



聖瑪加利男女英文中小學

St. Margaret's Co-Educational English Secondary and Primary School

33 Sham Mong Road, West Kowloon

23966675

27890485

enquiry@smcesps.edu.hk

http://www.smcesps.edu.hk

### School Mission

We provide a global education whereby students are nurtured to be all-rounders and to reach their full potential with initiative and joy. They will become excellent communicators and high achievers with a positive mindset and an international outlook, being able to rise to the challenges of the 21st Century.

### School Information

Supervisor / Chairman of School Management Committee	Mr Tin Htun Chi Hang Cyrus		
Principal (with qualifications / experiences)	Ms. Lee Lan Yuen Nancy (B.S.Sc., University of Ottawa, Canada; PGDE, CUHK; taking up the leading role as Principal since Academic Year 2021/22)		
School Type	DSS	Co-ed	
School Motto	Pursuit of virtues to perfection with self-renewal spirit		
Name of Sponsoring Body	St. Margaret's Educational Organization Ltd. (Registered Charitable Body)		
Area Occupied by the School	About 7350 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	

### Teaching Staff Information (including School Head) in the 2022/2023 School Year

Number of Teaching Posts in the Approved Establishment	-	
Total Number of Teachers in the School	57	
Qualifications and Professional Training (% of Teaching staff)		
Teacher's Certificate / Diploma in Education	86%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	60%	
Special Education Training	9%	
Years of Experience (% of Teaching staff)		
0 - 4 years	5 - 9 years	>= 10 years
44%	11%	45%

Year of Commencement of Operation	1965
Incorporated Management Committee	Not Applicable
Yes	Student Union / Yes

### Subjects Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language taught in Putonghua/Cantonese, Chinese as a Second Language (Non-Chinese speaking students) taught in Putonghua/Cantonese, Adapted Chinese (Non-Chinese speaking students) taught in Putonghua/Cantonese, Chinese History
	English as the medium of instruction	English Language, Mathematics, Life & Society, Integrated Science (For S.3 Biology, Physics & Chemistry), ICT, Physical Education, Music, Visual Arts, Junior Technology Education, Religious Studies, History, Geography, School Based Programmes (e.g. Taster Programmes in S.3, Interactive Activities in S.1 - S.2, Performing Arts / Drama in S.1 - S.2 and Language Arts and Literature in English in S.1 - S.3, etc.)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Values Education, Modern Languages (New S.1 students must choose from French, German, Japanese or Spanish.), Chinese History (NCS)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese as a Second Language (Non-Chinese speaking students), Chinese History
	English as the medium of instruction	English Language; Literature in English; Citizenship and Social Development (S4, S5), Liberal Studies (S6); Biology; Physics; Chemistry; Business, Accounting & Financial Studies; Information & Communication Technology; Mathematics; Mathematics Extended Part Module I / II; Chinese History; History; Economics; Geography; Tourism & Hospitality Studies; Visual Arts (ATEC); Dance; Music; Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	Values Education, Modern Languages (French, German, Japanese, Spanish)

## Subjects to be Offered in the 2023/2024 School Year

S.1 – S.3	Chinese as the medium of instruction	Chinese Language taught in Putonghua/Cantonese, Chinese as a Second Language (Non-Chinese speaking students) taught in Putonghua/Cantonese, Adapted Chinese (Non-Chinese speaking students) taught in Putonghua/Cantonese, Chinese History
	English as the medium of instruction	English Language, Mathematics, Life & Society, Integrated Science (For S.3 Biology, Physics & Chemistry), ICT, Physical Education, Music, Visual Arts, Junior Technology Education, Religious Studies, History, Geography, School Based Programmes (e.g. Taster Programmes in S.3, Interactive Activities in S.1 - S.2, Performing Arts / Drama in S.1 - S.2 and Language Arts and Literature in English in S.1 - S.3, etc.)
	Adopt different medium of instruction by class or by group / school-based curriculum	Values Education, Modern Languages (New S.1 students must choose from French, German, Japanese or Spanish.), Chinese History (NCS)
S.4 – S.6	Chinese as the medium of instruction	Chinese Language, Chinese as a Second Language (Non-Chinese speaking students), Chinese History, Chinese Literature
	English as the medium of instruction	English Language; Literature in English; Citizenship and Social Development; Biology; Physics; Chemistry; Business, Accounting & Financial Studies; Information & Communication Technology; Mathematics; Mathematics Extended Part Module I / II; Chinese History; History; Economics; Geography; Tourism & Hospitality Studies; Ethics and Religious Studies; Visual Arts (ATEC); Design & Applied Technology; Technology and Living; Dance; Music; Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	Values Education, Modern Languages (French, German, Japanese, Spanish)

