



聖公會莫壽增會督中學

SKH Bishop Mok Sau Tseng Secondary School

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http://www.mst.edu.hk

### School Mission

Our mission is to provide the best opportunities for the formation of Christian and humanistic values, to foster constructive attitudes and develop a range of skills in order that our students can develop their potential to participate fully in the society and become a responsible citizen of the world. We would endeavour to provide a caring and loving environment where everyone is regarded with mutual trust, respect and love to make the years we spend in MST a most nurturing and happy experience.

### School Information

Supervisor / Chairman of School Management Committee	Ms Wong Chi Mei Jennifer		
Principal (with qualifications / experiences)	Ms. Wong Lee Lee (M.Ed., B.A)		
School Type	Aided	Co-ed	
School Motto	We aim at whole-person development in the Moral, Intellectual, Physical, Social, Aesthetics and Spiritual Education aspects.		
Name of Sponsoring Body	Anglican (Hong Kong) Secondary Schools Council Limited		
Area Occupied by the School	About 6000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

### Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment	52	
Total Number of Teachers in the School	56	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	93%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	61%	
Special Education Training	50%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
16%	18%	66%

Year of Commencement of Operation	1975
Incorporated Management Committee	Established
Yes	Student Union / Yes

### Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life & Society, Religious Education, Physical Education, Visual Arts, Library Period (S.1)
	English as the medium of instruction	English Language, Mathematics, History, Geography, Computer Literacy, Music, Home Economics, Science, Business Fundamentals (S.3)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Citizenship and Social Development (S.4 &.5), Liberal Studies (S.6), Religious Education, Physical Education, Chinese Literature, Visual Arts
	English as the medium of instruction	English Language, Mathematics, Biology, Chemistry, Physics, "Business, Accounting and Financial Studies", Economics, Geography, History, Information and Communication Technology, Music
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life & Society, Religious Studies, Physical Education, Visual Arts, Library Period (S.1)
	English as the medium of instruction	English Language, Mathematics, History, Geography, Computer Literacy, Music, Home Economics, Science, Business Fundamentals (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Citizenship and Social Development, Religious Studies, Physical Education, Chinese Literature, Visual Arts
	English as the medium of instruction	English Language, Mathematics, Biology, Chemistry, Physics, "Business, Accounting and Financial Studies", Economics, Geography, History, Information and Communication Technology, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2022/2023)

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$310 (Student Insurance, E-Class System and School Premises maintenance)					
Other Charges / Fees	-					

### Remarks

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### S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). Discretionary Place Application Selection Criteria: Academic results: 50% Extra-curricular activities: 25% Interview: 25% (Students must get Grade B or above in Conduct)</p>
<p>Orientation Activities and Healthy Life</p> <p>In order to help our students adapt to the new secondary school life, the Orientation Week for S.1 students is held in mid-August every year. During this period, talks from various committees and English Summer Camp are organized to facilitate P.6 students' smooth transition to the new environment. We believe that campus cleanliness and greening projects play an important role in school life. Students are also encouraged to live a healthy lifestyle, to develop a positive attitude towards life and to develop sound life values. Students are also equipped with effective life skills. In addition, their ability to resist temptations in the world that we are living in is nurtured. All these are achieved by the collaboration between departments and committees, which produce lessons and activities on anti-drug messages, proper use of the Internet, healthy diet, physical fitness and time management.</p>

