聖嘉祿學校
St. Charles School
25 Pokfield Road, Kennedy Town, Hong Kong
28173325 stcharles@mail.stcharles.edu.hk
28177813 http://www.stcharles.edu.hk

11
POA School Net No.

School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Ms. Ho Lai Kwan	Mr. Li Wing Kai	Established	Aided Whole Day	Co-ed	Catholicism
Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets					100%

Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
The Catholic Diocese of Hong Kong	Cultivating Virtue and Intellectual Excellence	1954	Chinese & English	School Bus	About 4600 Sq. M

Through-train / Feeder / Nominated Secondary School	Past Students' Association / Alumni Association	Parent-Teacher Association (PTA)
-	Yes	Yes

4Rs Mental Health Charter	Yes	Whole School Health Programme	Pledged School

2026/2027 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for non-standard items	Other Charges / Fees
-	-	$60	$400 (To improve the facilities and environment of students' learning)	-

School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
14	1	1	1	Church, Conference Room, Wireless Campus, Interactive touchscreen displays, Smart Card System, Innovation and Technology Zone, Air purifying machines.

Special Room(s)	Facility(ies) for Supporting Students with Special Educational Needs
STREAM Room, CoolThink@JC Studio, Multi-purpose Learning Room, English Room, Prayer Room, Sensory Integration Room.	-

Teaching Staff Information (including School Head) in the 2025/2026 school year

Number of teaching posts in the approved establishment	19	Total number of teachers in the school	23

Qualifications and professional training (%)				Years of Experience (%)		
Had Received Teacher Training	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
78%	100%	40%	61%	29%	19%	52%

Class Structure

		P1	P2	P3	P4	P5	P6	Total
2025/2026 school year	No. of classes	2	1	0	1	2	2	8
2026/2027 school year (The number of class(es) approved by EDB in Mar./Apr. 2026)	No. of classes	2	2	1	0	1	2	8

Mode of teaching at different levels	1. Allocation of two class teachers. 2. Implementation of Small Class Teaching. 3. Implementation of Specialised Teaching.
Remarks	Chinese, English, Mathematics, Humanities and Science lessons in P.1-P.3 will be conducted in small-group lessons (Chi & Eng Grouping).

Performance Assessment

Number of test(s) per year (P1 only)	0	Number of exam(s) per year (P1 only)	0	Replace tests and examinations with diversified assessments in the first term of P1	Yes
Number of test(s) per year (P2 to P6 only)	0	Number of exam(s) per year (P2 to P6 only)	3		

Formulate appropriate school-based assessment and assignment policies, inform parents of related arrangements, and collect views from teachers, students and parents regularly (at least once per school year) for ongoing review and optimisation of the school assessment and assignment policies	Yes
Upload the school-based assessment policy onto the school webpage for information of the public and stakeholders	Yes
Upload the school-based assignment policy onto the school webpage for information of the public and stakeholders	Yes
Diversified Assessment for Learning	1. Group discussion, Oral presentations, Individual Sharing, eLearning, Cross-curricular Project Learning, STEM Learning etc. 2. Formative assessments, Students' self-evaluation, Peer assessments, Teachers' feedback and Parents' evaluation to foster learning. 3. With formative assessments replacing examinations for P.1.
Avoid arranging tests or examinations immediately after long holidays in order to let students take more rest during the holidays	Yes
Arrange the timetable flexibly according to the school context, with a tutorial session provided in the afternoon as far as possible for students to finish some of their homework under teachers' guidance	Yes
Streaming arrangement	1. P.1-P.2 Chinese Medium of Instruction and English Medium of Instruction grouping 2. P.4-P.6 Competence-based grouping

School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	9	35 mins	8:00 AM	3:25 PM	12:20 PM - 1:20 PM

Lunch arrangement	Healthy school life	Remarks
Provided by designated supplier, arranged by parents and All parents could enjoy lunch with their children on specified days at school.	Building up a healthy school campus by concerning mental health and organizing related activities such as no-Homework days, doing spinal protection exercise in the morning, cultivating students' healthy eating habits and monitoring the quality of lunch by teachers, parents and students.	Reading sessions encourage students bring their own books and read before class, tutorial sessions and extended learning sessions for homework assistance; Activity Classes and Integrated Classes every week to provide diversified learning and personal growth education; arrangement of homework classes; extra-curricular activities and school team training after-school.

Life-wide Learning

More than 30 items, covering academic, sports/ arts and services, including Mathematical Olympiad, Mathematics in English, sport stacking, Hip Hop dance, choir, STEM activities, lion dance, Wing Chun etc. Our girls' football team was featured in Sing Tao magazine while 20 students were selected as the representatives of Hong Kong Skipping Team. A variety show is organized to showcase students' learning achievements annually.

School Mission

To nurture the spirit of love both in God and in our fellow human beings. To master self-learning skills for life-long learning.

School Characteristics

School Management

School Management Organisation:
Central School Management Committee → Incorporated Management Committee → Administration Team: Management and organization, Learning and Teaching, Student Support and School Ethos, Student Performance.

Incorporated Management Committee / School Management Committee / Management Committee:
Members of Incorporated Management of Committee include School Supervisor, School Principal, School Managers designated by SSB, as well as representatives from teachers, parents and alumni and independent manager.

School Green Policy:
Recycling activities: Uniform and Storybooks Collection, Bring your own Utensils Scheme, Earth Hour Campaign etc.

