



Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language, Classical Chinese, Putonghua, Life Education, Chinese History, History (F.3)*, Geography (F.3)*, Computer Literacy (F.3)*, Visual Arts*, Music*, P.E.*, Home Economics*, Design and Technology*, Reading*
	English as the medium of instruction	English Language, Mathematics (F.1, F.2), Integrated Science (F.1, F.2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (F.3), Integrated Science (F.3), Life and Society (F.1, F.2)*, Geography (F.1, F.2)*, Computer Literacy (F.1, F.2)*
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Citizenship and Social Development, Chinese History, World History (S 6), Information and Communication Technology, Visual Arts, Tourism & Hospitality, P.E. and Life Education (both are not HKDSE subjects)
	English as the medium of instruction	English Language, Mathematics (Extended Part Module 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Chemistry, Physics, Biology, History (S.4, S.5), Economics, Geography

Class Structure & Chargeable Fees (2022/2023)

\* Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of classes	5	5	5	5	5	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	Scheme of the Enhancement of Learning Efficiency, \$300					
Other Charges / Fees	Replacement of student card, \$40					

Remarks

Applied Learning subjects can be offered to some students.  
We pay special attention to student's morality. We deem student's conduct a more important criterion than academic achievement in the decision of allowing a student to get promoted.

S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2023). Admission criteria for S.1 discretionary places are based on the Rank Order List provided by EDB. Students should at least have got 1A2B in Chinese, English and Mathematics in their primary school's examination. But students of the following categories will not be considered: 1. Grade C or below in English (internal exams) 2. Grade B- or below in conduct 3. Failed in admission interview 4. Absent from admission interview (P.S. We do not have feeder / nominated / through-train linkage with primary schools on S.1 admission arrangements.)
Orientation Activities and Healthy Life
S.1 Orientation Program, English Induction Program, Orientation Day, Parents' Day for S.1 Students (August) and S.1 Parents' Night (November). All students must take part in physical fitness program. Any students participated in any 10K competition or other school competition will be given merits. Besides, all students must performance some voluntary services. We are entitled "Heart-to-Heart School". Every year our students have performed voluntary services to the extent that we are usually one of the top 3 schools in terms of the hours of services in recent years.

School Characteristics
School Management
<b>School's Major Concerns:</b> 1. To cultivate good learning attitude and habits. 2. To cultivate positive values among students. We hope that all "Man Shek students" possess the following qualities: Leadership, Morality, Scholarship, Temperance.
<b>School Management Organisation:</b> The first IMC school in HK. There are teachers, alumni and parents in the Board of Directors to ensure management transparency.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> Members of the Incorporated Management Committee include delegates of sponsoring body, university lecturers, professionals, alumni, delegates of PTA and teachers.
<b>School Green Policy:</b> We have already installed solar energy equipment so as to reduce emission of greenhouse gases.
Learning and Teaching Plan
<b>Whole-school Language Policy:</b> 1. Our MOI policy in junior forms aims at bridging students to study senior forms mainly using English as the medium of instruction. Maths and IS would be taught in English in all S.1 classes starting from the 2022/23 school year. Geography, Computer Literacy and Life & Society will be taught in English in a particular class. We even offer English handouts in cultural subjects. 2. For the first time in the academic year of 2012-13 we offer in senior forms the subjects of History, Geography, Economics using English as MOI. We organize English Speaking Day in every teaching cycle and we encourage students to speak more English in campus with presents. 3. We also stress on Chinese and Putonghua. We offer lessons of classical Chinese in order to quip students with necessary knowledge to study HKDSE Chinese. However, our Chinese lessons are conducted in Cantonese only.
<b>Learning and Teaching Strategies:</b> 1. Bridging course to assist students to adapt EMI in F.4. 2. We always require students to prepare for lessons. 3. We require students to reflect their studies; they should also set learning targets. 4. Peer classroom observation and marking observation. 5. We participate in the reading schemes organized by HKEdCity. Our students also take part in on-line reading clubs and other reading projects. 6. Pooling more resources to award students who are making progress. 7. We promote Self-Regulated Learning. 8. "Learning attitude" grades (by subjects) shown in student's report card. 9. Routine award scheme -- students have the chance to be reward because of good learning performance in every single lesson.
<b>School-based curriculum:</b> 1. Electives: 2X, 3X and 4X. Applied Learning offered to a few students who are in need. The brightest students can study three elective subject and the Japanese language. 2. Curriculum highlights: a. Life and Health Education: including moral education, civic education, sex education and career planning. b. A lot of remedial tutorials in all forms. c. A lot of routine make-up classes in senior forms. d. We recruit brilliant graduates to offer tutorials to public exam classes. e. Students can learn Virtual Reality in the lessons of Computer Literacy. f. We offer OLE within and without classrooms.
<b>Development of the Four Key Tasks:</b> 1. We have run "Self-Regulatory Learning" Programme. Students are required to do preparatory work before lessons. 2. Reading - the reading scheme run by HKEdCity. 3. Moral & Civic Education - Emphasis on national identity education: All students must perform some voluntary services. We set up a Man Shek Service Team of more than 300 students to further the provision of voluntary services. 4. Emphasis on the teaching of robots and programming as well as virtual reality.
<b>Life Planning Education:</b> We offer relevant curriculum even to F.1 and F.2 students. We wish to equip them with the necessary knowledge, skill and attitude in order to help them plan their career. Besides, we also provide individual guidance to help our students to make good decisions. On the other hand, alumni are invited to share their occupational experience. They also assist in counselling students.
Student Support
<b>Whole School Approach to Catering for Learner Diversity:</b> 1. A mechanism catering for students' special education needs. Most subjects have group activities in order to cater for learners' diversity. Group leaders have to guide weaker students and lead group learning activities. 2. More and more teachers create teaching video. Students can learn on their initiative at home through watching these videos.
<b>Whole School Approach to Integrated Education:</b> We adopt a whole school approach to implement Integrated Education. We have formed a Student Support Team (which comprises of vice-principals, SEN coordinator, education psychologist, speech therapist, subject teachers, counselors, social workers and teacher assistants) and this team supports needy students We use the Learning Support Grant as well as other resources to supply support of various kinds to students, which include social etiquette training groups, counseling services and remedial programs. We also cater for learning-diversity through tailoring teaching program, diversifying teaching strategies, stratifying homework quizzes and exams into different level of difficulties. An Individualized educational program (IEP) will be developed for a specific student during the school year to address his/her individual needs. We have a referral system so as to spot those students with special education needs as early as possible. We also work closely with EDB psychologists to hold periodical meetings and undertake students’ assessment. We emphasize the importance of cooperation with parents and to that ends we have developed a routine channel of communication. We discuss with parents for proper supporting strategies on electronic platforms or face-to-face meetings. Our speech therapist also meets parents periodically in order to understand the needs of the students and to provide professional advise on supporting methods.
<b>Measures to provide adaptation for Learning and Assessment:</b> 1. We implement the Minimum Promotion Requirement. In order to get promoted to another form, our students must attain a certain standard in their conduct, attendance, English language and academic subjects. 2. 2 uniform tests and 2 examinations. All subjects have continuous assessment. Students' learning attitude is assessed and shown in report cards. 3. "Assessment for Learning" - to reduce the ratio of summative assessment.

