



聖保祿中學

St. Paul's Secondary School

18A Ventris Road Happy Valley Hong Kong

25773836

28824552

spssmail@spss.edu.hk

http://www.spss.edu.hk

School Mission

To provide an all-round education, based on Christian values, that enhances the quality of life both spiritually and materially for our Paulinians so that they can contribute positively to their home, profession and society with charity, confidence, conscience, courage, creativity, competence, and commitment.

School Information

Supervisor / Chairman of School Management Committee	Sister Fung Choi Wa		
Principal (with qualifications / experiences)	Ms. Tracy Cheung -		
School Type	Aided		Girls
School Motto	Omnia Omnibus - All Things to All Men		
Name of Sponsoring Body	The Sisters of St. Paul de Chartres		
Area Occupied by the School	About 5000 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment		65
Total Number of Teachers in the School		66
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education		100%
Bachelor Degree		58%
Master / Doctorate Degree or above		42%
Special Education Training		23%
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	> = 10 years
5%	12%	83%

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Family Life Education
	English as the medium of instruction	English Language, Mathematics, Literature in English, Science, History, Geography, Computer Literacy, Visual Arts, Home Economics, Music, Physical Education, Religious Studies, Life and Society
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part Module 2, Liberal Studies (S.6), Citizenship and Social Development (S.4-S.5), Religious Studies, Literature in English, Economics, Geography, History, Biology, Chemistry, Physics, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Music Appreciation (S.4), Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Family Life Education
	English as the medium of instruction	English Language, Mathematics, Literature in English, Science, History, Geography, Computer Literacy, Visual Arts, Home Economics, Music, Physical Education, Religious Studies, Life and Society
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part Module 2, Citizenship and Social Development, Religious Studies, Ethics and Religious Studies, Literature in English, Economics, Geography, History, Biology, Chemistry, Physics, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Music Appreciation (S.4), Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

Class Structure & Chargeable Fees (2022/2023)

	S1	S2	S3	S4	S5	S6
No. of classes	5	5	5	5	5	5
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	No more than \$310					
Other Charges / Fees	Student Card/Replacement: \$20 (every time); Printing Charge (To notify by a School Circular the actual expense in a school term)					

Remarks

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S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). Secondary one discretionary places intake is based on student's conduct (20%), academic performance (40%), extra-curricular activities, social services and awards (20%); applicants who have met the school admission criteria will be invited to attend an interview conducted in Cantonese and English (20%). Applications will be accepted from 3 January 2023 to 17 January 2023.
Orientation Activities and Healthy Life
Parents' orientation is held in July; students' orientation and bridging programmes for S.1 intake are held in August. In order to cultivate among our students the regular habit of fruit consumption, the Joyful Fruit Day is organised every year. Moreover, our school lunch supplier is required to observe the "3 Low, 1 High" principle, which stands for low sugar, low salt, low oil and high fibre. In addition, the school has participated in the programme "Jump Rope for Heart" organised by the Hong Kong College for Cardiology for more than 20 years.