School's Major Concerns:
1. Positive mindset and sound values.
2. Pupils' learning skills and attitudes in a diverse learning environment.

Learning and Teaching Plan

Learning & Teaching Strategies:
1. Implement e-learning in all subjects and use e-learning platforms to enhance students' self-learning ability by making good use of learning time.
2. Implement specialized teaching, P.1 bridging course, NET scheme, launch school-based phonics programme and 'Reading across the Curriculum' programme.
3. Optimal use of assessment data and information to adjust teaching strategies for improving student learning.
4. Use 'Assessment Quality-assurance Platform' and 'Assessment Program for Affective and Social Outcomes' to assess learning and teaching performance.
5. Join Religious Education Support Peer Program offered by Catholic Diocese of Hong Kong.
6. Organize project learning, cross-curricular integrated curriculum, life-wide learning activities and study tours to enriching life-wide learning experiences.

Development of Major Renewed Emphases of the Primary Education Curriculum:
1. Taking Humanities as the lead, sustain the cultivation and provision of learning activities focusing on national identity, national security, media and information literacy, values and life education.
2. Implement formative assessment to improve learning and teaching as well as assessment policy.
3. Utilize the school e-learning platforms to learn, read and do flipped classroom learning so to strengthen and develop life-long learning ability.
4. Organize Chinese Cultural Day, Talent Show and Life-wide Learning Weeks to facilitate whole person development.
5. Cater for students' learning diversity through diversified teaching strategies.
6. Develop Cross-curriculum STEM and reading activities through Reading & Creativity Stimulation Programme (STREAM).
7. Implement Reading session every day to cultivate reading interest.

Development of Generic Skills:
Develop students' generic skills through cooperative learning, project learning, coding activities and integrated curriculum learning activities.

Cultivation of Proper Values, Attitudes and Behaviours:
Fulfill the needs of five core values in Catholic education, students' growth and social changes, life experiences to provide authentic learning context to establish students' positive values and attitudes.
1. Spiritual, Moral and Civic Education Curriculum;
2. Assembly Sharing, thematic seminars and dramas;
3. Diversified activities for parents and parent-child volunteer activities.

Student Support

Whole School Approach to Catering for Learner Diversity:
1. Provide comprehensive and effective small-class teaching, as well as homework tutoring sessions and group instruction to cater to students' diverse learning needs.
2. Arrange two class teachers to enhance the care and supervision of students' learning and character development.
3. Implement SCS 'Make a Breakthrough' Reward Scheme.

Whole School Approach to Integrated Education:
1. Use the Learning Support Grant to implement a school-based support plan based on a whole school approach to support students with special educational needs.
2. The Student Support Team is responsible for early identification work, conducting meetings with parents and school-based educational psychologists, developing student support plans, and arranging the necessary services and resources for the three-tiered intervention system.
3. Hiring support teachers to address student learning diversity.
4. Outsource occupational therapy services.
5. Provide support for students with special educational needs through school-based educational psychologist, school-based speech therapist, school social worker, and student guidance counsellor.
6. Project on 'Whole School Approach to Providing Tiered Support for Students with Autism Spectrum Disorders' (AIM project).

Education Support for Non-Chinese Speaking (NCS) Students:
Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising activities to create an inclusive learning environment in the school; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents of NCS students. EDB Summer Bridging Programme for Non-Chinese Speaking Students

Curriculum Tailoring and Adaptation:
1. Graded worksheets and diversified self-directed learning tools for pre-lesson and post-lesson learning to cater for students' individual differences.
2. In some major subjects, instruction, assignments, and assessments are conducted in English.
3. Special assessment arrangement, homework arrangement and dictation arrangement for students with special educational needs.

Home-School Co-operation and School Ethos

Home-School Co-operation:
Regular open morning meetings are held to allow parents to participate. Other events include parent meetings, parent's days, and parent/child workshops.
PTA organizes a team of parent volunteers to assist in school activities as well as different kinds of parent-child activities, like Parent-child Sports Day and picnic etc. Every year, our School publishes School Profile and PTA newsletters. The provision of a home-school hotline (From 6 a.m. to 10 p.m.), fostering the home-school communication, thus building a caring campus.

School Ethos:
Our school provides a simple school ethos with close co-operation between discipline and guidance, harmonious school atmosphere and teacher-student relationship. Through the "Make a Breakthrough Award Scheme," cultivate virtues of "Spiritual", "Courageous" and "Self-regulated". Our school pays attention to students' mental health and has been awarded 'Caring School Award' many times.

Future Development

School Development Plan:
Face challenges with a positive attitude, and gain knowledge with a new mindset.

Teacher Professional Training & Development:
1. Enhance the teaching and learning effectiveness through improving the lesson design and arrangement.
2. Make appropriate adjustment for the curriculum, assignment and assessment, thus optimising students' learning time.
3. Help to develop teachers' professionalism.
4. Promoting collaborative research and professional dialogue to enhance reflective practice and teaching effectiveness.

Others

English Excellence: We participate in the 'Sunny Egg Project' sponsored by the 'Yuk Ching Charity Trust,' offering diverse activities to strengthen students' English language foundations.
Media Recognition: Our vibrant school life is frequently featured in major media outlets such as the SCMP and Sing Tao Daily. Students also enjoy unique opportunities to participate in TVB and ViuTV television recordings.
Inclusive Culture: We celebrate our multicultural student body by fostering an inclusive environment and providing an immersive bilingual setting for all learners.