



將軍澳官立中學
Tseung Kwan O Government Secondary School
2 King Yin Lane, Tseung Kwan O
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27040777 http://www.tkogss.edu.hk

School Mission

To help students be proficient in English, Chinese and Putonghua; to provide an all-round education that develops moral, intellectual, physical, interpersonal and aesthetic potentials in students.

School Information

Supervisor / Chairman of School Management Committee	Ms. LAM Si-hang		
Principal (with qualifications / experiences)	Ms. YIU Po-king -		
School Type	Gov	Co-ed	
School Motto	Prepare yourself that you may serve		
Name of Sponsoring Body	HKSAR Government		
Area Occupied by the School	About 8500 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment		55
Total Number of Teachers in the School		55
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education		100%
Bachelor Degree		96%
Master / Doctorate Degree or above		44%
Special Education Training		46%
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	> = 10 years
12%	6%	82%

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life and Society, Design and Technology, Visual Arts, Positive Values Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Science, Computer Literacy, History, Geography, Home Economics, Music
	Adopt a different medium of instruction by class or by group / school-based curriculum	Enhancement Programme for Chinese Language, English Language and Mathematics, Senior elective subjects tasting programme for S.3 students
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Visual Arts, Tourism and Hospitality Studies, Geography, Liberal Studies (S.6), Citizenship and Social Development (S.4, S.5), Positive Values Education, Liberal Arts Education, Physical Education, Other Learning Experiences
	English as the medium of instruction	English as the medium of instruction: English Language, Communicative English, Mathematics, Mathematics across the Curriculum, Business, Accounting and Financial Studies, Biology, Physics, Chemistry, Information and Communication Technology, Economics, Geography, Mathematics Extended Module 2
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Life and Society, Design and Technology, Visual Arts, Positive Values Education, Physical Education
	English as the medium of instruction	English Language, Mathematics, Science, Computer Literacy, History, Geography, Home Economics, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	Enhancement Programme for Chinese Language, English Language and Mathematics, Senior elective subjects tasting programme for S.3 students
S.4 – S.6	Chinese as the medium of instruction	Chinese as the medium of instruction: Chinese Language, Chinese History, Visual Arts, History, Tourism and Hospitality Studies, Geography, Citizenship and Social Development, Positive Values Education, Liberal Arts Education, Physical Education, Other Learning Experiences
	English as the medium of instruction	English as the medium of instruction: English Language, Communicative English, Mathematics, Mathematics across the Curriculum, Business, Accounting and Financial Studies, Biology, Physics, Chemistry, Information and Communication Technology, Economics, History, Geography, Mathematics Extended Module 2
	Adopt different medium of instruction by class or by group / school-based curriculum	-

Class Structure & Chargeable Fees (2022/2023)

	S1	S2	S3	S4	S5	S6
No. of classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$100					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	\$300 (SBM fee), \$148 (ECA Fund, S.4 - S.6)					

Remarks

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S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). The criteria of admission through the S.1 Discretionary Places stage are as follows: 1. Conduct in P.5 & P.6 must be on average Grade B or above (Prerequisite) 2. Rank order (issued by EDB) (40%) 3. Academic performance in P.5 & P.6 (10%) 4. Performance in extra-curricular activities (10%) 5. Awards (10%) 6. Performance in interview (30%)
Orientation Activities and Healthy Life
1. The S.1 Orientation programme is conducted to help S.1 students adapt to secondary school life and their parents to have a better understanding of the school culture and policies. The school also provides summer foundation and bridging courses to help students adapt to context of learning in a secondary school. 2. The school pays great attention to students’ physical and mental health. Apart from promoting nutritional diet among students through provision of dietary lunch boxes and activities like "Fruit Day", the school also cultivates students’ mental health by organizing and participating in voluntary services. 3. The school also promotes physical health by encouraging our students to participate in sports activities, School Physical Fitness Award Scheme and other sports programmes. 4. Through Class Teachers periods, talks, morning assemblies and cultural exchange activities, the school helps the students to develop a positive outlook on life, to set a clear goal in life, to develop self-discipline and high self-esteem, and become good citizens who care and are willing to serve their community.