St. Paul's Secondary School

School Characteristics
School Management
School's Major Concerns: Please visit www.spss.edu.hk for the Annual School Plan.
School Management Organisation: The school implements "School-based Management". There are committees to promote curriculum development and life-wide learning, coordinate extra-curricular activities of diversified nature, and facilitate teachers’ professional development.
Incorporated Management Committee / School Management Committee / Management Committee: The Incorporated Management Committee comprises School Sponsoring Body Manager, Parent Manager, Teacher Manager, Alumnae Manager, and Independent Manager.
School Green Policy: Green School Environmental Policy and Website Content: 1. To establish an environmental conservation culture in the school; 2. To cultivate our students’ knowledge in environmental conservation; 3. To develop students’ creativity and high-order thinking skills in resolving current issues in environmental conservation both locally and globally; 4. To facilitate all school members’ and their family members’ effort towards putting the environmental conservation measures into practice; 5. To inspire any individuals or organizations in contact with us to follow our good practices.
Learning and Teaching Plan
Whole-school Language Policy: The school adopts English as the medium of instruction in all subjects and classes except Chinese Language, Chinese Literature, Chinese History, Putonghua and Family Life Education. Our school aims at enabling students to become biliterate and trilingual. There is a weekly broadcast in Putonghua. Besides, there are inter-class competitions in English drama, verse speaking, debate and writing. Students actively participate in inter-school competitions to strengthen their ability to master Chinese and English and appreciate literature. During the summer vacation, the school would arrange for students to immerse themselves in English programme overseas. All S.1 – S.3 students participate in both the English and Chinese Extensive Reading Schemes organized by the Education Bureau.
Learning and Teaching Strategies: Our school's education is centred on The Paulinian Spectrum. The seven colours of the sun's spectrum represent the seven important areas of school education: moral, intellectual, physical, social, aesthetic, emotional, and spiritual realms, which are delivered through the formal and the informal curricula. To foster a progress-oriented learning culture, the school focuses on the assessment as learning to help students achieve their learning targets. The application of information technology enhances students' interest in learning. Through classroom interaction, collaborative learning, the e-learning platform project and presentations, they are encouraged to participate actively when collecting information on learning and expressing their views in the learning process. It boosts their analytical thinking and equips them with the necessary skills for life-long learning. Art education, social services, field study, educational tours, and overseas cultural exchange are part of life-wide learning to help students fully cultivate their talents and interests with the aim of aligning with the "learner-focused" principle of education.
School-based curriculum: 1. Electives: 3X. 2. Curriculum highlights: We pioneered Family Life Education (FLE) for students in the 80s. Our FLE lessons are designed to cultivate students’ sense of civic responsibility and moral virtues, with the aim of developing and exemplifying positive values and attitudes towards their development into adulthood.
Development of the Four Key Tasks: To equip students with high-order thinking, generic skills, and positive values and attitudes through "Four Key Tasks", to cultivate their habit of self-directed learning and develop their life-long learning capabilities. Moral and civic education: We promote the ten priority values and attitudes, and place emphasis on strengthening values education which includes moral and civic education, Basic Law education and national security education. Values education is strategically instilled through the formal curriculum with Form Periods, Religious Studies lessons, Family Life Education lessons as well as diversified whole-school thematic events, which aim at exemplifying students' positive values and attitudes towards the development into adulthood, helping to develop a sense of national identity, and nurturing law-abiding citizens. Information technology for the integration and synthesis of learning and teaching: Equipped with advanced facilities, our newly established Quantum Lab further promotes innovation and technology development through workshop on AI, IoT, VR, Big Data, Block Chain, KOL training, etc., so as to nurture future technology talents. The goal of interactive learning can be achieved with different IT learning tools and platforms in subject curricula. "Bring Your Own Device" is implemented in a whole-school approach which aims at developing mobile learning as a habit. STEAM Education: School-based STEAM lessons are fully implemented in junior forms. A formal STEAM curriculum is introduced in Form 4. Students use different resources in projects and cross-curricular programmes such as "Chinese Mitten Crab Aquaponics Project". Our STEAM Room, Open MakerSpace, and Mac Lab contribute to a sustainable STEAM Education environment which cultivates students’ ability to explore, problem-solve, collaborate and create. Reading to learn: We designated reading time to foster the habit and designed a student-centred reading programme to heighten the efficiency and effectiveness of reading.
Life Planning Education: The Careers Guidance Team formulates a specific work plan for each academic year, detailing the strategies to foster students' self-understanding, personal planning and goal setting. To maximize the benefits to students, the school adopts a whole-school approach to life planning education and careers guidance. At different levels, careers guidance is offered to students through the close partnership between Form Teachers and Careers Teachers. Taking into account the unique needs of each student, the school has employed a careers counsellor to provide students with year-long individual guidance on making life choices, realizing aspirations and potential. The school offers a wide range of careers guidance programmes to students, e.g. career and life planning lessons, careers quizzes, talks on S.4 subject choices, briefings on JUPAS application, talks on local and overseas university admissions, talks on the world of work, sharing sessions by past students on study skills and programme selection, and a briefing on how to prepare for the release day of HKDSE results. To ensure that career and life planning is done in a comprehensive and continuous manner, the school has commissioned service providers to conduct careers and life planning workshops for both junior and senior forms students. With a view to broadening their horizons, students are encouraged to participate in various seminars, courses, lectures, work experience schemes, and taster programmes organized by universities or professional organizations. On top of this, the life planning education for students is completed by the multifarious functions organized by the different departments and teams of the school.
Student Support
Whole School Approach to Catering for Learner Diversity: Adjustment is made to the curriculum, learning content and activities to cater for differences in students' abilities and interests. With the provision of the "Capacity Enhancement Grant", the diverse and special learning needs of students with varying abilities and interests will be attended to by gifted programmes, remedial classes, as well as cultural and sports training activities.
Whole School Approach to Integrated Education: With the employment of the Learning Support Grant, students with special educational needs (SEN) are provided a variety of supporting programmes. The Student Support Team works in close collaboration with the teaching staff, the School Social Workers, and the Educational Psychologist from the Education Bureau, thus providing SEN students and their parents with the most appropriate support.
Education Support for Non-Chinese Speaking (NCS) Students: Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students’ learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.
Measures to provide adaptation for Learning and Assessment: Continuous assessment, based on homework, projects and tests, accounts for 30% and examination accounts for 70%.