### Class Structure & Chargeable Fees (2022/2023)

	S1	S2	S3	S4	S5	S6
No. of classes	3	3	3	3	3	3
School Fee	\$46,770	\$46,770	\$46,770	\$44,800	\$44,580	\$44,070
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					

### Remarks

- S.1 to S.6 - 3 classes (divided into 4/5 learning groups) in each level.
- Name of Sponsoring Body: St. Margaret's Educational Organization Ltd. (Registered Charitable Body)

### S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will not participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S1 in September 2023).</p> <p>Criteria and weightings for the admission of S.1: Academic performance: 30%; Conduct: 30%; Extra-curricular activities: 10%; Interview: 20%; Relationship with the school: 5%; Others: 5%</p>
<p>Orientation Activities and Healthy Life</p> <p>Orientation and Summer Bridging Programme for Secondary One Intakes. Two registered nurses and two school social workers give professional care and advice for students &amp; parents.</p>

## St. Margaret's Co-Educational English Secondary and Primary School

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> 1. To provide Quality Education on Global Citizenship. 2. To nurture Student-led Culture.
<b>School Management Organisation:</b> Our school is a DSS school and enjoys flexibility in curriculum, admission and finance granted by the government, we adopt a modernized approach in managing the school.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> School Management Committee
<b>School Green Policy:</b> The School plays an active role in promoting the importance of environmental protection and the inter-relation between human and the nature to the students by organising a range of activities by subjects or teams, such as creative waste recycling handicrafts competition, bulletin board exhibition, school uniforms recycling programme and paper-recycling activities. Students also learn planting through 'One Student One Plant' Scheme co-organized by Values Education and Gardening Club and Hydroponic/organic farming. Through these activities, students can learn how to take the concept of being environmentally friendly into practice and how a simple little thing done by oneself could make a difference.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> Our school aims to train students to be trilingual and quadrilingual. English is the medium of instruction for all subjects, except Chinese, Chinese History and Values Education (for local students). 10-12 NETs teachers provide a rich English Learning Environment and enhance students' English ability in different aspects. Chinese is taught by using Putonghua/Cantonese. For new S.1 students, they must choose from French, German, Japanese or Spanish. Students are encouraged to participate in English or Modern Languages Study Tours to use the languages learnt in authentic situation.
<b>Learning and Teaching Strategies:</b> Our School was assessed to have had significant progress academically for two years among more than 400 Secondary Schools in Hong Kong. Through activities and interactive teaching, we hope to promote students' ability of self-learning. We pay special attention to develop students' critical thinking and creativity with reference to students' life experiences and a diversified method of teaching. Our students are nurtured with an ability of independent learning and problem-solving skills.
<b>School-based curriculum:</b> 1. Electives: 3X. Our school has set up 3 electives (i.e. 3X) for students' choices 2021/22. Students can choose from 18 electives offered. 2. Curriculum highlights: Throughout our school-based curriculum and integration of different learning methods, our students build up good learning habits in the early stage and make progressive achievements with the ample time allowed. Values Education and Modern Languages are using school-based curriculum which focus on students' need to know; preparing students for life and to attain internationally recognized qualification in different languages.
<b>Development of the Four Key Tasks:</b> Reading to learn: Students are encouraged to join the school-based reading award scheme to widen their scope of learning;  I.T. for interactive learning: The School kicked-off the implementation in phases of the "1:1 Device" programme in 2014/15, aiming to boost the teaching and learning effectiveness and to keep pace with the rapid development of e-learning in the 21st Century. The School is fully equipped with the state-of-the-art hardware, such as interactive white-boards/displays and software as well as broadband optical fibres which enhance the students' self-learning;  Project Learning: students' ability to be cooperative & skills of self-learning, collaborating, communication can be developed through the cross-curriculum project learning;  Moral and Civic Education: Daily & Weekly Assemblies, Values Education, civic education and social services build up students' sense of responsibility, perseverance, and positive attitude to enable them to face the challenges of the 21st Century.
