



何東中學

Hotung Secondary School

1 Ka Ning Path Causeway Bay

25775433

28824536

hotungss@hotungss.edu.hk

https://hotungss.edu.hk/

School Mission

Our school is dedicated to helping our students to become life-long self-initiated learners by providing them with a well-facilitated and caring environment as well as a balanced education relevant to the rapidly changing world.

School Information

Supervisor / Chairman of School Management Committee	Ms. SHAM Sui Mei, Sammi (PEO(PDT))				
Principal (with qualifications / experiences)	Ms. SIU Kam-sheung (BA, CUHK ; PGDE, CUHK)				
School Type	Gov	Girls			
School Motto	Justice and Truth				
Name of Sponsoring Body	Government				
Area Occupied by the School	About 12300 Sq. M	Religion	Not Applicable		
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association			

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment	55	
Total Number of Teachers in the School	57	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	100%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	39%	
Special Education Training	34%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	> = 10 years
5%	11%	84%

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics (S.1*), Chinese History, Putonghua, Life and Society (S.1*, S.2*), History (S.1*), Geography (S.1*), Science (S.1*), Technology & Living (S.1*), Computer Literacy (S.1*, S.2, S.3), Visual Arts (S.1*, S.2, S.3), Music (S.1*), Physical Education
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics (S2, S3), History (S2, S3), Geography (S2, S3), Science (S2*, S3*), Technology & Living (S2, S3), Music (S2, S3), Business Fundamentals (S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Citizenship and Social Development (S.4 & S.5), Liberal Studies (S.6), Economics, History, BAFS: Business Management Module, Tourism and Hospitality Studies, Information & Communication Technology, Technology and Living, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics Extended Part Module 2, BAFS: Accounting Module, Music, Physics, Chemistry, Biology
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics

* Subjects with extended learning activities (ELA) in English

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Mathematics (S.1*, S.2*), Chinese History, Putonghua, Life and Society (S.1*, S.2*), History (S.1*, S.2*), Geography (S.1*, S.2*), Science (S.1*, S.2*), Technology & Living (S.1*, S.2*), Computer Literacy (S.1*, S.2*, S.3), Visual Arts (S.1*, S.2*, S.3), Music (S.1*, S.2*), Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.3), History (S.3), Geography (S.3), Science (S.3*), Technology & Living (S.3), Music (S.3), Business Fundamentals (S.3)*
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Citizenship and Social Development, Economics, History, BAFS: Business Management Module, Tourism and Hospitality Studies, Information & Communication Technology, Technology & Living, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics Extended Part Module 2, BAFS: Accounting Module, Music, Physics, Chemistry, Biology, Geography
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

Class Structure & Chargeable Fees (2022/2023)

* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	3	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	\$200 (School-based Management fee)					
Other Charges / Fees	\$148 (ECA fee needs to be paid by S.4 to S.6 classes)					

Remarks

Some students can take Applied Learning courses related to different areas of studies, including Services, Creative Studies, Applied Science, Media and Communication, etc.

S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). Admission criteria for S.1 discretionary places include interview performance (25%), Rank Order List provided by EDB (20%), conduct (15%), school results (15%), ECA and services (10%), sister or parent being past students (10%) as well as awards (5%).
Orientation Activities and Healthy Life
In summer, there are a Summer School for new S.1 students as well as an Orientation Day for their parents to provide them with sufficient information. In addition, S.1 and S.2 students eat lunch in their classrooms and can either bring a lunchbox from home or order from the approved lunch service provider. Further, students are encouraged to participate in sports, to eat well and to avoid dangers, and are taught the importance of good hygiene habits in their daily lives. Lastly, various healthcare groups are invited from time to time to give talks to our students and, as a community activity, a voluntary blood donation day is held annually at the school. In general, the school emphasizes the importance of a healthy lifestyle.

