelor of Bussiness Administration, PGDE, 23 years working in Education Field)				
School Type	Aided	Co-ed			
School Motto	Prolific, Academic, Affectionate, and Cooperative				
Name of Sponsoring Body	Chinese Muslim Cultural and Fraternal Association		Year of Commencement of Operation		1997
Area Occupied by the School	About 8000 Sq. M	Religion: Islam	Incorporated Management Committee		Established
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes	Student Union /	Yes

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese as the medium of instruction (including Chinese Language, Chinese History and Putonghua) For Chinese Speaking Students: Life and Society*, Mathematics*, Computer Literacy*, Integrated Science*, Technology and Living*, Religious Studies*, Physical Education*
	English as the medium of instruction	English Language, Music, Visual Arts For Non-Chinese Speaking Students: (Life and Society, Mathematics, Computer Literacy, Integrated Science, Technology and Living, Religious Studies, Physical Education)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Urdu, Nepali, Arabic, Putonghua
S.4 - S.6	Chinese as the medium of instruction	Chinese Language
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics, Citizenship and Social Development (S.4-S.5), Liberal Studies (S.6), History, BAFS, Information and Communication Technology, Biology, Physics, Chemistry, Physical Education (DSE), Visual Arts, Health Management and Social Care, Applied Learning, Religious studies, Physical Education, Life Education

* Subjects with extended learning activities (ELA) in English

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese as the medium of instruction (including Chinese Language, Chinese History and Putonghua) For Chinese Speaking Students: Life & Society*, Mathematics*, Computer Literacy*, Integrated Science*, Technology and Living*, Religious Studies*, Physical Education*
	English as the medium of instruction	English Language, Music, Visual Arts For Non-Chinese Speaking Students: (Life & Society, Mathematics, Computer Literacy, Integrated Science, Technology and Living, Religious Studies, Physical Education)
	Adopt different medium of instruction by class or by group / school-based curriculum	Urdu, Nepali, Arabic, Putonghua
S.4 – S.6	Chinese as the medium of instruction	Chinese Language
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Citizenship and Social Development (S.4-S.6), History, BAFS, Information and Communication Technology, Biology, Physics, Chemistry, Physical Education (DSE), Visual Arts, Health Management and Social Care, Applied Learning, Religious studies, Physical Education, Life Education

Class Structure & Chargeable Fees (2022/2023)

* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	$340	$340	$340
Parent-Teacher Association Fee	$30					
Student Union / Association Fee	$10					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					

Remarks

Our school is a multi-cultural school. Teachers and students are coming from different countries, other than the local Chinese and the Chinese from the mainland, we have students and teachers from Pakistan, India, Sri Lanka, Malaysia, Indonesia, Egypt, Saudi Arabia, Kazakhstan, the Philippines, Iran etc. It provides a good environment for students to learn and practise English and Chinese Languages, to understand different cultures and learn from each others.

S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission

Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023).
Admission Criteria and Weightings for Secondary One (S.1) Discretionary Places:
1. Applicant's participation and performance in extra-curricular activities and social service: 20%; 2. Applicant's academic achievement at school: 50%; 3. Conduct: 10%; 4. Applicant's performance during the interview: 20%.

Orientation Activities and Healthy Life

There is an orientation day for S.1 new entrants and a parents' day for their parents. A 2-week orientation programme is also run during the summer for S.1 students to help them adapt to secondary school life.

School Characteristics

School Management

School's Major Concerns:

1. Facilitate teachers' professional development
2. Guide students to be self-regulated learners
3. Strengthen moral values in students

Theme of the year: Be grateful and appreciative　Be proactive and optimistic

School Management Organisation:

Teachers of various subject panels and functional departments have representatives in regular School Administrative Committee meetings to exchange ideas and experiences to enhance better co-ordination work for matters related to student affairs as well as the overall learning and teaching strategy.

Incorporated Management Committee / School Management Committee / Management Committee:

The Incorporated Management Committee is well represented and includes nominated members of school sponsoring body, community members, the principal, a teacher representative, an alumni representative and a parent representative. Year plans are made for the school administration and the major departments annually to guide school activities and keep track of their progress.