Home-School Co-operation and School Ethos
Home-School Co-operation: The PTA organises talks, workshops, parent-child activities, etc., and publishes a periodical newsletter for parents. Parents actively support our school activities such as Joyful Fruit Day, Plastic Recycling, and Sports Day. All these activities help strengthen the home-school, teacher-student and parent-child cooperation and communication.
School Ethos: The ethos of the school emphasises simplicity. Prefect Board, Peer Group Counselling Team, teachers and students join hands to nurture the spirit of self-discipline and readiness to serve. Family Life Education and Form Periods are designed to cultivate students' sense of civic responsibility and moral virtues.
Future Development
School Development Plan: The school theme for this year is "Learn with Aspirations Live with Gratitude" and the school's major concerns are: (1) To deepen teaching and learning accomplishments through continuous curriculum renewal; (2) To reinforce students' character strengths through focusing on the virtues of Transcendence as well as Wisdom & Knowledge.
Teacher Professional Training and Development: The school emphasises the professional development of teachers. With an eye to keeping abreast of the educational development trends and meeting our staff's needs, in addition to the three Staff Development Days every year, our teachers actively participate in seminars, workshops, exchange meetings, etc. held by the EDB and tertiary educational institutes so as to bring up-to-date and enhance their teaching skills, and broaden their horizons.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.) Extra-curricular activities of diversified nature include Aesthetic Development, Physical Development, Moral and Civic Education, Community Service, Career-related, and Subject-related experiences. There are uniformed groups such as Girl Guides, Road Safety Patrol and SPSS Nursing Cadet. Extra-curricular activities offer ample opportunities for students of different abilities to cultivate their talents and interests, and to develop their leadership skills.
School Facilities
School Facilities: There are well-equipped special rooms including School Hall, Chapel, Student Activity / Dance Room, Small-Group Teaching Rooms, Computer Rooms, STEAM Room, Open MakerSpace, Quantum Lab, Biology Laboratory, Science Laboratory, Physics Laboratory, Library, Lecture Room, Multi-Purpose Room, Needlework Room, Home Management Room, Music Room, Art Room, Interview Rooms, Broadcast Studio, and the Sustainable Development Plantation Area. All the classrooms are well-equipped with projectors, screens, visualizers, and WiFi for effective use of IT in teaching and learning. All the computers in school are networked. Students have easy access to the computers and the Internet after school hours.
Facility(ies) for Supporting Students with Special Educational Needs: Accessible lift and Accessible toilet.
Others
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Direct public transportation to School
Bus: Routes 1, 19, 117, 8X; Tram; MTR: Causeway Bay Station; Green minibus: Routes 5, 30.