



獻主會聖母院書院

Notre Dame College

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School Mission

"Diligence - Fidelity - Piety" is our school motto. It guides us to be true to our own integrity, faithful to our identity as sons and daughters of God our Father; to honour a filial reverence for our parents; to be dedicated and hard-working, and to take life seriously so that we may fulfill our mission in life.

School Information

Supervisor / Chairman of School Management Committee	Fr. Slawomir Kalisz		
Principal (with qualifications / experiences)	Mr. Tong Ka Ming (Bachelor of Business Administration (Hons), Master of Arts in Economics, PFP Cert. (Merit and letter of commendation))		
School Type	Aided		Co-ed
School Motto	Diligence, Fidelity, Piety		
Name of Sponsoring Body	The Oblates of Mary Immaculate Hong Kong		
Area Occupied by the School	About 3000 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment		48
Total Number of Teachers in the School		52
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education		94%
Bachelor Degree		98%
Master / Doctorate Degree or above		73%
Special Education Training		52%
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	> = 10 years
29%	13%	58%

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Physics (S.3), Chemistry (S.3), Integrated Humanities* (S.3), Chinese History, Geography, Religious Studies, Life-wide Learning, Computer Literacy*, Visual Arts, Music*, Physical Education*, STEM (S.1, S.2), Life and Society (S.1, S.2), History (S.1, S.2)
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science* (S.1 to S.2), Integrated Science (S.3 including Biology)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Citizenship and Social Development (S.4, S.5), Liberal Studies (S.6), Chinese History, Geography, Economics, Business, Accounting and Financial Studies, Information and Communication Technology, Physics, Chemistry, Biology, Visual Arts, STEM (S.4) (non-elective subjects include Life-wild Learning, Religious Studies, Music and Physical Education)
	English as the medium of instruction	English Language, English support is provided according to students' abilities and needs
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics, Economics, Business, Accounting and Financial Studies, Biology

* Subjects with extended learning activities (ELA) in English

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Physics (S.3), Chemistry (S.3), Integrated Humanities* (S.3), Chinese History, Geography, Religious Studies, Life-wide Learning, Computer Literacy*, Visual Arts, Music*, Physical Education*, STEM (S.1, S.2), Life and Society, History
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science* (S.1 to S.2), Integrated Science (S.3 including Biology)
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Citizenship and Social Development, Chinese History, Geography, Economics, Business, Accounting and Financial Studies, Information and Communication Technology, Physics, Chemistry, Biology, Visual Arts, STEM (S.4), (non-elective subjects include Life-wild Learning, Religious Studies, Music, Physical Education and Arts)
	English as the medium of instruction	English Language, English as MOI in other subjects is provided according to student's ability and need.
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Economics, Business, Accounting and Financial Studies, Biology

Class Structure & Chargeable Fees (2022/2023)

* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					

Remarks

English support in other subjects is provided according to student's ability and need. We believe that every student should seek for developing their personal interest and therefore specialized focuses should be one of their concerns in the senior level education. Our widely developed range of Applied learning subjects over 15 different subjects are offered to develop students in-depth interest and knowledge. Extended English learning groupings are arranged for students' with higher English ability in Mathematics and Integrated Science. English assembly are arranged each week. Chinese and English Extensive reading lessons are arranged every day to build up a strong interest in reading.

S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). Academic performances (including participation and performances in training and learning activities outside school) 40%. Conduct (including participation and performance in voluntary social services inside and outside school) 40%. Participation and performances in school's co-curricular activities (including performances in various intra- and inter-school competitions) 20%.
Orientation Activities and Healthy Life
Comprehensive S.1 Orientation programmes are organized for students and parents. English Bridging Programmes that are taught by Native English-speaking teachers are arranged for S.1 students. S.1-S.3 students take their lunch in school with health food supplied by designated supplier. Our Healthy School Policy promotes healthy lifestyle in our school in terms of healthy diet, smoke-free campus, student health care, contagious diseases prevention, first aid and safety, emergency situation and natural disasters, drug storage and distribution, anti-drug abuse, violence and bullying prevention, equal opportunity, occupational safety and health, prohibition of alcohol, safe use of Internet and prevention of indecent information. We are awarded "Silver Award" in The Hong Kong Healthy School Award Scheme.