School Green Policy:

1. Air conditioning: air conditioning could be used when the temperature is 25℃ or above;
2. Fluorescent lights are used to save energy;
3. Window Films are used to reduce the room temp and sunlight;
4. Using of No. 1 energy labels in many electrical appliances, e.g. refrigerators, dehumidifiers, etc;
5. Recycling bins are put at playgrounds and classrooms;
6. Our College joined the Fee-in Tariff (FiT) scheme and therefore a solar panel system was installed in the roof top of the main building.

Learning and Teaching Plan

Whole-school Language Policy:

From S.1 to S.6, for effective learning, Chinese and non-Chinese students are grouped according to their learning abilities and needs. In order to enhance students' language ability, all students are required to speak Cantonese and English only in the school campus.

Learning and Teaching Strategies:

1. To develop students' proficiency in both English and Chinese Languages through reading scheme (including both online and offline reading materials), we have more than 30,000 books in our school library.
2. To provide different language programs as electives, such as Putonghua, Urdu, Nepali language, Arabic etc., for students to learn in order to increase their competitive in their future.
3. To develop students as self-directed and life-long learners.
4. To facilitate students' development of positive values and attitudes and cultivate positive outlook in life.
5. To enhance the effectiveness of learning and teaching, we had successfully applied from QEF to change all the blackboards/whiteboards in the classrooms and special rooms into smartboard system.
6. To provide different free of charge homework remedial classes and tutorials for students who need support after school.
7. We emphasis on whole-person development, different extra-curriculum activities are organized. We also encourage our students to take part in community activities and volunteer work actively.
8. To enhance students' problem solving skills and technological skills, we assessed and re-designed the ICT and technology and living curriculum in the Junior form, more STEM elements are added. One of the Computer room was renovated as a IT Lab.

School-based curriculum:

1. Electives: 3X. In addition to DSE subjects, our college also offers Applied Learning subjects for students such as Vocational English.
2. Curriculum highlights: Curriculum adaption, differentiated teaching, multi-sensory approach, multi-intelligence strategies, cooperative learning, graded worksheets and peer tutoring, etc. to cater for the diverse needs, interest and abilities of learners, Information Technology in education, development of generic skills, promotion of positive values and attitudes, Applied Learning and Other Learning Experience etc.

Development of the Four Key Tasks:

1. Moral, Civic and National Education: our focus will be on (i) value education and (ii) national and security education
2. Reading to Learn: Extensive reading programme in both Chinese and English are carried out. Reading award scheme is organized through the school library. Students are encouraged to share books of their choice orally during morning assembly.
3. Project Learning: in order to guide our students to be self-regulated learners and improve their communication skill and team building, project learning is implemented in Life and Society, citizenship and Social Development, HMSC, Islam, Technology and Living etc.
4. Information Technology for Interactive Learning: installed smartboards in all classroom to enhance e-learning and interactive learning in school. E-learning materials and platforms are purchased for students to use.

Life Planning Education:

Our Career & Guidance Team organizes different job-related talks, workshops for our S.1 to S.6 students as we believe students need time to prepare and develop their interest and talents, and know what their dreams is in the future. We also invite successful alumni to conduct sharing regarding their own personal growth, how to fulfill their dreams and study skills with their younger brothers and sisters. Taste lessons are also organized for S.3 students to understand the electives offered in our school so that they can make a right choice to study in S.4.

Student Support

Whole School Approach to Catering for Learner Diversity:

Student diversity can be resolved by the creation of a congenial school ethos, caring human network, mutual respect, and real concern for others. Paying due regard to multiple intelligence, every student should have a chance to shine at the college.

Whole School Approach to Integrated Education:

With the aim of catering students' diverse learning needs (DLN), our school has adopted the whole school approach. A student support team (SST) is established to meet the requirements of the Education Bureau and expectation of the community. Members of the SST include the vice-principal, the SEN coordinator, teachers of different subjects, the school social worker and teaching assistants.

Our SST has sourced different services with the Learning Support Grant (LSG) for Secondary Schools, such as speech therapy services, social skills training services, reading and writing skills enhancement services and attention training services, etc. The LSG is also used flexibly to hire teaching assistants to provide handy supports for our students.