School Characteristics
School Management
School's Major Concerns: We strive to enhance the quality of teaching and learning and to enrich students' Other Learning Experiences.
School Management Organisation: The Education Bureau is in charge of our personnel, finance and facilities, while the Principal is responsible for day-to-day administrative affairs, with assistance from different functional groups tasked with handling different aspects of the school's teaching and routine work. In addition, as the school gives top priority to the whole-person development of students, many different functional groups have therefore been set up to provide them with caring and support services, including Curriculum & Academic Development Committee, Student Development Committee, Guidance & Counselling Committee, Life Education Committee, as well as Moral, Civic, National & National Security Education Committee.
Incorporated Management Committee / School Management Committee / Management Committee: The School Management Committee is at the highest level of our school's management structure. Its membership comprises the Education Bureau official in charge of our school, the Principal, teacher representatives, parents, alumnae and prominent members of the community. Such a wide and varied membership is conducive to enhancing the quality of our decision-making, which then translates into greater educational effectiveness. For this school year, it is headed by Ms Sammi Sham and the members are Principal Mrs. K.S. Cheng, Ms B.H. Tsang, Dr. Mary Jean Reimer, Mr. Edward Ma, Ms. Sally Leung, Ms K.Y. Chong, Ms N.Y. Chung and Mr. T.K. Kwong.
School Green Policy: We strive to teach students that our world is our only home and we have to protect and treasure it both for ourselves and for the future generations.
Learning and Teaching Plan
Whole-school Language Policy: We nurture our students to become biliterate and trilingual learners with a view to maximizing their future educational and career opportunities . Starting this school year, Chinese will be the main medium of instruction in S.1, while extended learning activities (ELA) in English will be offered in various subjects (except English Language, Chinese Language, Chinese History, Putonghua and Physical Education) to enhance students' exposure to the language. In senior secondary levels, electives are taught in either Chinese and English to suit students' ability. Putonghua is also made available to S.1-S.3 girls.
Learning and Teaching Strategies: Overseen by the Curriculum & Academic Development Committee, our curriculum accords with directives from the Curriculum Development Institute (CDI) and a variety of teaching strategies are employed to enhance teaching and learning effectiveness. Co-curricular, extra-curricular and cross-curricular activities are conducted to enrich students' learning experiences. In junior forms, in humanities subject classes, we give students the opportunity to develop their higher-order thinking skills as well as ensure they learn and practise all the vital, basic skills necessary for their further education. In senior forms, we provide a wide variety of subject choices, including Applied Learning Subjects.
School-based curriculum: 1. Electives: 2X. Our school offers 13 elective subjects and several Applied Learning courses to S.4-S.6 students. They can choose 2 electives according to their interests and abilities. 2. Curriculum highlights: Our school has arranged split classes for Chinese, English and Mathematics for all the junior levels. We also arranged common lesson preparation sessions for many subjects to share on curriculum planning and pedagogies. In addition, a wide range of activities and workshops are organised to boost students' confidence in using both languages, such as Saturday Oral Classes, English Week, English Drama, Chinese Oral Practices, Joint-school workshops on DSE Chinese Examination.
Development of the Four Key Tasks: (1) Moral, Civic and National Education: The school places great emphasis on nurturing students' civic responsibility. Through morning assemblies, Moral Education lessons, talks etc, we teach students to distinguish between right and wrong, exercise self-discipline, respect one another and act responsibly. (2) 'Reading to Learn': The school puts a premium on 'Reading to Learn'. We endeavour to raise students' learning ability through various activities, such as Reading Periods for all levels and Library Periods for S1 and S2. Besides, Chinese Learning Periods and English Cross-Curricular Reading Periods are arranged for senior form students to foster good learning habits. Moreover, the School Library is active in holding wide-ranging activities to promote a culture of reading, such as Good Book Recommendation and Parent-Child Reading Programme. (3) Interactive Learning through application of Information Technology: Various learning platforms are introduced in the curriculum of all subjects while tablets are broadly adopted by a wide range of subjects to raise interaction in the classroom and to cater for learner diversity. In addition, online learning resources are well taken advantage of to enhance learning effectiveness. (4) Project Learning: Project Learning is adopted in many subjects like Liberal Studies / Citizenship and Social Development, Biology, Chemistry, Science, Technology & Living, etc. Through the process of effective collection, collation, analysis and synthesis of data, followed by serious reflection, students will boost their generic and problem-solving skills as well as interest in learning. There are also Cross-Curricular Projects.
Life Planning Education: We organize a wide variety of activities to raise students' awareness of multiple pathways, career development and life-planning. Apart from regular activities like alumnae's experience sharing about study and career as well as individual and small group consultation for students (including SEN students), we also hold major functions, notably the annual Career Expo, jointly hosted with Rotary Club of Kingspark HK and our Alumni Association, and the Career Mapping Day programme. In addition, we make considerable effort to assist students to understand their interests, abilities, needs and priorities in relation to further education. Wide-ranging activities are arranged, such as talks on JUPAS, visits to tertiary institutions, notice board displays, video shows, information dissemination through school website and social media like Facebook, etc.
Student Support
Whole School Approach to Catering for Learner Diversity: We give full support to Inclusive Education and respect individual differences. Our whole school policy is to foster a loving, caring and respectful culture on our campus and we cater to the special educational needs of individual students. In addition, we are delighted that we have been publicly recognized in the Caring School Award Scheme and is now acknowledged as one of Hong Kong's Caring Schools, which represents a strong commendation of our sustained effort in fostering a loving, inclusive culture.
Whole School Approach to Integrated Education: We have always actively pursued a whole-school approach towards integrated education when offering assistance to students with different needs so as to enable each of them to realize her potential. To this end, the school has set up the Student Support Committee, comprising the Assistant Principal, the Special Educational Needs Coordinator (SENCO), SEN support teachers, core subject teachers, school-based social workers and teaching assistants. Various fruitful activities are held, e.g. after-school homework assistance class, focus enhancement training, training on strengthening executive functions, emotion management training, etc. In addition, as a result of our participation in the School-based Educational Psychology Service, School-based Speech Therapy Service and Student Mental Health Support Scheme, students and parents enjoy access to professional opinions. Moreover, during uniform tests and examinations, the school makes appropriate arrangements for students with special learning needs, such as the establishment of a special exam room, provision of extra exam time, etc. After these official assessments, the school carefully reviews the performance of students with unsatisfactory results and provides them with the necessary support.
Education Support for Non-Chinese Speaking (NCS) Students: Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students’ learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities.
Measures to provide adaptation for Learning and Assessment: Through assessing students continuously, our teachers help them consolidate their learning. For each subject there is regular homework, practice exercises and tests. Examinations are held twice a year and a student's final mark for any subject is composed of the examination mark (80%) and a continuous assessment mark (20%) which comes from regular classroom assignments and quizzes as well as uniform tests.