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School Characteristics
School Management
School's Major Concerns: Designing student-centered learning and teaching strategies, and enhancing classroom interaction to cater for learner diversity. Enhancing students’ self-satisfaction through helping them to develop personal career and life planning which aligns with their developmental needs. Enhancing communication skills and team spirit among teachers.
School Management Organisation: The School is managed by the Incorporated Management Committee formed by the managers from the Missionary Oblates of Mary Immaculate. The organizational structure of the School is based on the 8 Key Learning Areas and the 4 Key Learning Tasks.
Incorporated Management Committee / School Management Committee / Management Committee: Incorporated Management Committee comprises O.M.I. priests, the three Principals of O.M.I. primary schools, ex-Principal, Parent Managers, Teacher Managers, Alumni Manager and the principal of Notre Dame College.
School Green Policy: Our Green Policy in our Healthy School Policy promotes reduction and recycling of waste, to energy saving and air quality improvement measures. The packaging of lunchbox and warping paper of food sold at the tuckshop are recyclable. It effectively reduces wastage and help protect the environment. Students also build up a mindset of protecting our precious world in day-to-day practices.
Learning and Teaching Plan
Whole-school Language Policy: Based on students' language learning needs, both English and Chinese groups are organized in strengthening English support in different classes. Unrivaled international network, English-rich learning environment: O.M.I, our sponsoring body, provides strong support on building an unrivaled international network and resources to enhance our English learning environment. Through our network, a higher-than-norm Native English teachers are invited to work closely with our English Team. Students can learn from people of different cultures and enjoy using English as part of their daily school life. Speaking with foreigners becomes a norm in our school. The School has introduced Extended Learning Activities in English for all classes. Students at S.4 and above levels can, based on their academic ability and English standard, choose to study the core and elective subjects in English whenever appropriate.
Learning and Teaching Strategies: Academic excellence is what we always pursue. We have participated in the Quality Assessment Management Accreditation Scheme (QAMAS) in 2011 to 2020 and was awarded the accreditation. It acknowledges our commitment in providing quality examination and assessment management, and recognizes our excellent effort in delivering high quality examinations and adopting good assessment practices. Our school emphasize on student-focused generic skill-based learning. Reading, writing, learning skills, use of I.T., project-learning and speaking skills are included in the yearly assessment of students' performance. In Four consecutive years, our public examination results in HKDSE (2012-2022) is remarkable. Many others obtained various offers from HKU, CUHK, HKUST, HK PolyU, CityU, BU, LU, and other mainland and Taiwan universities.
School-based curriculum: 1. Electives: 2X. Students can choose 2 electives according to their ability and preference. Applied learning curriculum provides specialized programmes to cater for different interests. 2. Curriculum highlights: Students are streamed into different classes according to their academic abilities, with top students in one class and others in other classes of mixed abilities. Different classes and subjects will have their own tailor-made curriculum with respect to teaching progress, learning content, exercises, tests and examinations. Hong Kong 1st iPad learning platform: We have injected a new element into NDC learning as the first school in Hong Kong utilizing iPad as an advanced learning tool to arouse students' interest in learning, together with our digital interactive whiteboards in each classroom to improve teaching and learning efficiency, and make interesting mobile learning a reality. A special 3-year multimedia technology curriculum is tailored in collaboration with VTC. Animation, game design and film editing are incorporated in the curriculum to develop student's interest and potential in creative media. Students with outstanding performance are invited to join in collaborative projects with the commercial sector on developing mobile "apps".
Development of the Four Key Tasks: All Four Key Learning Areas are incorporated in the daily learning activities and assessment of students' academic performances.
Life Planning Education: There are four categories of Career and Life Planning Activities implemented by the Careers Guidance Team: (1) Form Activities: Life planning education will be conducted in the Life-Wide Learning Periods and visits will be arranged according to the developmental needs of students in different forms. (2) Group Activities: Students will be grouped together with similar career aspiration and aptitude to participate in different programmes such as ApL taster courses, Pre-university programmes, job-tasting/job-shadowing programmes or mentoring scheme, etc. (3) Individual Consultation: Students who want to seek advice on elective selection, university programme choices and career pathways may make individual meetings with Career Teachers. (4) Whole-School Activities: Career prefects will introduce different post-secondary study pathways and occupations during the morning assembly. Career and Life Planning information can be accessed by students and teachers in the career corner in the library, the displayed board in the playground and the career facebook. Talks and booklets will also be offered to parents in order to introduce the ideas of Career and Life Planning.
Student Support
Whole School Approach to Catering for Learner Diversity: Our Gifted Programme is tailored for students with special talents in sports, science and other areas. The School allocates extra resources including social workers and teaching assistants to take care of students with educational needs. Pastoral care services are provided by social services institutions to small groups and individual students. S.1 to S.3 students are required to stay after school three times a week to attend homework guidance or remedial classes. Students with learner diversity will also be taken care of.
Whole School Approach to Integrated Education: NDC adopts a whole-school approach in building up an accommodating and inclusive campus where all students are welcomed and their needs are taken care of. Through deploying various fundings and subsidies such as Capacity Enhancement Grant, Learning Support Grant, Grant for Supporting NCS Students with SEN, Top-up Fund, the school provides individualized and diversified supports which aim at promoting the students’ academic performance and enriching their school life. Catering for the students’ diverse learning needs, the school has offered a wide variety of school-based supports. For example, after-school study group to boost the study skills; Chinese reading and writing training group to improve the reading fluency. Individual Education Plan (IEP) and Special Examination Arrangement (SEA) are offered to the students in need. Home-school co-operation is vital to the growth of a child. The school has built up an effective communication platform with parents and regularly invites parents to discuss and review the supports given to the students.
Education Support for Non-Chinese Speaking (NCS) Students: Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students’ learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.
Measures to provide adaptation for Learning and Assessment: The School adopts a continuous assessment method. The final grade attained in each subject is the yearly total of class-based assignments and quizzes (30-40%) and examination results (60-70%). Results of each terms constitute 50% of the yearly total marks. Reading, Use of I.T., project-learning and speaking skills are also included in the yearly assessment of students' performance.

