



香港浸會大學附屬學校王錦輝中小學  
HKBU Affiliated School Wong Kam Fai Secondary & Primary School

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http://www.hkbuas.edu.hk/

School Mission

Our mission is to provide quality education based on Christian heritage and concern for others. Students will explore their potential in an environment where East meets West, giving them the best of both cultures. We mentor our students, fostering their personal growth to encourage initiative, positive attitudes, individuality and creativity, providing a basis for lifelong learning.

School Information

Supervisor / Chairman of School Management Committee	Prof. Frank H. K. Fu, BBS, MH, JP		
Principal (with qualifications / experiences)	Dr. Chan Wai Kai, Benjamin, MH (B.A., B.Ed., M.A.(C.Lit), M.A.(MLC), PhD., FHKIoD)		
School Type	DSS	Co-ed	
School Motto	Passionate to Learn, with Confidence; Determined to Succeed, with Vision		
Name of Sponsoring Body	Hong Kong Baptist University		
Area Occupied by the School	About 12000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment		-
Total Number of Teachers in the School		97
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education		85%
Bachelor Degree		100%
Master / Doctorate Degree or above		65%
Special Education Training		22%
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	> = 10 years
37%	13%	50%

Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language (taught in Putonghua), Chinese History
	English as the medium of instruction	English Language, Mathematics, Integrated Humanities, Integrated Science, Information and Computer Literacy, Business Fundamentals (S.3 only), Music, Visual Arts, Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	Liberal Arts (taught in Cantonese or English), French/German/Japanese/Spanish
S.4 - S.6	Chinese as the medium of instruction	DSE Curriculum: Chinese Language (taught in Putonghua or Cantonese), Chinese History; GCE A-level Curriculum: Chinese Language
	English as the medium of instruction	HKDSE Curriculum: English Language, Mathematics (including Extended Part M1 and M2), Physics, Chemistry, Biology, History, Geography, Literature in English, Economics, BAFS, ICT, Music, Visual Arts, Physical Education; GCE A-level Curriculum: Physics, Chemistry, Biology, Business Studies, Accounting, Economics, Mathematics, English Language, Geography, Art and Design
	Adopt a different medium of instruction by class or by group / school-based curriculum	HKDSE Curriculum: Citizenship and Social Development (S.4 & S.5) & Liberal Studies (S.6) (taught in Cantonese or English)

Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language (taught in Putonghua), Chinese History
	English as the medium of instruction	English Language, Mathematics, Integrated Humanities, Integrated Science, Information and Computer Literacy, Business Fundamentals (S.3 only), Music, Visual Arts, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	Liberal Arts (taught in Cantonese or English), French/German/Japanese/Spanish
S.4 – S.6	Chinese as the medium of instruction	HKDSE Curriculum: Chinese Language (taught in Putonghua or Cantonese), Chinese History; GCE A-level Curriculum: Chinese Language
	English as the medium of instruction	HKDSE Curriculum: English Language, Mathematics (including Extended Part M1 and M2), Physics, Chemistry, Biology, History, Geography, Literature in English, Economics, BAFS, ICT, Music, Visual Arts, Physical Education; GCE A-level Curriculum: Physics, Chemistry, Biology, Business Studies, Accounting, Economics, Mathematics, English Language, Geography, Art and Design
	Adopt different medium of instruction by class or by group / school-based curriculum	HKDSE Curriculum: Citizenship and Social Development (taught in Cantonese or English)

Class Structure & Chargeable Fees (2022/2023)

	S1	S2	S3	S4	S5	S6
No. of classes	5	5	5	5	5	5
School Fee	\$40,960	\$40,960	\$40,960	\$40,960	\$40,960	\$40,960
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$100					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	School Fee for GCE A-level Curriculum (S.5-S.6): HK\$43,750 per year					

Remarks

Around 35 S.1 places will be open for application in 2023/24 academic year.
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S.1 Admission, Orientation Activities & Healthy School Life

Secondary One Admission
Our school will not participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S1 in September 2023). Assessment Criteria: Student Portfolio 50%, Student Interview Performance 50%
Orientation Activities and Healthy Life
Orientation: An orientation and team-building training camp, and a summer bridging course lasting for around one week are organised. Healthy Life: 1. Our full-time registered nurse monitors and gives support to the health conditions and hygiene on campus. 2. Our canteen provides healthy and nutritious meals at school. 3. In order to build a fine physique, all students are required to attend physical education lessons with swimming classes included. 4. Tailor-made fitness programmes will be provided for students in need.