Tseung Kwan O Government Secondary School

School Characteristics
School Management
School's Major Concerns: 1. To enhance personalized learning strategies, to elevate STEM education and to establish a vibrant community of extensive readers. 2. To strengthen the cultivation of positive values in students' minds, to develop visionary role-models as future leaders and to nurture virtuous civic-minded citizens.
School Management Organisation: The SMC was set up in 1999. The members include a representative of EDB, independent members, the Principal, teacher members, parent members and alumni members. The SMC holds regular meetings to ensure good school management, to formulate objectives of running the school, to monitor and evaluate progress towards attainment of the objectives, and to monitor the financial situation of the school. The school has set up Policy & School Development Committee, Academic Affairs Committee and Whole-person Development Committee to formulate school development plans and various polices while different subject departments and student support teams are formed to coordinate school affairs and implement school policies.
Incorporated Management Committee / School Management Committee / Management Committee: The School Management Committee
School Green Policy: Our commitments: 1. We integrate environmental protection culture into campus life and set up environmental protection appliances and facilities on campus. 2. We are committed to ensure all management decisions, activities and operations are carried out in an environmentally responsible manner. To fulfill our commitments, we shall: 1. maintain a clean and green campus for all school members. 2. comply with all relevant environmental legislation and guidelines. 3. avoid or control environmental pollution arising from school activities. 4. reduce wastage in energy and other natural resources in our routine operations. 5. raise environmental awareness among all school members. 6. participate actively in environmental awareness-raising activities. 7. review our environmental practices and performance regularly.
Learning and Teaching Plan
Whole-school Language Policy: We put a lot of efforts on developing students' biliterate and trilingual abilities. We aim to create a language-rich environment for students to learn English in the campus. English is the medium of instruction for a majority of subjects in junior and senior forms. All subjects are taught in English, except Chinese Language, Chinese History, Putonghua, Life and Society, Liberal Studies (S.6), Citizenship and Social Development (S.4 & S.5), Design and Technology (STEAM), Visual Arts, Tourism and Hospitality Studies, Positive Values Education, Liberal Arts Education, Physical Education and Other Learning Experiences. All morning assemblies will be conducted in English, Putonghua and Cantonese.
Learning and Teaching Strategies: A team of professional and experienced teaching staff are committed to develop our students’ whole-person, helping them become biliterate and trilingual and competent with IT skills to meet the challenges of the future. Through the promotion of cooperative learning, learning in IT, lesson preparation and multiple instructional strategies, we develop students’ self-regulated learning ability, creativity and potentials.
School-based curriculum: 1. Electives: 2X and 3X. The school provides various combinations of elective subjects. In 2022/2023, senior students may choose to study 2 or 3 elective subjects according to their individual circumstances. 2. Curriculum highlights: The school offers a balanced and diversified junior curriculum which covers 15 subjects including Chinese Language, English Language, Mathematics, Science and Life and Society. In senior forms, apart from the four compulsory subjects, students can select arts, science or commercial subjects. Furthermore, the school offers Positive Values Education, which incorporates Moral, Civic and National Education, Health and Environmental education, so as to cultivate whole-person development in students.
Development of the Four Key Tasks: 1. The school pays much attention to the promotion of Moral, Civic and National Education. The school strikes to cultivate among the students positive values and good character. 2. The school actively promotes Reading across the Curriculum. For junior forms, there is one reading period in each 7-day teaching cycle. Subjects are encouraged to organize cross-curricular reading activities for the whole school. 3. To promote Project Learning, the school has set up a Project Learning Team to plan and coordinate interactive project-learning activities based on Chinese culture, STEM and life planning for all junior form students. Students are allowed to freely choose the areas of interest. Teachers are arranged to guide the students to complete the tasks at different stages of project learning. 4. Through optimization of hardware and software, the school provides a conducive environment to encourage the effective use of IT in learning and teaching.
Life Planning Education: 1. To help students set up clear objectives for their further studies and employment at different developmental stages so as to enhance their personal conduct and academic achievement. 2. To give students a deeper insight into life planning through different careers and life planning activities. 3. In order to strengthen the home-school cooperation and students’ experience, the school organizes talks on life planning and senior secondary subject choice. 4. To organize different learning activities to let students understand different study and career pathways available to them in response to the development of the Senior Secondary Curriculum. 5. To encourage students to explore different pathways and design their implementation plan. 6. To organise Career Exploration Day.
Student Support
Whole School Approach to Catering for Learner Diversity: 1. To cater for our students’ diverse needs, the school set up the post of SEN Coordinator and the Gifted Education Team. A comprehensive information system is built up to help teachers to identify our students’ potentials in various aspects and arrange suitable courses for them, which encourages them to unleash their potentials and attain self-advancement. 2. Diversified extra-curricular activities for our students are organized by the Four Houses and 37 clubs with a view to creating various life-wide learning opportunities for them to unleash their potentials.
Whole School Approach to Integrated Education: 1. The Discipline Team and Guidance Team works closely with the resident education psychologists and the school social workers. They provide individual and professional counselling and support to students and parents. 2. The Special Learning Support Unit is committed to assisting students with special educational needs through a Whole School Approach. 46.2% of teachers have received systematic professional training on Special Educational Needs. The school engages two teaching assistants to support the team by using the EDB Grant and has the provision of the Speech Therapist Services. The team also outsources professional services, such as STEM classes, social skills training and psychotherapy services.
Measures to provide adaptation for Learning and Assessment:

