大埔崇德黃建常紀念學校
Sung Tak Wong Kin Sheung Memorial School
Tung Cheong Street, Tai Po, N.T.
26535565 wksama@netvigator.com
26562856 http://www.wks.edu.hk

84
POA School Net No.

School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Mr. Hung Ling Man Raymond	Principal Wong Wing Shing Raymond	Established	Aided Whole Day	Co-ed	Not Applicable
Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets					100%

Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
Tai Po Shung Tak School Limited	To be sound and fit in moral, intellectual, physical, social and aesthetic dimensions.	1985	Chinese (incl.: Putonghua)	-	About 4500 Sq. M

Through-train / Feeder / Nominated Secondary School	Past Students' Association / Alumni Association	Parent-Teacher Association (PTA)
-	Yes	Yes

4Rs Mental Health Charter	Yes	Whole School Health Programme	Advanced School

2026/2027 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for non-standard items	Other Charges / Fees
-	-	$30	$360	-

School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
24	2	1	1	-

Special Room(s)	Facility(ies) for Supporting Students with Special Educational Needs
12 Rooms (Including Information Technology Learning Centre, Music room, Reading room, English Activity room, Function room, Visual Arts room, STEAM Room etc.)	Ramp, Accessible lift and Accessible toilet.

Teaching Staff Information (including School Head) in the 2025/2026 school year

Number of teaching posts in the approved establishment	47	Total number of teachers in the school	49

Qualifications and professional training (%)				Years of Experience (%)		
Had Received Teacher Training	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
100%	100%	37%	83%	3%	24%	73%

Class Structure

		P1	P2	P3	P4	P5	P6	Total
2025/2026 school year	No. of classes	4	4	4	4	4	4	24
2026/2027 school year (The number of class(es) approved by EDB in Mar./Apr. 2026)	No. of classes	4	4	4	4	4	4	24

Mode of teaching at different levels	Remedial teaching and learning support in Chinese, English and Mathematics. Small Class and group learning, School based curriculum and tailor-made syllabus are practised to promote students' interests in learning.
Remarks	-

Performance Assessment

Number of test(s) per year (P1 only)	2	Number of exam(s) per year (P1 only)	2	Replace tests and examinations with diversified assessments in the first term of P1	Yes
Number of test(s) per year (P2 to P6 only)	2	Number of exam(s) per year (P2 to P6 only)	2		

Formulate appropriate school-based assessment and assignment policies, inform parents of related arrangements, and collect views from teachers, students and parents regularly (at least once per school year) for ongoing review and optimisation of the school assessment and assignment policies	Yes
Upload the school-based assessment policy onto the school webpage for information of the public and stakeholders	Yes
Upload the school-based assignment policy onto the school webpage for information of the public and stakeholders	Yes
Diversified Assessment for Learning	1. Other than Mid-term and final assessments, teachers will assess the children through project learning, group discussion and presentation, observation and other formative assessment to record the students' learning process and progress. 2. To support P.1 students, the two first-semester assignments were non-graded mock exams designed to prepare them for primary-school assessments.
Avoid arranging tests or examinations immediately after long holidays in order to let students take more rest during the holidays	Yes
Arrange the timetable flexibly according to the school context, with a tutorial session provided in the afternoon as far as possible for students to finish some of their homework under teachers' guidance	Yes
Streaming arrangement	P.4 to P.6: based on academic results.

School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	9	35 mins	8:00 AM	3:20 PM	12:50 PM - 1:50 PM

Lunch arrangement	Healthy school life	Remarks
Provided by designated supplier and arranged by parents.	Implement a school- based Healthy School Policy to help students reach a state of physical, mental and social well-being.	Whole-day session: Five-days a week.

Life-wide Learning

Different groups of Extra-curricular Activities will be held after school, on Fridays or on Saturdays. They include: Basketball, Rugby teams, Football, Athletics team, Lion & Dragon Dances Group, Taekwondo, Gymnastics, Chinese Orchestra, Dancing group, School Choir, Instrumental ensemble, Reading Club, Health ambassadors, English ambassadors, Uniform Team ,Flag-guard team, STEAM ambassadors, Rope Skipping team, Robot Class, Drone Class, English Drama, Board Game Class, Choral Speaking Teams, Sand Art Class, Photography Class etc.

School Mission

Our school places great emphasis on a holistic education. Apart from imparting knowledge, the integral formation of the whole person is the primal aim of our school. We endeavor to develop our students to be sound and fit in moral, intellectual, physical, social and aesthetic dimensions.