Home-School Co-operation and School Ethos
Home-School Co-operation: The Parent-Teacher Association (PTA) is a very active organisation and provides valuable aid in a number of ways. It sponsors a number of awards as well as provides commendation certificates for various student posts. The PTA also awards scholarships to students who make excellent progress. In addition, the association organises helpful parent volunteer groups and gives generous donations to support learning and training programmes such as the Extensive Reading Scheme. The PTA meets regularly and from time to time organises social activities such as barbecues as well as interesting seminars and workshops. Two members of the PTA serve on the School Management Committee and provide a voice for parents to comment on school management and resource allocation.
School Ethos: The school ethos is one of mutual care, respect and sincerity among all members of the school community. We focus on whole-person development and encourage each student to realise her potential. Students are expected to be courteous and responsible, to develop different interests, to expand their creativity and to participate fully in the life of the school. In addition, participation in competitions both within the school and outside is encouraged and we celebrate both students' efforts and achievements. Headed by the Assistant Principal, the Student Development Committee is in charge of coordinating and liaising among the different committees so as to ensure the best possible nurturing of our students. Specifically, the Guidance and Counselling Committee takes care of students' developmental needs; the Discipline Committee helps cultivate their self-discipline and sense of mutual respect; the Careers Committee helps students to make informed choices by understanding their own interests, aptitudes and aspirations; and the Moral, Civic, National & National Security Education Committee holds a variety of programmes to strengthen students' sense of national identity and to guide them on the right ways to exercise civic rights and duties. Lastly, our Social Workers provide support and counselling to individual students.
Future Development
School Development Plan: These are our major concerns during the 2022/23 school year: (1) Eagerness to learn; and (2) Character education.
Teacher Professional Training and Development: Three Staff Development Days are held annually to give our teachers the opportunity to keep abreast of the latest developments in education. Teachers are encouraged to attend other workshops and lectures throughout the year in order to maintain the highest professional standards.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)
There are three major ECA Groups: Subject Societies; Civic, Cultural & Spiritual; Sports and Interest, with a total of 35 ECA Clubs. Every year, there are a variety of large-scale activities involving the whole school, such as ECA Promotion Day, Leadership Training Camp, Christmas Assembly, social services, post-exam activities and summer activities. Students may participate either individually or as a House member, and all junior form girls are required to join at least one club. Apart from encouraging our students to take part in inter-school, joint school or open functions and competitions to broaden their horizons, we also work in close, strong partnership with the Rotary Club of Kingspark Hong Kong and other professional bodies to arrange appropriate activities to bring about a wider scope of learning experience for our girls.
School Facilities
School Facilities: Our school campus comprises a Main Building and an Annexe Building. Facilities include 3 Halls, 2 playgrounds, 27 classrooms, a STEAM Learning Centre, 4 science laboratories, 4 Technology and Living Rooms, 2 Art Rooms, 2 medical rooms and 2 counselling rooms. There are also a Career Guidance Centre, a Library, 1 Student Activities Centre, 2 Music Rooms, 1 Ceramics Room, 1 English Zone, 1 Multimedia Learning Centre, 1 Geography Room, 1 Geographic Information Systems (GIS) Centre and 4 CIT Rooms.
Facility(ies) for Supporting Students with Special Educational Needs: The school has arranged for students with special education needs to be given additional time during tests and examinations. In addition, such students are able to make use of the assistance provided through screen reader software, speech-to-text software, etc on notebook computers.
Others
Our girls' consistently outstanding achievement in musical performances and competitions has been part of our school's fine tradition. In November 2017, Hotung Secondary School Harmonica Band scaled new heights in its illustrious career and shot to worldwide fame when the girls won the top group award in the World Harmonica Festival, the biggest international harmonica festival held every 4 years in Trossingen, Germany. Our school choir also made a name for themselves when they attended the 10th World Peace Choral Festival in Vienna in July 2019 and received the 'Angel of Peace' award for their brilliant performance. Since 2008, with the full support of the Education Bureau, we have forged a strong partnership with three other secondary schools on Hong Kong Island in launching the 'Senior Secondary Music Partnership Programme' to serve those musically inclined students who plan to pursue their studies in Music in their senior secondary education. A special feature of the programme worth mentioning is that it draws on the expertise from the three network schools where lessons are delivered through collaborative teaching. Students have benefited hugely from the profound knowledge of different teachers and their diverse needs are adequately catered for.
Direct public transportation to School
Our school is easily accessible by tram, bus or MTR (Causeway Bay station or Tin Hau Station).