1. Through the use of multiple assessment methods, the school evaluates students’ learning effectiveness. Besides term tests and examinations, the school promotes continuous assessment by incorporating students’ performance in their coursework mark.
2. The school makes good use of evaluation data to promote their learning, and encourages them to reflect on their learning outcomes.
3. The teachers will adjust their teaching strategies based on the varied learning modes of different classes. They will also adapt their objectives and contents of assessment and assignment in consideration of students’ diverse needs and abilities.

Home-School Co-operation and School Ethos
Home-School Co-operation: Set up in 1994, the PTA has striven to promote home-school cooperation and encourage parents’ engagement and support for school programmes. Besides offering scholarships and subsidies for students’ activities, the PTA established the "Parent Volunteer Team" to act as instructors for interest groups and adjudicators for different competitions.
School Ethos: With the whole-school approach of discipline and counseling, the school has created a disciplined yet caring and harmonious learning atmosphere for the students. The teachers and students maintain a good relationship. The school also adopts a wide range of learning and teaching strategies to cater for learners’ diversity to enhance their academic performance. Through the Peer Counselling Programme, students have been helped to grow up in an atmosphere of mutual help and encouragement through the promotion of a caring school culture.
Future Development
School Development Plan: 1. To enhance personalized learning strategies, to elevate STEM education and to establish a vibrant community of extensive readers. 2. To strengthen the cultivation of positive values in students' minds, to develop visionary role-models as future leaders and to nurture virtuous civic-minded citizens.
Teacher Professional Training and Development: The three Staff Development Days are organized each year to encourage the teachers to share their professional knowledge and boost their professional competences so as to keep up with the trend of educational development. The staff is encouraged to participate in peer and open lesson observations to enhance the effectiveness of learning and teaching. The staff members are highly motivated to develop professionally by attending courses and seminars organized by different organisations to keep abreast of the new curriculum trends and educational reforms.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)
The school offers thirty-seven clubs and school teams which provide a balanced variety of extra-curricular activities, covering aspects of academic, sports, arts, interests and social services. There are also programmes and competitions of different nature organized by clubs, teams, Houses, Student Association and various subjects. The Non-academic Accreditation System successfully motivates students to take part in activities of different nature so as to develop students' multiple intelligence and enrich their life experiences. The school has specially set up Life-wide learning weeks to allow students to walk out of the classroom and learn in a real situation and a practical environment to achieve the goal of whole-person development.
School Facilities
School Facilities: The school campus covers an area of 8,500 square meters providing the students with a pleasant and well-equipped environment for learning. All classrooms and special rooms are well furnished with facilities (including Wi-Fi access) for multimedia and electronic teaching and learning. There are two standard basketball courts, a gym room and gardens for students to develop their physique and spend their leisure with friends in relaxation.
Facility(ies) for Supporting Students with Special Educational Needs: Ramp, Accessible lift and Accessible toilet.
Others
1. Advancement Scholarship 2. Alumni Association Scholarship 3. Cheung Hing Chuen Scholarship 4. Chiu Ka Chin Scholarship 5. Chow Leung Sam Science Scholarship 6. Chow See Yung Scholarship 7. Chow Yat Fung Scholarship 8. Ho Chen Ying Arts Scholarship 9. Leung Ka Sing Memorial Scholarship 10. Parent-Teacher Association Scholarship 11. Tang Yuk Ying Language Scholarship 12. The Voyager Scholarship
Direct public transportation to School
Bus Routes: 93A, 93K, 98A, 98C, 98D, 296M, 297 & 690; MTR: Po Lam Station; Minibus Routes: 15, 15M, 17, 105.