



S.K.H. St. Michael's Primary School

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POA School Net No

## **School Information**

| Supervisor / Chairman of Management Committee           | School Head                            | School Head Incorporated Management Committee |                       | Student Gender                   | Religion                        |  |
|---|--|---|-----------------------|----------------------------------|---------------------------------|--|
| Mr. Tai Tak Ching                                       | Mr. Chan Yu Kwan                       | Yes   | Aided<br>Whole Day    | Co-ed                            | Protestantism /<br>Christianity |  |
|   | Percentage of school supervisor and ma | anagers fulfilling the training targ          | jets                  | -                                |                                 |  |
| Name of Sponsoring Body                                 | School Motto                           | Year of Commencement of<br>Operation          | Medium of Instruction | School Bus                       | Area Occupied<br>by the School  |  |
| Anglican (Hong Kong) Primary Schools<br>Council Limited | NOT TO BE SERVED BUT TO SERVE          | 1919  | Chinese               | School Bus                       | About 4500 Sq.M                 |  |
| Through-train / Feeder / Nominated Secondary School     |  | Past Students' / School                       | Alumni Association    | Parent-Teacher Association (PTA) |                                 |  |
| -   |  | Yes   |                       | Yes                              |                                 |  |

# 2023/2024 Annual School Charges

| School Fee | Tong Fai | PTA Fee | Approved Charges for non-standard items | Other Charges / Fees |
|------------|----------|---------|---|----------------------|
| -          | -        | \$30    | \$300                                   | -                    |
|            |          |         |   |                      |

#### School Facilities

| Scribbi Facilities   |               |                |                   |  |
|--|---------------|----------------|-------------------|--|
| No. of   | No. of        | No. of         | No. of            | Others   |
| Classroom(s)   | Playground(s) | School Hall(s) | Library(ies)      | G Wilding  |
| 24   | 1             | 1              | 1                 | -  |
|  |               |                |                   |  |
| Special Rooms  |               |                |                   | Facility(ies) for Supporting Students with Special Educational Needs |
|  |               |                | Computer Rooms, 2 | Accessible lift and Accessible toilet.                               |
| Small-group Teaching Rooms, English Room, Conference Room. |               |                |                   |  |
|  |               |                |                   |  |

# Teaching Staff Information (including School Head) in the 2022/2023 school year

| Number of teaching posts in the approved establishment                             |     |                         |                               | 50              |             | Total nui               | mber of teachers  | rs in the school |                   | 52 |       |
|--|-----|-------------------------|-------------------------------|-----------------|-------------|-------------------------|-------------------|------------------|-------------------|----|-------|
| Qualifications and professional training (%)                                       |     |                         |                               |                 |             | Years of Experience (%) |                   |                  |                   |    |       |
| Teacher Certificate /<br>Diploma in Education                                      | -   | ctorate Degree<br>above | Special Education<br>Training |                 | 0 - 4 years |                         | 5 - 9 years       |                  | 10 years or above |    |       |
| 100%   | 98% | 2                       | 29%                           | 54%             | 54% 15%     |                         | 8%                |                  | 77%               |    |       |
| Class Structure  |     |                         | P1                            | P2              | Р           | 3                       | P4                | P5               |                   | P6 | Total |
| 2022/2023 school year No. of class   |     | No. of classes          | 4                             | 4               | 4           | 1                       | 4                 | 4                |                   | 4  | 24    |
| 2023/2024 school year (The number of classe(es) approved by EDB in Mar./Apr. 2023) |     | No. of classes          | 4                             | 4               | 2           | 1                       | 4                 | 4                |                   | 4  | 24    |
| Mode of teaching at different levels Small-class te                                |     |                         | ching in English              | and Mathematics | s adopte    | d in some               | e classes from P4 | to P6.           |                   |    |       |
|  |     |                         |                               |                 |             |                         |                   |                  |                   |    |       |
| Remarks -  |     | -                       |                               |                 | •           |                         |                   |                  |                   |    |       |
|  |     |                         |                               |                 |             |                         |                   |                  |                   |    |       |

## **Performance Assessment**

| No. of exam(s) per year | No. of test(s) per year | Streaming arrangement   |
|-------------------------|-------------------------|---|
| 3                       |                         | P3 to P6 students are streamed according to the average academic score. Small-class teaching in English and Mathematics is also adopted in P4-P6. Students of these classes are placed according to the academic results of English Language and Mathematics. |

## Diversified Assessment for Learning

Other than the three annual summative assessments, students are formatively assessed in terms of generic skills, life skills, etc. We also adopt different modes of assessment (e.g. self-assessment, peer assessment) suited to the purposes and processes of teaching and learning.

## School Life

| School Life  |   |  | 1                              |        |                  |  |
|--|---|--|--------------------------------|--------|------------------|--|
| No. of school days per week                              | No. of periods per day Duration of each normal period |  | School starts at School ends a |        | : Lunch break    |  |
| 5 Days   | 10 35 min   |  | 8:00AM                         | 3:00PM | 12:00PM - 1:00PM |  |
| Lunch arrangement  | Healthy school life                                   |  | Remarks                        |        |                  |  |
| Provided by designated supplier and arranged by parents. | participating in Fruit Day, im                        | The School is keen on promoting a healthy and green lunch, through participating in Fruit Day, implementing school-based physical fitness scheme, morning exercises and holding Sports Day, seminars about |                                |        |                  |  |

#### Life-wide Learning

Brownies, JPC, CYC, Fellowship Group, Athletic Team, Basketball, Football, Badminton, Table tennis, Swimming, Taekwondo, Choir, Contemporary Dance, Western Orchestra, Percussion, Verse Speaking, Mathematics and General Studies Enhancement Classes, IT Club, English Explorer Club, Debate, Tello Talent, Campus TV, LiuQin, English Drama, ink painting, digital painting, Jelly Fish Programme, Fencing, Hydroponic Farming, Al programme, Generative Art, Wing Chung.