School Characteristics

School Management

School Management Organisation:
The principal is strongly supported by the Incorporated Management Committee to lead the ongoing development of the school. Senior teachers are designated to be in-charge-of different functional groups. With the close supervision of the vice-principals, school progresses steadily as time goes by.

Incorporated Management Committee / School Management Committee / Management Committee:
The IMC of Sung Tak Wong Kin Sheung Memorial School was founded by a group of enthusiastic education practitioners in Tai Po. The School Management Committee consists of representatives from sponsoring body, principal, teachers, parents, alumni and independent managers.

School Green Policy:
1. Cultivate the knowledge and sense of responsibility in environmental protection among students.
2. Encourage students to join the environmental protection activities.
3. Through the joining of the "Hong Kong Awards for Environmental Excellence", we widen the horizons of our students in how to care for our environment. Set up recycling bins.
4. Work together with PTA to collect second hand school uniforms.

School's Major Concerns:
Major Concerns for 2024-2027
1. Be a self-directed and confident learner.
2. Be grateful and cherish others and oneself.

Learning and Teaching Plan

Learning & Teaching Strategies:
1. Great emphasis are put on students' learning experience beyond lessons.
2. Teachers who are subject expertise teaching Chinese and English. Chinese lessons using Putonghua as medium of instruction.
3. Case study, Joint class activities, Moral and civic education, environmental protection education, Life-wide Learning and outdoor learning activities for the development of pupil's multi-intelligence and potentials.
4. Develop the School-based Small Class Teaching scheme.

Development of Major Renewed Emphases of the Primary Education Curriculum:
1. Strengthening values education (including life education, national education and national security education).
2. Making good use of learning time and creating space to promote a balanced physical and mental development.
3. Enriching life-wide learning experiences and promoting whole-person development.
4. Better catering for learner diversity.
5. Reinforcing STEAM education, and nurturing students' media and information literacy.
6. Strengthening cross-curricular learning and reading across the curriculum for developing lifelong learning capabilities.
7. Enhancing assessment literacy for promoting learning and teaching effectiveness.

Development of Generic Skills:
Generic skills and multi-intelligence and potentials are integrated and practised in lessons of different subjects and learning activities.

Cultivation of Proper Values, Attitudes and Behaviours:
Cultivate students' positive values through diversified activities.

Student Support

Whole School Approach to Catering for Learner Diversity:
Set up Student Support Team.
Hold seminars and workshops for parents in order to enhance parental support in special education skills.
Employ specialist teachers in assisting those students who have learning difficulties.
Our school adopts the "Three-Tier Implementation Model" for gifted education. Under a flexible learning and teaching environment, gifted students can unleash their full potential.

Whole School Approach to Integrated Education:
1. Student support team members include principal and vice principal, the Special Educational Needs Co-ordinator, the Special Educational Needs Support Teachers, the curriculum leader, the school social worker and subject teachers.
2. Additional teachers and teaching assistants are employed to implement teaching adaptation and assessment accommodation, remedial learning groups, training on social skills, attention skills and self-care skills, individual education plan to catering for student diversity.
3. Academically low achievers are provided with pull-out/Chinese, English and Mathematics remedial lessons.
4. Enhanced school-based speech therapy service is provided.

Curriculum Tailoring and Adaptation:
Both academic and non-academic support for weaker students to promote their learning skills. Practise homework and assessment adaptation for students who have special needs.

Home-School Co-operation and School Ethos

Home-School Co-operation:
PTA organized parent-teacher meetings, one-day trip, day-camp to enhance good relationship among parents, students and teachers.

School Ethos:
1. Build up students' positive thinking.
2. Keep better communication with parent through PTA, with alumni through Alumni Association, seminars, parents day, newsletter and web page.
3. Set up parent volunteer team.
4. Promote Health education and Environmental education.
5. Run orientation activities to help P.1 and prepare P.6 to cope with new learning environment.
6. Enable students' holistic development through varieties in school activities.

Future Development

School Development Plan:
1. Be a self-directed and confident learner.
2. Be grateful and cherish others and oneself.

Teacher Professional Training & Development:
1. We organize staff development activities to foster our development goals in teaching and learning. We also encourage teachers to take part in co-planning, peer lesson observation and attending training courses to enhance the effectiveness of teaching.
2. Teachers should have 150 professional training hours in 3 years for professional development.

Others

Hong Kong Health Promoting Schools Gold Award, EatSmart School