<b>Life Planning Education:</b> Elements of Careers and Life Planning are incorporated into extra-curricular activities and other learning experiences in Junior Secondary levels, e.g. visiting different organizations, getting to know about different occupations and the work duties. Students are nurtured to get hold of concepts on careers and life planning and start their own planning, through workshops, S.3 subject selection talk and aptitude test, students are allowed to follow their own interests and abilities for making right choices on subjects. For Senior Secondary, various activities are provided to students to help them set their goals and plan their career path, such as games, talks, visits to universities and different faculties as well as "Job Shadowing" programme to test the waters of a job through the apprenticeship. The ultimate goal is to pave the way for students to gain admission to local and overseas universities and to set goals for their professional careers.
<b>Student Support</b>
<b>Whole School Approach to Catering for Learner Diversity:</b> We organise annual activities and programmes, such as "L.E.A.D.E.R.S. in Action – Fly Over the Rainbow" training programme, student development activities and Life GPS programme. We work in accordance with the EDB policy to provide suitable assistance and guidance for gifted students and low-ability students.
<b>Whole School Approach to Integrated Education:</b> The School offers adjusted learning and assessment arrangements. An Educational Psychologist is employed to provide assessments, counselling and training to the SEN students. A team of teachers who received SEN training work hand-in-hand with the School Social Worker and the Educational Psychologist, and tailor suitable individual learning plan for SEN students.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities. Our school uses Putonghua to teach Chinese in certain classes / groups at all levels with extra support as appropriate, e.g. pull-out/small-group classes, learning resources with Pinyin, etc.
<b>Measures to provide adaptation for Learning and Assessment:</b> We have a diversified assessment for students' learning and each subject has its own assessment criteria. Students have one examination in each term, the purpose of which is to provide teachers with an effective means to assess students' learning.
<b>Fee Remission (applicable to Direct Subsidy Scheme schools only):</b> Our school offers full school fee remission or 1/2 school fee remission. Needy students, including those from families receiving the Comprehensive Social Security Assistance (CSSA) and students receiving financial assistance provided by the Student Financial Assistance Agency (SFAA) could apply for fee remission. Details of the Fee Remission Scheme are available on the School Website. Students may also contact the Teacher-in-charge of students' fee remission and financial assistance for details of the application-related matters. - Please visit the web-link in our school's website for details of school fee remission scheme, including the family income limits.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b></p> <ul style="list-style-type: none"> <li>* Communication between school and parents is the key to success for the growth of our children.</li> <li>* Organise 1-2 Parent-Teacher Sessions each year which enhance the sharing between parents and teachers regarding students' performance at home and school.</li> <li>* Effectiveness of education through cooperation between parents &amp; teachers; mutual concern to raise academic &amp; non-academic performance of students.</li> <li>* Promoting parent education.</li> <li>* Each parent is automatically a member of the PTA.</li> </ul>
<p><b>School Ethos:</b></p> <p>Our school ethos focuses on purity and simplicity. We adopt a two-fold disciplinary and counselling approach to deal with students' emotional and behavioral matters, enabling students to be resilient in the face of difficulties and challenges in life. Our counselling teachers in each level take care of students' whole-person development in line with our school culture "Positive-thinking School, Positive-thinking Life". Furthermore, a dual Class Teachers system is carried out in all classes, so that teachers will have more time to take care of students.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b></p> <ol style="list-style-type: none"> <li>1. To strengthen English teaching and learning with the practice of small-class teaching, through which teacher-student ratio is reduced and teaching effectiveness enhanced;</li> <li>2. To develop students' positive thinking, to strengthen social ethics and civil awareness in students;</li> <li>3. To promote "learning to learn" as the principle of teaching in all subjects;</li> <li>4. Enhance the learning of Modern Languages (French, German, Japanese, Spanish);</li> <li>5. To promote whole-person development and to develop students' talents and potential.</li> </ol>