#### School Vision

The School aspires to be an outstanding Christian school in Hong Kong providing quality education and whole-person development to students.

#### School Mission

Based upon the ethos of Christian whole-person education as propounded by the Anglican Church, the School shall nurture and develop students spanning the arenas of morality, intelligence, athletics, community spirit, aesthetics and spirituality. The School shall:

- 1. teach students to live out the motto "Not to be served but to serve";
- 2. develop students' spiritual awareness by learning the teaching of Christ;
- 3. build up a broad and balanced curriculum that prepares the students for life-long learning;
- 4. provide an orderly, harmonious, caring and supportive environment for the students' effective learning and joyous growth;
- 5. foster a cooperative spirit among teachers, students, parents and the community;
- 6. promote an atmosphere for continual development and improvement.

## School Characteristics

#### School Management

#### School Management Organisation:

Our school is a member of Anglican (Hong Kong) Primary Schools Council Ltd. The Incorporated Management Committee and the Principal supervise the school and offer immediate suggestions to the school

## Incorporated Management Committee / School Management Committee / Management Committee:

The IMC holds meetings to discuss and provide constructive ideas for school issues.

## School Green Policy:

- 1. Adopt a whole school approach to promote environmental education.
- 2. Participate in "Green Prefect Programme" to promote teachers' and students' environmental awareness in school.

#### School's Major Concerns:

- 1. To improve the methods of students' learning and the learning effectiveness.
- 2. To establish positive atmosphere in school and build up students' confidence and self-esteem.

### Learning and Teaching Plan

#### Learning & Teaching Strategies:

To implement student-based learning strategies, all academic subjects focus teaching on learners' thinking and practising. Strategies such as inquiry-based approach learning, cooperative learning, project learning, e-Learning, service learning, cross key learning are adopted to let students think, discuss and explore, in conjunction with goals of encouraging students to learn diversively, to develop generic skills, thinking skills and the appropriate values and attitudes in every aspect developed.

#### Development of Major Renewed Emphases of the Primary Education Curriculum:

- 1. To cater the diversity of learners by using the AI online learning platform.
- 2. To cater space of learning by using the multi-method teaching strategy which helps to promote a balanced physical and mental development.

  3. Arranging featured programs in different grades and reinforcing STEAM education to help nurture students' media and information literacy.

#### **Development of Generic Skills:**

To enhance and consolidate students' generic skills through 13 Higher Order Thinking Skills, project learning, curriculum integration, cross key learning and life-wide learning.

## Cultivation of Proper Values, Attitudes and Behaviours:

Our Student Guidance Team implements comprehensive student guidance activities in aspects of student-centred approach, whole school approach and home-school co-operation approach. By conducting personal growth education lessons, the Team assists students to develop positive values which are beneficial for students' physical and mental growth. Our Moral and Civic Education Team cultivates students' moral and ethical values. Our National Security Education Team cultivates students a sense of belonging and national identity towards our country through national education and national security education. Both teams also help students to become a good citizen.

## Student Support

## Whole School Approach to Catering for Learner Diversity:

- 1. We adopt a Whole School Approach to cater for student diversity;
- 2. Implement support programmes, such as Individual Education Plan, social skills training courses and reading and writing skills classes.

## Whole School Approach to Integrated Education:

- 1. Intervention programmes and enhancement courses provided after school;
- 2. Adapt the curriculum, student learning activities, homework and assessment papers;
- 3. Provide "Early Identification and Intervention Programme for P.1 Students with Learning Difficulties";
- 4. School-based speech therapists and school-based educational psychologists offer professional services at school;
- 5. Establish a Student Support Team to coordinate student support work.

## Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc; and organising activities to create an inclusive learning environment in the school.

#### **Curriculum Tailoring and Adaptation:**

To cater for learner diversity, the curriculum is flexibly adapted. Pull-out classes are set up for gifted students for more enrichment.

## Home-School Co-operation and School Ethos

### Home-School Co-operation:

Our school's PTA is well organized, home-school co-operation was well established. PTA holds regular seminars, parent-child activities, etc. Parent volunteers are enthusiastic in offering help in various school activities and school work such as taking students' body temperature, taking care of students at lunch, participate school picnic, sports day, etc. PTA has built a good relationship with school and helps school to nurture students, so students can grow up healthily and happily.

#### School Ethos:

- 1. Good school ethos, the school continuously promotes the sense of positive culture and develops a school with positive atmosphere.
- 2. Students actively practice school motto "Not to be served but to serve". They are enthusiastic to serve others on various positions.

## **Future Development**

## School Development Plan:

- 1. Developing school-based curriculum and promoting reading and learning across the curriculum.
- 2. Implementing e-Learning; foster the effectiveness of learning and teaching.
- 3. Reinforcing value and life education, encouraging students to develop an attitude of being grateful and cherish, positive and optimistic.
- 4. Fostering positive education, encourage students to develop their potentials, build up self-confidence, enhance the sense of achievement.

## Teacher Professional Training & Development:

Holding seminars and workshops regularly according to the School's major concerns. Implementing collaborative meetings and peer observation, continuously optimizing teachers' professional knowledge and techniques.

## Others