Apart from these, our SST would hold various internal inclusive activities and community work to cultivate an inclusive atmosphere in and out of the school. With close collaboration between the EDB officials and the school-based education psychologist, meetings and assessments of students are conducted on a regular basis. Similarly, we are working closely with the parents through the established mechanism for regular updates of students' learning progress and their learning effectiveness.

To make sure a fair ground for our students with DLN to achieve better results in public exams, we try to accommodate their DLN with special arrangement in the internal exams and apply for corresponding arrangement to the HKEAA in the public exams as well.

In fact the school always encourages teaching staff to enroll in DLN related training courses and seminars. Besides, the school would share inclusive education information with us to enhance our professionalism in catering the needy students with better readiness and understanding.

Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

Measures to provide adaptation for Learning and Assessment:

Basically the college adopts the assessment guidelines issued by the EDB and HKEAA.

Home-School Co-operation and School Ethos

Home-School Co-operation:

Our Parent-Teacher Association (PTA) has been running for 25 years, and many activities such as picnics, education seminars, etc., have been organized. Moreover, regional teacher-parent meetings are also arranged to serve the needs of students and parents from Kowloon and New Territories.

School Ethos:

1. The college places great emphasis on the pastoral care of students. The Discipline and Counseling Committee is set up to look after the discipline and guidance needs of students with the ultimate goal of helping them to sustain continual human growth.
2. To take better care of the students in S.1-S.6, the school has been arranging two class teachers to work in partnership in looking after each class of students. To facilitate closer contact between teachers and students on a daily basis, the school has arranged the office of the class teachers to be on the same floor with their respective classes. The team of teachers would deal with student affairs and discipline problems specific to the form through formal and informal meetings. They are also responsible for organizing intra-form activities and competitions to enrich students' school life and foster good habits and behavior.
3. The school views the development of the students' human potential as a top priority and facilitates their development through different social activities organised by more than 40 school clubs and interest groups, as well as the Student Union Association.

Future Development

School Development Plan:

1. Management and Organization
   1.1 Empower the leadership of teachers.
2. Learning and Teaching
   2.1 Develop students' independent learning ability.
   2.2 Stretch students' potential in various areas.
3. School ethos and support for students
   3.1 Enhance students' self-understanding and self-esteem.
   3.2 Nurturing students' care towards the school and community.
   3.3 Cultivating students' citizenship and national identity.

Teacher Professional Training and Development:

Our College always encourages teachers to attend seminars or workshops to enhance their teaching effectiveness and student support.

Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)

There are more than 40 school clubs and student groups, including academic and cultural clubs, interest groups, sports teams and service groups. Efforts are also made to plan and develop activities related to voluntary service and leadership training for school prefects.

School Facilities

School Facilities:

The 7-storey building is endowed with spacious playgrounds and open areas. There are 26 air-conditioned standard classrooms, a hall, 2 basketball courts, 2 cricket courts and 2 covered playgrounds. Moreover, there are also special rooms, including one MMLC and two computer rooms, one campus TV room, one music room, one cooking room, one knitting room, one IT lab, five science laboratories, one activity room, ABC facilities and Gym room etc. All the rooms are air-conditioned and equipped with LCD projectors and online computers connected to the school servers by broadband cables.

Facility(ies) for Supporting Students with Special Educational Needs:

Accessible lift and Accessible toilet.

Others

The college promotes cultural harmony among the children of Chinese origin and those from the ethnic minorities in Hong Kong. Local students and newly arrived children are welcome to apply for admission. Chinese and non-Chinese students have many opportunities to meet and interact with one another at school. Through daily contact and interpersonal interaction, they can improve their understanding and mastery of the English and Chinese languages respectively.

Direct public transportation to School

Bus: No. 8, 8P, 8X, 19, 82, 82S, 82X, 82M, 85, 780, 788, 118, 106, 314, 606, 694, 789, 682;
Mini-bus: 16M, 20M, 16A, 16X, 18M, 43M, 44M, 47M, 47E;
MTR: Chai Wan Station, Exit D.