<p><b>Teacher Professional Training and Development:</b></p> <p>We encourage our teaching staff to continue their professional development in various forms for at least 150 hours in 3 years.</p>
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, extra-curricular activities, co-curricular activities, etc.)</b>
<p>Our School endeavours to support and nurture students' all-rounded development. We put strong emphasis not only on the academic performances but also the other learning experiences. We have organized more than 30 interest clubs/groups. Our Secondary Boys' and Girls' Athletics Teams were promoted to Division I of the Inter-school Athletics Championships within a few years' time. It marked us as one of the top 16 and 12 schools respectively in the athletics field in Hong Kong. We have won many prizes in the Hong Kong Schools Chinese, English, French and Japanese Speech Festivals, the Schools Dance Festival, the Music Festival, the Drama Festival as well as other competitions. Students can be benefited from the activities; their confidence will be strengthened and they will be motivated by the significant results. Our students are especially talented in dancing. For 2 consecutive years in the past, they won the overall Championship of the Chinese dance (Sec.) at the Hong Kong Schools Dance Festival.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b></p> <p>Our school features a "Y2K-design", with school size 30-40% larger than average. We have 31 classrooms, 16 special rooms including Modern Languages Rooms, Dancing Room and an Assembly Hall as well as 60m all-weathered tracks, a long jump sandpit and sports climbing wall. We provide sufficient room for activities and relaxation. To cope with the School Development, the School built an extension block including a 5-lane 25m indoor heated swimming pool, a 7m high multi-purpose hall, 6 standard size classrooms and 3 small tutorial rooms, providing more space for activities. Upon the inauguration of the New Wing, the learning and teaching resources and capacity have been significantly elevated about 20%, not to mention the flexibility to arrange different kinds of other learning experiences and activities. Students can participate in little farmers' programme at the "Green Corner" to help creating enjoyable greenery for other schoolmates, nurturing green education. Our School has installed split-type air-conditioners, high quality broadband services and equipped with advanced communicative and Information Technological facilities for educational purposes such as Interactive White Boards / Displays and mobile devices.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b></p> <p>Ramp, Accessible lift, Accessible toilet, tactile guide path and accessible public information / service counter.</p>
<b>Others</b>
<p>SCHOOL CHARACTERISTICS: A government-built "Y2K-design" school premises in Shamshuipo was allocated to our school by the former EMB. Since September, 2003, our school has been the first in H.K. to operate in the same school premises a "through-train" mode from P.1 to S.6.</p> <ol style="list-style-type: none"> <li>(1) Our School has been assessed to have had significant progress academically twice consecutively by the former Ed. Dept. among all secondary schools in H.K.</li> <li>(2) The most outstanding student's HKDSE result is 4 subjects level 5** and 4 subjects level 5* (including M2).</li> <li>(3) Specially-designed curriculum in Values Education cultivates our students' value judgment, positive thinking, emotional stability, communication skills and life skills.</li> <li>(4) Our School works in close partnership with parents to bring about the best future for our students.</li> <li>(5) Emphasis is put on enhancing students' language ability. For the past 2 years, the school subsidized over HK\$300,000 for students' English, French, German, Japanese &amp; Spanish Study Tours to Australia, the UK, France, Germany, Japan, Spain and Morocco.</li> <li>(6) The School is fully-equipped to use information technology in learning and teaching. Students will be able to master computer knowledge in self-learning.</li> <li>(7) The School emphasizes the provision of a balanced education leading to moral, cognitive, physical, social, aesthetic and spiritual growth. The programme 'One Sport and One Art for One Student' in our school is designed to develop students' potential and self-confidence.</li> <li>(8) Scholarships and Awards are provided for the outstanding students to reinforce their significant performances in academic, sport and art areas. Enhancement classes are provided for students who are academically weak, whereas enrichment activities are arranged for students with good academic results. Tutorials are provided for students to help them to prepare for the public examinations.</li> </ol>
<b>Direct public transportation to School</b>
<p>Bus: 2, 2A, 6F, 12, 12A, 18, 32, 36A, 42, 118, 212, 296C, 701, 702, 702S, 914, 971;  MTR: West Rail Line / Tung Chung Line / Tuen Ma Line Nam Cheong Station Exit A or Tsuen Wan Line Cheung Sha Wan Station Exit B or A1;  Green Mini-bus routes: 75, 75B.</p>