



寶覺小學
Po Kok Primary School

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POA School Net No.

School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Ms. Lee Man Yee Anita	Ms. Chung Lai Kam Kathy	Established	Aided Whole Day	Co-ed	Buddhism
Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets					77%
Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
Tung Lin Kok Yuen	Benevolence and fraternity	1931	Chinese (incl.: Putonghua) and English	School Bus	About 3600 Sq. M
Through-train / Feeder / Nominated Secondary School			Past Students' Association / Alumni Association	Parent-Teacher Association (PTA)	
-				Yes	
4Rs Mental Health Charter	Yes	Whole School Health Programme		Action School	

2025/2026 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for non-standard items	Other Charges / Fees
-	-	\$60	-	-

School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
19	1	1	1	-
Special Room(s)				Facility(ies) for Supporting Students with Special Educational Needs
Multi-Media Learning Centre, Campus TV, Multi-sensory Interactive Learning Centre, Music Room, Gym, Student Activity Centre, English Activity Room and Rock Climbing Wall.				-

Teaching Staff Information (including School Head) in the 2024/2025 school year

Number of teaching posts in the approved establishment			33	Total number of teachers in the school		39
Qualifications and professional training (%)				Years of Experience (%)		
Had Received Teacher Training	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
89%	97%	41%	78%	34%	33%	33%

Class Structure

				P1	P2	P3	P4	P5	P6	Total
2024/2025 school year				No. of classes	3	2	2	3	3	16
2025/2026 school year (The number of class(es) approved by EDB in Mar./Apr. 2025)				No. of classes	3	3	2	2	3	16
Mode of teaching at different levels		Small Class Teaching approach is adopted across P1 to P6. There is a self-study lesson every day to help students finish their homework at school.								
Remarks		Tailor made school-based curricula to cater for the needs of non-Chinese Speaking students.								

Performance Assessment

Number of test(s) per year (P1 only)		0	Number of exam(s) per year (P1 only)		1	Replace tests and examinations with diversified assessments in the first term of P1	Yes
Number of test(s) per year (P2 to P6 only)		2	Number of exam(s) per year (P2 to P6 only)		2		
Formulate appropriate school-based assessment and assignment policies, inform parents of related arrangements, and collect views from teachers, students and parents regularly (at least once per school year) for ongoing review and optimisation of the school assessment and assignment policies							Yes
Upload the school-based assessment policy onto the school webpage for information of the public and stakeholders							Yes
Upload the school-based assignment policy onto the school webpage for information of the public and stakeholders							Yes
Diversified Assessment for Learning	By observing the students' performance and participation in class. Project learning includes self evaluation, parents' comment and peer evaluation. Besides, students have their e-learning profile recording their 6-year learning progress. *P.1 and P.2 students are assessed by various formative assessments instead of tests.						
Avoid arranging tests or examinations immediately after long holidays in order to let students take more rest during the holidays							Yes
Arrange the timetable flexibly according to the school context, with a tutorial session provided in the afternoon as far as possible for students to finish some of their homework under teachers' guidance							Yes
Streaming arrangement	Students are streamed according to their Chinese ability.						

School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	8	40 mins	8:10 AM	3:00 PM	12:05 PM - 12:55 PM
Lunch arrangement	Healthy school life		Remarks		
Provided by designated supplier, arranged by parents and students can bring their own lunch from home.	'Eat Smart Campaign' and "Fruit Recess" encourage students to eat healthily. 'Joyful Fruit Month' is carried out annually. Provide choices of vegetarian food daily. Morning exercises every Tuesday, Wednesday and Thursday morning. Sports ECAs and sports recess activities are provided.		Apart from morning exercises and recess activities, students are encouraged to join different sports programs organised by the Leisure and Cultural Services Department. We also have morning reading sessions and Moral Education lessons to promote good morals and behaviours. School Library is opened before lessons, during recess and lunch time.		

Life-wide Learning

Our school has provided many learning activities for students, like overseas exchange programs and excursions. These help students to achieve the aims of whole-person development. There is a wide range of ECAs in our school every Tuesday and Friday, including Hockey, Dodgeball, Kung Fu, Taekwondo, Indian Dance, Chinese Drama, English Opera, Choir, Chinese Drums, Handchimes, 3D Printing class, Sand Drawing, STREAM and Uniform Groups.

School Mission

Po Kok Primary School adopts the motto of the Buddha's spirit of "benevolence and fraternity" and to nurture pupils' good characters. The school provides a caring, supportive and stimulating environment which nurtures an all round education and development of pupils, developing the full potential of pupils that will enable them to become confident and independent in all aspects of school life. It is our mission to prepare pupils for their responsibilities as good citizens.

School Characteristics

School Management

School Management Organisation:

Incorporated Management Committee is set up to involve different parties in school management. School is operating under the management of the school board. School development strategies are designed under the leadership of the principal, vice principals and administrative groups. Different administrative groups are functioned under the co-ordination of the senior teachers to enforce the development of the school.

Incorporated Management Committee / School Management Committee / Management Committee:

Our IMC includes 7 members from our sponsoring body, our principal, 2 parent representatives, 2 teachers representatives and 1 independent member.

School Green Policy:

Use energy-efficient air conditioners and lights, and actively promote school uniform and paper recycling programs on campus.