## SKH Bishop Mok Sau Tseng Secondary School

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> 1. To enhance learning and teaching effectiveness through optimization of learning and teaching strategies; 2. To cultivate in students positive values and capability conducive to their whole person development.
<b>School Management Organisation:</b> We treasure mutual respect, tolerance and open-mindedness in our school, which are conducive to a sound partnership between the school authority and teachers. The School Administration Board, which is composed of the Principal, Vice Principals, experienced teachers of departments and committees, as well as elected teachers, is responsible for formulating school policies. In addition, various task forces have been set up to handle academic and student affairs.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The Incorporated Management Committee of SKH Bishop Mok Sau Tseng Secondary School
<b>School Green Policy:</b> We educate students to respect and protect the environment. To achieve this goal, we set the temperature of air-conditioned rooms at 25 °C, place paper recycling boxes along corridors on every floor, and conduct assemblies as well as lessons conveying messages about environmental protection and waste reduction. Our Classroom Management Scheme not only encourages students to maintain a neat and tidy learning environment, but also reminds them of the importance of energy conservation. They are required to turn off lights as well as fans when they leave the classroom and turn off some of the lights in the classroom during lunch time. We also promote green life to students by encouraging them to consume fewer cartoned drinks and recycle plastic bottles as well as aluminum cans. They are also required to bring their own eating utensils for the Christmas Party and reuse decoration items for the occasion.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> English is the main medium of instruction (please refer to the subjects offered in 2022/23 and 2023/24 for details) and we strive to enhance students' biliterate and trilingual abilities. In addition to the formal curriculum, reading programmes, debates, drama activities and school broadcasts are provided to achieve this goal. To nurture students' language abilities, we also encourage them to participate in different kinds of activities and competitions outside school.
<b>Learning and Teaching Strategies:</b> We always strive to enhance students' learning effectiveness. Therefore, high-order thinking skills are highlighted in various subjects in order to promote problem-solving skills, critical thinking and creativity. We believe that this holistic education, which includes moral, intellectual, physical, social, aesthetic and spiritual aspects, enables students to develop in different areas.
<b>School-based curriculum:</b> 1. Electives: 3X. We offer 12 electives in senior forms, with 138 combinations for students to choose from. 2. Curriculum highlights: The school focuses on the curriculum transition between junior forms and senior forms. For most of the electives offered by our school in senior forms, relevant subjects or related learning experiences are offered in junior forms.
<b>Development of the Four Key Tasks:</b> 1. Learning from reading: In every cycle, we have two Morning Reading Sessions, in which both students and teachers read in a tranquil environment. The annual Book Festival, with its various activities including talks by authors, book exhibitions, storytelling competitions and sharing sessions on reading by teachers as well as students, encourages students to read. Our enhanced reading scheme also cultivates students' reading habits. 2. The use of IT: Teachers properly use IT to enhance teaching effectiveness in different subjects. Various student service teams have been established. They provide services in relation to managing computers in classrooms as well as special rooms, updating school webpage, recording school functions, producing videos and broadcasts. In the process, students learn by serving others. 3. Project learning: Project learning is implemented in S1-S3 in various subjects and learning areas in order to build students' project learning skills. In addition, we also encourage students to participate in project learning competitions outside school to enhance their abilities and interest in this area. 4. Moral and Civic Education: We promote moral and civic education through our morning broadcasts, assemblies and form-teacher periods. Students formulate their goals and plans for the current school year in relation to their development in character, academic pursuit and extra-curricular activities in their I-Files, in which they also evaluate their plans. In addition, all S.4 and S.5 students are required to participate in voluntary services, so that they have to chance to develop their civic spirit and social responsibilities.
<b>Life Planning Education:</b> Talks and workshops are arranged to help teachers, students and parents enrich their knowledge of career and life planning. A school-based career and life planning curriculum is constructed and implemented in order to cater for the needs of students. A large variety of extra-curricular activities is provided in order to help students better understand themselves, develop a wide range of interests and build up confidence to pursue their goals and dreams. Besides, through means such as form teacher periods, OLE lessons, Careers Day, visits, and Job experience schemes, students can explore different study pathways and career information.
<b>Student Support</b>
<b>Whole School Approach to Catering for Learner Diversity:</b> Various prizes are given to students with outstanding performance as well as remarkable progress in academic pursuits, distinguished conduct, and excellent achievements in services, sports and arts. Using the Diversity Learning Grant (DLG) provided by the Education Bureau, our school conducts school-based gifted education activities and courses. Students are also recommended to join programmes organized by EDB, The Hong Kong Academy for Gifted Education and local universities. Small-group teaching is conducted in Chinese language, English Language and Mathematics lessons in junior forms. Besides, enrichment and enhancement courses are also provided for students with diversified academic performance.
<b>Whole School Approach to Integrated Education:</b> The school aims to develop an inclusive school culture, enhance the understanding and acceptance of students with special educational needs by school personnel, students and parents and provide appropriate support for students in need. The Student Support Team, headed by the Special Educational Needs Coordinator, implements the Whole School Approach to Integrated Education, establishes an inclusive education policy and fully utilizes additional resources such as the Learning Support Grant. Effective plans are devised to arrange teachers to complete special education training. The school personnel, different professionals, parents and students are mobilized to work collaboratively to support students with special educational needs. Based on the needs of students, the school adopts different learning and teaching strategies to cater for students with diverse learning needs. For students with persistent and severe learning difficulties, the school provides them with individualized support, including drawing up individual education plans. The school establishes a regular communication mechanism to strengthen parents' understanding of the inclusive policy, deployment of resources and the support measures. Besides, the school provides various opportunities for all students to participate in diversified learning activities to demonstrate and develop their potential to the fullest.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: organising cultural integration activities.
<b>Measures to provide adaptation for Learning and Assessment:</b> In order to assess the effectiveness of students' learning, diversified assignments and examination papers are set. Questions of various levels are included to cater for learner diversity.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parent-Teacher Association was formed to facilitate home-school cooperation. For more details, please visit the homepage of MST PTA. ( <a href="http://pta.mst.edu.hk/">http://pta.mst.edu.hk/</a> )
<b>School Ethos:</b> Our students are humble and are respectful to teachers. Also, they show self-discipline and strong self-esteem. Teachers always strive to excel in different areas and are active in continuous professional development. The harmonious relationship between teachers and students is the cornerstone of our sound learning environment.
<b>Future Development</b>
<b>School Development Plan:</b> Annual School Focus: 1. To enhance learning and teaching effectiveness 2. To cultivate in students' positive values and capability conducive to their whole person development
<b>Teacher Professional Training and Development:</b> Staff development days are held in our school to help teachers formulate sound teaching strategies. They can also make use of the chances to discuss issues related to students' needs in personal growth. These occasions feature a number of "Teachers' Common Learning Times", which enable teachers to enhance the effectiveness of their teaching strategies.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b>
There are about 40 extra-curricular activities which can be categorized into six domains including academic activities, sports, interest club activities, services, religious activities and student union activities.
<b>School Facilities</b>
<b>School Facilities:</b> School facilities include MMLC, Student Activity Centre, Technology Learning centre, Multi-Function Centre, Library, Computer Room, Student Union Room, Discipline Room, Counseling Room, Prefects' Room, Pastoral Room, History Gallery and English Corner. All the classrooms are equipped with computer, multi-media projector, hi-fi equipment and speaker system.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
Our students attain outstanding achievements in academic and non-academic areas, including music, art, speech, sports and dance. They won prizes in various inter-school competitions. Please visit the school webpage for details.
<b>Direct public transportation to School</b>
Bus: 64K, 72, 72A, 72X, 73, 73A, 73X, 74A 74K, 74X, 75K, 75X, 271, 307, E41; MTR: Taipo Market Station.