Home-School Co-operation and School Ethos
<b>Home-School Co-operation:</b> Family education are disseminated through PTA activities formally and informally. There are parent delegates in the Board of Directors. PTA scholarship.
<b>School Ethos:</b> Our teachers patrol in nearby districts. Stress on Home-school Co-operation. All junior form students do voluntary services. Our brilliant graduates will serve as tutors to teach our current students. Our students shall have a great accomplishment in the following areas when they graduate: leadership, morality, scholarship and temperance.
Future Development
<b>School Development Plan:</b> 1. To cultivate good learning attitude. 2. To cultivate positive values among students. 3. To increase the percentage of EMI lesson time. 4. HKJC has offered us \$128,080,000 to build a swimming gymnasium (to be completed soon and must be in use in 2023). It shall consist of a 25m heated main pool (10 lines) and a 15m warm-up pool (5 lines).
<b>Teacher Professional Training and Development:</b> Mentorship for new teachers; Staff Development Sharing Sessions and Staff Development days.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b> In order to facilitate our students to adapt to a globalized and diversified society in the future, our ECA policy is student-based and it stresses on the development of students' different potentials. Our ECA theme is "Training Capabilities and Cultivating Qualities". We organize Friday ECA days and we have 70 clubs, form associations, 4 houses, class associations, co-curricular groups and uniform teams. We also introduce a mechanism to assess students' ECA performance. Besides the customary ECAS, we have shuttlecock, judo and archery teams. Since our school sponsoring body has almost finished the construction of an in-door swimming facility, we are very likely to set up a school swimming team. We emphasize social service. More than half of our students have performed services. Our students have accumulated more than 4,000 hours of voluntary services annually (before COVID 19). We have Activity Day which offers day camps to our students so as to provide more co-curricular activities. Leader training camp to enhance the leadership skill of our students.
School Facilities
<b>School Facilities:</b> Air-conditioned campus. Besides standard facilities, there are 3 more computer rooms, 1 multi-media learning centre, 1 network laboratory, Cyberland, Funland, CAL Room, Dancing Room, Multi-Purpose Room, D&T Computer Learning Room, self-learning room. Smartboards and visualizers have been installed in all classrooms. We also have installed a LED video wall (9x16 feet) in school hall. HKJC has offered our school sponsoring body \$128,080,000 to build a swimming gymnasium (to be completed soon and must be in use in 2022). It shall consist of a 25m heated main pool (10 lanes) and a 15m warm-up pool (5 lines).
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet, braille and tactile floor plan, tactile guide path and accessible public information / service counter.
Others
For many years we have produced good HKDSE result. According to statistics we have gathered, our students make apparently great improvement after 6 years of study. For many years, L2 rate of most subjects is 100% or very close to 100% and far above HK average standard. Moreover, L4 rate of more than half of our subjects is above HK average standard. This year (2021) is no exception. L3 rate of 2021 is 71.7%, which is higher than the HK average rate (66.5%). Since 2018, slightly higher and slightly lower than half our graduates entered university degree programs. The figure of 2021 is 44.8%. Our students can even enter the Department of Actuarial Science in these four years. The best student in this year gains the DSE result of 5**, 5*, 5*, 5, 5, 4, 4.
Direct public transportation to School
KMB Bus: 70K, 73K, 79K, 261, 270 (to Tsui Lai Garden), 270S, 277E, 277P, 373