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School Characteristics
School Management
<b>School's Major Concerns:</b> 1. nurturing lifelong and innovative learners. 2. Strengthening students' resilience, positive relationships and social responsibility. 3. Building a digital and healthy school environment.
<b>School Management Organisation:</b> The School Management Committee (SMC) is the top decision-making body. SMC members are appointed by the Hong Kong Baptist University including deans, department heads, professors, professionals in the community as well as parent and teacher representatives. Under the supervision of the Chief Principal, different committees are formed to maintain the normal operation of the School and strive for further development in learning and teaching. Fields of concern include facility management, student affairs, curriculum development, quality assurance, information technology and extra-curricular activities, etc.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> School Supervisor: Prof. Frank Fu Hoo Kin, BBS, MH, JP, Emeritus Professor, Hong Kong Baptist University, Honorary Consultant, Dr. Stephen Hui Research Centre for Physical Recreation and Wellness; School Managers: Prof. Rick Wong Wai Kwok, Ms. Winnie Tam Wan Chi, SBS, SC, JP, Ms. Rosanna Choi Yi Tak, Dr. Amelia Lee Nam Yuk, MH, Prof. Sandy Li Siu Cheung, Ir Dr. Wong Kwok Keung, GBS, SBS, JP, Ms. Cecilia Lee Sau Wai, JP, Dr. Benjamin Chan Wai Kai, MH, Mr. Louie So Ming Yeung, Ms. Jannie Wong Yan Yan, Ms. Claudia Liu Wing Ki, and Mr. Kelvin Lee Ka Wing (For details, please refer to school website: www.hkbuas.edu.hk)
<b>School Green Policy:</b> Green School Unit was set up to promote environmental protection across curriculums. The "Green Week" is held every year with talks, workshops, project displays and competitions organised. The use of glass to collect natural light and tree planting around the campus are the characteristics of our school design. We have won the Gold Award and the Silver Award in the Hong Kong Green School Award Competition and a Certificate of Merit under the 2017 Hong Kong Awards for Environmental Excellence (Secondary School Sector).
Learning and Teaching Plan
<b>Whole-school Language Policy:</b> English is the main medium of instruction while Putonghua is used for Chinese Language.
<b>Learning and Teaching Strategies:</b> We emphasize the development of Multiple Intelligences (MI) to nurture our students for the 21st century. Apart from moral, intellectual, physical, social and aesthetic development, we also foster students' spiritual development. With the introduction of Liberal Arts and the cultivation of 3-Literacy (English, Chinese and information technology), we believe that a balanced curriculum and a lifelong learning environment can motivate our students to strive for excellence and achieve their full potential. Highlights are listed below: 1. Our Academic Development Committee will evaluate and assess the school curriculum periodically to ensure its alignment with the school's major concerns, students' needs and educational trends. 2. In setting the school curriculum, both the curriculum framework suggested by EDB and the curriculum models of other countries have been considered. The curriculum aims at developing the skills of learning to learn, which in turn can reach the goal of lifelong learning. 3. Teachers' professionalism is enhanced through quality circles in different subjects. Students' progress and teaching strategies are evaluated regularly and lesson observation is widely conducted. 4. The provision of Information and Computer Literacy aims at training students to master the use of information technology, while developing it as a learning tool. Great emphasis is therefore placed on incorporating interactivity when organising teaching and learning activities in order to develop students' communication and collaboration skills, and help them apply the skills learnt in different subjects. 5. Our Secondary 1-3 students are required to participate in project-based learning after term-end assessment in order to enhance their inquisitive mind and generic skills. 6. BYOD policy is widely adopted in order to promote mobile learning and self-directed learning.
<b>School-based curriculum:</b> 1. Electives: 2X and 3X. Biology, Chemistry, Physics, Chinese History, Economics, Geography, History, Literature in English, Business, Accounting and Financial Studies, Information and Communication Technology, Music, Visual Arts, Physical Education 2. Curriculum highlights: Students will be advised to sit for IELTS and GAPSK to ensure students' proficiency in English and Putonghua respectively. We offer GCE A-level Curriculum at S.5 and S.6.
<b>Development of the Four Key Tasks:</b> The four key tasks that lead to learning to learn have been emphasized. They are: reading to learn, information technology for interactive learning, moral, civic and national education, and project learning. Moreover, the implementation of Liberal Arts is a measure to nurture positive values and good character of students, and also lays a solid foundation for learning Citizenship and Social Development.
<b>Life Planning Education:</b> 1. We organise College Link seminars, exhibitions and visits to provide the latest information on local and overseas further studies to our students and parents. 2. Admission coaching is provided to help students to plan their study and apply for their favourite programmes.
Student Support
<b>Whole School Approach to Catering for Learner Diversity:</b> 1. Resources are used to offer split classes for Chinese Language, English Language and Mathematics to ensure a small number of students in each group. Teaching strategies and materials are tailor-made to match students' abilities. 2. Enhancement classes and special training courses are provided in both academic and non-academic aspects. 3. A task force was formed to coordinate efforts of different departments to support diverse learning needs. 4. Two social workers and a full-time educational psychologist provide professional support to students in need.
<b>Whole School Approach to Integrated Education:</b> 1. Task forces are formed to provide additional support to students with special education needs or non-local backgrounds. 2. Activities such as talks and visits are organised regularly to enhance students' understanding of and respect for people of different abilities or backgrounds. 3. Professional development programmes are held regularly to enhance teachers' understanding of and skills in handling students of different abilities and backgrounds.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents; and our school uses Putonghua to teach Chinese in all classes / groups at certain levels with extra support as appropriate, e.g. pull-out/small-group classes, learning resources with Pinyin, etc.
<b>Measures to provide adaptation for Learning and Assessment:</b> 1. A ramping up approach is adopted in the first two months of S.1 to help the students adapt to the learning pace and requirements of secondary school progressively. 2. Formative assessment is used to identify the strengths and weaknesses of each student and help them set learning goals and monitor progress continuously. 3. Special assessment arrangements will be made for students in need.
<b>Fee Remission (applicable to Direct Subsidy Scheme schools only):</b>

