



新會商會學校 San Wui Commercial Society School

1 Kui In Fong, Sheung Wan, Hong Kong

25465712

25405830

swcss@yahoo.com.hk

http://www.swcss.edu.hk

11

POA School Net No.

School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Mr. Leung Sai Kwong	Mr. Oh Lap Fung	Established	Aided Whole Day	Co-ed	Not Applicable
Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets					-
Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
The San Wui Commercial Society of HK	HONESTY VIRTUE DISCIPLINE HARDWORKING	1958	Chinese	School Bus	About 700 Sq. M
Through-train Secondary School			Past Students' Association / Alumni Association	Parent-Teacher Association (PTA)	
S.W.C.S. Chan Pak Sha School					
4Rs Mental Health Charter	-	Whole School Health Programme		Action School	

2026/2027 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for non-standard items	Other Charges / Fees
-	-	\$50	-	-

School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
12	1	1	1	-
Special Room(s)				Facility(ies) for Supporting Students with Special Educational Needs
Computer Room, Music Room, Medical Room, Guest Room, Science Room, STEAM Lab.				-

Teaching Staff Information (including School Head) in the 2025/2026 school year

Number of teaching posts in the approved establishment				20		Total number of teachers in the school		22	
Qualifications and professional training (%)				Years of Experience (%)					
Had Received Teacher Training	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years		5 - 9 years		10 years or above	
100%	100%	32%	80%	32%		18%		50%	

Class Structure

Class Structure		P1	P2	P3	P4	P5	P6	Total
2025/2026 school year	No. of classes	1	1	1	1	2	2	8
2026/2027 school year (The number of class(es) approved by EDB in Mar./Apr. 2026)	No. of classes	0	1	1	1	1	2	6
Mode of teaching at different levels	P.1-P.6 small class teaching, teaching with e-Board, P.1-P.6 teaching assistants to assist teaching; learning support groups for children with special learning needs; homework tutorial classes and make-up lesson after school.							
Remarks	-							

Performance Assessment

Number of test(s) per year (P1 only)		0	Number of exam(s) per year (P1 only)		0	Replace tests and examinations with diversified assessments in the first term of P1	Yes
Number of test(s) per year (P2 to P6 only)		0	Number of exam(s) per year (P2 to P6 only)		3		
Formulate appropriate school-based assessment and assignment policies, inform parents of related arrangements, and collect views from teachers, students and parents regularly (at least once per school year) for ongoing review and optimisation of the school assessment and assignment policies							Yes
Upload the school-based assessment policy onto the school webpage for information of the public and stakeholders							No
Upload the school-based assignment policy onto the school webpage for information of the public and stakeholders							Yes
Diversified Assessment for Learning	Formative and Summative assessments for academic and personal development; assessment on project learning (P.4-P.6); e-Assessment; Life-wide Learning; Peer Assessment; Self-Assessment; oral or video record.						
Avoid arranging tests or examinations immediately after long holidays in order to let students take more rest during the holidays							Yes
Arrange the timetable flexibly according to the school context, with a tutorial session provided in the afternoon as far as possible for students to finish some of their homework under teachers' guidance							Yes
Streaming arrangement	Mixed ability classes from P.1 to P.6.						

School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	12	30 mins	8:10 AM	3:45 PM	12:40 PM - 1:35 PM
Lunch arrangement	Healthy school life		Remarks		
Provided by designated supplier and arranged by parents.	1. The school has created an "Active Playground" by setting up an electronic cycling station, table-tennis and skipping corners. By providing e-fitness learning tools, it encourages students to exercise more, promotes a "one student, one sport" scheme, and helps build a mentally healthy campus. 2. Teach students to cherish food and not to waste it.		7:50-8:20 a.m. is morning reading time; Chinese, English, Mathematics and General Studies are usually taught in the morning, while in the afternoon lessons such as Visual Arts, Music, Physical Education and Computer Studies are arranged to further develop students' learning interests; On Mondays, Wednesdays and Fridays (3:45-4:30 p.m.) there are academic learning activities; From Monday to Friday (4:30-5:45 p.m.) there are after-school homework classes and the extra-curricular activity period.		

Life-wide Learning

Chinese Arts and Culture Class, Board Games Corner, English Little Chefs, Chess, Sketching Painting Class, Pastel Nagomi Art Class, Joyful Band / Joyful Music Group, Rope Skipping, Table Tennis, Roller Skating, Dance Class;
Sport Climbing, Breakdance, Virtual Dodgeball, VEX IQ Robotics, Japanese, Chess, Electronic Rubik's Cube Class;
Campus Junior Reporters, Flag Party, Ceremonial Guard;
Cub Scouts, Girl Guides, Road Safety Patrol, English Football.