School's Major Concerns:

- 1. Engage Students Through Wonder, Nurture Active Learners
- 2. Implement Positive Education, Cultivate Students' Positive Values and Mindsets, and Enhance Their Sense of Well-being

Learning and Teaching Plan

Learning & Teaching Strategies:

The school stresses the use of cooperative learning strategies and Elearning to enhance students' learning abilities and motivation. The school has also designed different school-based curricula to cater for learners' diversities. Students will also take part in inter-disciplinary activities, life-wide activities and STREAM project learning activities to enhance generic skills and higher order thinking skills.

Development of Major Renewed Emphases of the Primary Education Curriculum:

The school continuously reviews the moral education curriculum to promote values education. Life events are used as the context for discussion. Learning activities on moral values, national education, media and information literacy are organised to nurture positive values. Besides, our school emphasizes on promoting whole-person development through implementing STREAM education. STREAM activities are designed to enable students to explore various learning topics. Students are expected to develop interdisciplinary thinking and suggest ways to solve daily-life problems. Coding education is incorporated into the curriculum. Scratch, Micro:bit and Cospaces learning activities are designed to nurture students' creativity. In addition, integrated lessons are arranged to strengthen cross-curricular learning and reading across the curriculum. Life-wide learning activities are also held to allow students to conduct project learning to enrich their learning experience.

Development of Generic Skills:

Our school focuses on the development of generic skills, creative thinking and independent learning skills. Through reading workshops, IT teaching, project learning, we provide chances for the students to develop their talents.

Cultivation of Proper Values, Attitudes and Behaviours:

Aside from helping students to develop different values through our school-based Moral Education curriculum and the cooperation among subjects, our school has also utilized multiple life-wide learning activities to nurture our students' positive values and attitudes.

Student Support

Whole School Approach to Catering for Learner Diversity:

Small Class Teaching approach is adopted across P.1-P.6. There is a daily self-study lesson to help students with their homework so that they could finish most of the homework at school. Cooperative learning strategies are used and graded preview worksheets are designed to suit the learning needs of different students. Our school provides adaptation in homework and assessment policies. Individual meetings of Secondary School Places Allocation are provided for P.6 parents while interview workshops and pre-secondary adaptation program are provided to students.

Whole School Approach to Integrated Education:

The school has adopted the whole school approach to cater for students with diverse needs. Different kinds of training, like speech therapy, behavioural training, dyslexia training, attentiveness training and multi-intelligence education, are provided for designated students to facilitate the development of students' multiple intelligence. The 3-tier support model is adopted in order to provide appropriate support to each student.

Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising activities to create an inclusive learning environment in the school; hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents of NCS students; and our school uses Putonghua to teach Chinese in all classes / groups at certain levels with extra support as appropriate, e.g. pull-out/small-group classes, learning and teaching resources with Pinyin, etc..

Curriculum Tailoring and Adaptation:

The school-based Chinese curriculum is tailor-made for our NCS students. The Chinese panel has designed an App on iPads for NCS Chinese learning. We are the pioneer to launch e-learning in Chinese to help NCS students. iPen is used to help junior students to read the Chinese textbooks when they are at home. The school-based reading and writing program is adopted in our English curriculum. Mental Quiz booklets are designed to strengthen students' calculation skills in Mathematics. School-based Moral Education curriculum focuses on cultivating positive attitudes of students.

Home-School Co-operation and School Ethos

Home-School Co-operation:

Po Kok Primary School places great importance to build up a harmonic relationship between parents and the school. Parents are cordially invited to join our PTA, Parent Support Group, Parent Volunteer Team, etc. A monthly newsletter is distributed to parents to inform them about the latest news at school. Parents are given a parent handbook to get them familiarized with the school's curriculum and requirements. The school has launched the 'Outstanding Po Kok Parents' Award Scheme' to encourage the participation of parents in school activities.

School Ethos:

Invitational Education approach is adopted in our school. The theme of the Discipline and Counselling team is "Po Kok Family, Racial Harmony!". Through "Sunshine Teacher Program", "Big Brothers and Big Sisters" Scheme, "Everyone has a duty" Scheme, the digitalized "Po Kok Super Star" Scheme, etc, students develop a harmonious relationship with one another. Students of different racial backgrounds learn from one another's cultures and get along well at school.

Future Development

School Development Plan:

- 1. Engage Students Through Wonder, Nurture Active Learners.
- 2. Implement Positive Education, Cultivate Students' Positive Values and Mindsets, and Enhance Their Sense of Well-being.

Teacher Professional Training & Development:

The school emphasizes the use of interactive learning strategies and works to create a culture of professional learning among colleagues. The school has co-organised different projects with EDB to enhance teaching and learning effectiveness. To keep up with the recent educational trends, we have equipped teachers with teaching strategies related to Elearning. Moreover, our teachers are trained professionally to teach NCS students.

Others

Our students have participated in a variety of inter-school competitions and won a lot of prizes in the previous years including: Outstanding Member Award by CYC Wan Chai District Committee, Harmony Scholarship by the Home Affairs Department, Outstanding Students Award in Wan Chai District, Distinction Award in School Dance Festival (Oriental Dance), prizes in School Music Festival, prizes in School Speech Festival and certificates in ICAS Global International Assessments etc.