Our school offers full school fee remission, 3/4, 1/2 or 1/4 school fee remission, and up to \$4,000 annual supplementary scholarship to subsidize book purchase and learning activities. Needy students, including those from families receiving the Comprehensive Social Security Assistance (CSSA) and students receiving financial assistance provided by the Student Financial Assistance Agency (SFAA) could apply for fee remission. New students may submit the application forms after registration, and will be notified of the results within one month normally.

- Please visit the web-link in our school's website for details of school fee remission scheme, including the family income limits.

Home-School Co-operation and School Ethos
<b>Home-School Co-operation:</b> We value home-school co-operation. The Parent-Teacher Association was set up to enhance the relationship between parents and teachers. An email mechanism was implemented to facilitate communication. Systematic and diversified parent education programmes are provided for all parents.
<b>School Ethos:</b> 1. The Student Development Team plans, coordinates and evaluates programmes that address to students' needs in personal growth, social development and virtue education. 2. A registered nurse, an educational psychologist, a student counselor and two social workers offer professional support to the physical, psychological and social developments of students. 3. Our Student Management & Support Team and Guidance Team join hands to maintain order and promote a caring environment. 4. Moral & Civic Education is incorporated into the formal curriculum so as to help students develop their characters, values and personal qualities.
Future Development
<b>School Development Plan:</b> 1. Scaffolding learning and personal growth on a through-train scale; 2. Nurturing lifelong learners with a global perspective and a positive mind; 3. Optimizing learning environment to support active learning and whole-person development; 4. Enhancing teachers' professional competence and cohesion.
<b>Teacher Professional Training and Development:</b> 1. The school strongly supports the continuous professional development of teachers. A wide variety of professional development programmes are regularly held. 2. Collaborative lesson planning and lesson observation are widely conducted. 3. An online self-learning platform was developed to enhance teacher's pedagogical knowledge and skills.
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)
Developing students’ Multiple Intelligences (MI) is one of our missions. We provide a variety of activities in areas of music, drama, dance, sports, visual arts, uniform teams and social services. We organise the A-School Excursion Week every year. All students join different local or overseas excursion programmes for cultural exchange and extended learning.
School Facilities
<b>School Facilities:</b> 1. Facilities include a school hall, Prof. Frank Fu Hoo Kin Lecture Theatre, Wong Ting Chung Library, Joshua Hall, atria, skyline gardens, greenhouses, dance rooms, multi-purpose rooms, basketball courts, running tracks, wind turbines, climbing walls, science laboratories, computer rooms, STEAM Lab, Student Development Centre and an Endangered Species Museum. 2. All facilities are supported by high-speed optic-fibre and wifi networks. 3. Air-conditioners, air purifiers and IT facilities e.g. computer, projector and visualizer are installed in all classrooms and special rooms. 4. The new academic & multi-purpose annex comprises of an indoor gymnasium, Frank & Annie Fu Fitness Centre, Mr. & Mrs. Edmund Leung Learning Commons, Leung Au Yeung May Lin Performing Arts Theatre, Dr. & Mrs. Anthony Yeung Visual Arts Gallery, an outdoor basketball court and several multi-function rooms.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift, Accessible toilet, tactile guide path and accessible public information / service counter.
Others
1. Provision of 12-year "through-train" secondary and primary education. 2. Experienced consultants are employed to provide professional advices on learning and teaching as well as further studies for teachers and students respectively. 3. Scholarships are granted to students who excel in academics, sports, music, visual arts, social services or leadership. 4. Our School is a founding member of World Education Alliance such that we offer a variety of exchange programmes for students to learn about the cultures and studies in different countries.
Direct public transportation to School
Exit D of MTR Tuen Ma Line Shek Mun Station; Minibus: 65A, 65K, 65M, 67A, 806B, 811A, 813; Bus: 38B, 82K, 82P, 83K, 85C, 85X, 89C, 89R, 281B, 680, 680A, 682, N680, 980A