School Mission

We strive to provide a successful and enjoyable environment for our students; an environment where they are nurtured and encouraged to be passionate and responsible citizens.

School Characteristics

School Management

School Management Organisation:

The School management board is responsible for making and monitoring the school policy. Form meetings provide opportunities for mutual support and sharing of ideas. Besides, we have different functional teams to carry out duties, including Curriculum Development Team, Pastoral Care Unit, Student Guidance & Counselling Group, Discipline Group, Civic and Moral Education Group, Extra-curricular Activities Team.

Incorporated Management Committee / School Management Committee / Management Committee:

Incorporated Management Committee

School Green Policy:

1. Paper recycling bins are put in the classroom, so students and teachers can have a good use of paper, and cherish the things we have.
2. To teach students to love the food, and reduce the disposal of food waste.
3. Reusable food ware.

School's Major Concerns:

To foster and develop pupils' positive attitude, to build up their self-achievement and confidence.

Learning and Teaching Plan

Learning & Teaching Strategies:

1. Lessons are given on time-slots to facilitate group learning and project learning.
2. Campus is kept open after school.
3. Life (P.1-P.3) and adventure training (P.4-P.6); mainland cultural exchanges and reports (P.4-P.6); project learning (P.4-P.6).

Development of Major Renewed Emphases of the Primary Education Curriculum:

STEAM EVERYWHERE:

to enhance students' spirit of inquiry.

National security:

Deepen the understanding of our country.

Development of Generic Skills:

1. Systematic project learning training: P.4: group-based project learning course; P.5: group-based project learning course under teacher's guidance; P.6: special topics report making with proper titles under teachers' guidance.
2. Develop students' generic skills through systematic school-based information literacy curriculum, school-based reading strategy curriculum and group learning curriculum.

Cultivation of Proper Values, Attitudes and Behaviours:

1. Infiltrate the classroom and encourage students to learn.
2. Cultivate students' positive values and attitudes through growth lessons.

Student Support

Whole School Approach to Catering for Learner Diversity:

Small class teaching (P.1-P.6), homework tutorials and voluntary services provide supports to the students.

Support for newly arrived students in Hong Kong:

Hire tutors to provide them with homework guidance and set up additional English support classes.

Whole School Approach to Integrated Education:

Members of the student support team include the school Principal, Special Educational Needs Coordinator (SENCO), School-based Educational Psychologist, school Social Worker, Special Educational Needs Support Teachers and Teaching Assistants.

The school Principal and SENCO coordinate and promote the "Whole-School Approach" model of Integrated Education, and use additional resources such as Learning Support Grants to support students with special educational needs.

The school's specific measures include teaching and assessment adjustments, subject and homework remedial groups, social training groups, school-based speech therapy services, Individual Education Plans, etc.

Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising activities to create an inclusive learning environment in the school.

1. Provide online study support.
2. Arrange homework and dictation adjustments according to student's needs.
3. To participate in off-campus competitions.

Curriculum Tailoring and Adaptation:

Curriculum tailoring and adaptation for special education needs pupils.

Home-School Co-operation and School Ethos

Home-School Co-operation:

Open campus for parents, parent volunteers, various home-school communication channels and various seminars.

School Ethos:

Love and caring scheme, homework tutorial (after school), individual and group counselling, bridging course for P.1 and P.6, picnics, seminar and workshop for parents, questionnaire.

Future Development

School Development Plan:

STEAM Everywhere

The first is to strengthen the teaching of STEAM literacy and knowledge in the subjects of Mathematics, General Studies and Computer Science: to include programming, IT literacy, flight simulation activities and VR, etc.

The second is to organize STEAM Learning Days to provide hands-on learning of engineering and science.

The third is STEAM Everywhere, setting up learning corners in different corners of the school: Coding Everywhere, Engineering Everywhere, Drawing Everywhere.

Teacher Professional Training & Development:

Equip the teacher well to cater for learning diversity of the pupils.

Enhance teachers' effectiveness in using artificial intelligence in teaching and learning.

Others

1. Each year, students participate in various off-campus competitions:

Inter-school English and Chinese Speech Festival, Math Olympiad, STEAM-related competitions, drawing competitions, track and field, rope skipping, and various sports competitions.

2. Regular visits to school services such as speech therapy, clinical psychologist, music therapy.

3. Stationed social worker.