Home-School Co-operation and School Ethos
Home-School Co-operation: Parents and Teachers Association comprises of parents and teachers officials, including representatives from the teachers club. Parent representative is also invited to be a member of the School Executive Committee, strengthening the understanding and cooperation between parents, SMC and teachers. Parents are also invited to organize activities to improve parent-children relationship and strengthen support to school development.
School Ethos: The School upholds the Catholic values and putting emphasis on students' moral values and behaviour. Our school ethos and curriculum design are highly commended in external review. Our pastoral care teams at every level effectively support the growth of our youth. Our school has been awarded Caring School.
Future Development
School Development Plan: Focus of the 3-year plan: 1. Maintaining national security, establishing positive values, enhancing the development of innovation and technology education and improving the effectiveness of learning and teaching; 2. Promoting students’ positive aspiration and wellness development through enhancing school culture of positive thinking; 3.Establishing Professional Sharing Culture, Enhancing Training for Teachers and Improving School Effectiveness.
Teacher Professional Training and Development: The staff development team is responsible for supporting the professional development of teachers. Through utilizing teacher's professional development data, Teachers are encouraged to improve management and teaching effectiveness through all possible means.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)
Catholic Society, Sign Language Class, Magic Club, various sports teams (including boys and girls baseball team), Chinese Drum, Brazilian Drum, African Drum, Scientific Inventor, Boy Scouts, Red Cross Junior Cadet, Road Safety Patrol, Junior Police Call, Health and Environment Protection Ambassador, NDC Care, Liberal Studies Ambassador, School Choir, various academic clubs and prefects under different Key Learning Areas, and interest groups such as musical instruments, jazz dance, Magic, Visual Arts Training, IT, school campus audio-visual groups etc.
School Facilities
School Facilities: Well-equipped classrooms with latest multi-touch interactive display, comprehensive iPad facilities, high speed connectivity, multi-media Learning Centre, 4 Laboratories, more than 120 computers, Geography Room, Library, Visual Art Room, Music Room, Library, Gymnasium, School Hall, Chapel, Sports Court, Dancing Ground, Covered Playground, Campus TV Studio, Teaching Resources Room, Parterre, Rooftop Garden.
Facility(ies) for Supporting Students with Special Educational Needs: Visual fire alarm system.
Others
Unique learning experience through our international network. Each summer, scholarships from OMI and the school are granted to students to participate in an overseas exchange programme for a period of three weeks, during which they live with their Australian host families, study in Australian high schools and serve as ambassadors to promote our culture. Various study tours are organized each year to mainland China and other countries to enrich students' learning experience. To encourage students with achievement in academics and other special aspects, our alumni association establishes the alumni scholarship. Scholarships are offered for students with excellent achievement academically and those who are in need. Each year more than 200 students are awarded with various alumni scholarships. Our "Can-do Award Scheme" is also a special highlight to encourage students with positive discipline. For newly arrived children from mainland China, extra financial support are offered for help them to get used to their new school life in Hong Kong. Our students have also obtained brilliant results in various external competitions in recent years. Please refer to the school webpage (www.ndc.edu.hk) and our Facebook Page NOTRE DAME COLLEGE HONG KONG.
Direct public transportation to School
Our School is highly accessible by buses and mini-buses via Kowloon City Olympic Parks. Bus Routes: 5, 9, 11, 13, 14, 15, 16, 17, 21, 24, 26, 27, 85, 95, 101, 106, 107, 108, 111, 891, 101R, 106P, 111P, 11B, 11D, 11K, 11X, 12A, 1A, 203E, 2A, 3B, 5A, 5C, 5D, 61X, 75X, 85A, 85B, 85X, 93K. Minibus Routes: 2, 2A, 26, 105. Exit B1 of Sung Wong Toi Station at MTR Tuen Ma Line.