



聖嘉勒小學
St. Clare's Primary School

3-6 Prospect Place, Bonham Road, Hong Kong

25472751

25594139

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http://scps.edu.hk

Not
applicable

POA School Net No.

School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Ms. Wong She Lai Shirley	Ms. Li Man Yan Elsa	Not Applicable	Private Whole Day	Girls	Catholicism
Percentage of School Supervisor and Managers / Chairperson and Members of School Management Committee (SMC) of Government Schools Fulfilling the Training Targets					Not Applicable
Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
Missionary Sisters of Our Lady of the Angels	Truth Conquers	1927	Chinese & English	School Bus	About 2509 Sq. M
Feeder Secondary School			Past Students' Association / Alumni Association	Parent-Teacher Association (PTA)	
St. Clare's Girls' School					
			Yes		Yes
4Rs Mental Health Charter	-	Whole School Health Programme		-	

2025/2026 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for non-standard items	Other Charges / Fees
\$51,000 (in 10 instalments)	-	\$90	-	Activity Fees

School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
18	1	1	1	Chapel
Special Room(s)				Facility(ies) for Supporting Students with Special Educational Needs
Music room, Religious room, Counselling room, Conference room and Medical room.				Accessible lift.

Teaching Staff Information (including School Head) in the 2024/2025 school year

Number of teaching posts in the approved establishment			-	Total number of teachers in the school		31
Qualifications and professional training (%)				Years of Experience (%)		
Had Received Teacher Training	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
90%	100%	25%	-	45%	25%	30%

Class Structure

				P1	P2	P3	P4	P5	P6	Total
2024/2025 school year				No. of classes	3	3	3	3	3	18
2025/2026 school year				No. of classes	3	3	3	3	3	18
Mode of teaching at different levels		We aim to foster Clarians' qualities in line with the Four Cardinal Virtues (Prudence, Justice, Fortitude and Temperance). Our school offers a language-rich learning environment for children. Core subjects are taught in English and we offer Chinese, Putonghua and French lessons.								
Remarks		To cater for learners' diversity, the school organizes various activities for students to enhance their learning and showcase their different talents, like Chinese Cultural Festival, English International Day, Challenge Days & Maths in Wonderland. Reading is promoted through book sharing and various reading schemes.								

Performance Assessment

Number of test(s) per year (P1 only)		2	Number of exam(s) per year (P1 only)		2	Replace tests and examinations with diversified assessments in the first term of P1	No
Number of test(s) per year (P2 to P6 only)		2	Number of exam(s) per year (P2 to P6 only)		2		
Formulate appropriate school-based assessment and assignment policies, inform parents of related arrangements, and collect views from teachers, students and parents regularly (at least once per school year) for ongoing review and optimisation of the school assessment and assignment policies							No
Upload the school-based assessment policy onto the school webpage for information of the public and stakeholders							No
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Diversified Assessment for Learning	Summative assessment and Formative assessment are used for assessing students' learning progress. Summative assessment includes examinations held during each academic year; formative assessment includes tests, classroom observation, student's work and project learning.						
Avoid arranging tests or examinations immediately after long holidays in order to let students take more rest during the holidays							Yes
Arrange the timetable flexibly according to the school context, with a tutorial session provided in the afternoon as far as possible for students to finish some of their homework under teachers' guidance							Yes
Streaming arrangement	Mixed ability classes.						

School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	9	35 mins	7:50 AM	3:10 PM	12:15 PM - 1:05 PM
Lunch arrangement	Healthy school life		Remarks		
Provided by designated supplier and arranged by parents.	Students are encouraged to have a balanced diet and healthy lifestyle. Through promotion of Fitness Friday, Fruit Day, Green School and yearly Inter-class Cleanliness Competition, students' healthy lifestyle can be enhanced and ensured.		-		

Life-wide Learning

Pioneers of Christ, CYC, Brownies, Choir, Art, French Classics, English for Fun, STEM Genius, Board Games & French.
Interest class: Chinese Dance, Rope Skipping team, Swimming team, Athletic team, Mini-tennis team, Drawing Club, Ensemble, Calligraphy, Musical Instruments and Hand Chimes.

School Mission

Our School aims to provide quality education. We are committed to developing all Clarians into mature and responsible persons possessing the four Cardinal Virtues-Prudence, Justice, Fortitude and Temperance. The school, mindful of the values of its foundation, endeavors to cultivate respect for the spiritual and moral beliefs of the Christian tradition.

School Characteristics

School Management

School Management Organisation:
The School Management Committee leads the School. The Principal manages the School with the assistance of her deputies and heads / coordinators of various departments responsible for school policy, curriculum development, discipline and guidance, moral and civic education, ECA, connection with parents, etc. An appraisal system for staff is set up to improve the quality of management and the standard of teachers' professionalism.

Incorporated Management Committee / School Management Committee / Management Committee:
Our School Management Committee includes: The School Supervisor, the School Principal, Sisters of School Sponsoring Body (MND), Alumni and Independent Manager.

School Green Policy:
Through active participation in different environmental protection activities, e.g. Rescuer of Food, Save Water Campaign, Earth Hour Campaign, Collection of Recycling Paper, students' environmental protection awareness can be enhanced.

School's Major Concerns:
1. To nurture students to be proud to be positive;
2. To develop students to be reflective learners.

Learning and Teaching Plan

Learning & Teaching Strategies:
To enhance students' learning motivation and interest, a variety of learning activities are tailor-made to suit their needs, for instance, role-plays, group discussions, experiments and other activities. We accommodate students' diverse learning styles through various activities, like overseas study tour, visits, seminars, learning camps, inter-school competitions, services etc. These learning activities provide students with authentic situations to construct knowledge by themselves and help develop students' problem-solving abilities and life skills.

Development of Major Renewed Emphases of the Primary Education Curriculum:
Our school participates in the Wealth by Virtue, The Financially Literate Schools Programme which is launched by the IFEC and the Centre for University & School Partnership of the Chinese University of Hong Kong (CUHK). This programme develops School-based financial management and moral education in aspects such as: curriculum development" and "environmental arrangement", so as to enhance and consolidate students' financial literacy and moral character.

Development of Generic Skills:
Generic skills are the key elements to help students learn how to learn. Students have the opportunities to develop their own generic skills through different learning and teaching materials. This kind of life-wide learning situation helps students to achieve the aims of whole-person development and enables them to develop the capacities and capabilities of life-long learning.

Cultivation of Proper Values, Attitudes and Behaviours:
To nurture students to be proud to be a part of SCPS (Simple, Caring, Positive, Self-confident).

Student Support

Whole School Approach to Catering for Learner Diversity:
To nurture and foster students' whole-person development, whole-school approach is adopted. To provide support for students with different abilities, we have tutorial classes and enhancement classes for students. Our school provides a harmonious environment for their moral, social and spiritual growth where their needs are responded to with care and respect.

Whole School Approach to Integrated Education:
Assessment accommodation, remedial learning groups.

Curriculum Tailoring and Adaptation:
Core subjects are taught in English. Students are required to study Putonghua and French.

Home-School Co-operation and School Ethos

Home-School Co-operation:
Parents' support to school is of paramount importance. In order to have a better understanding among parents, teachers and school, the Parent-Teacher Association was established in 2005. It has organized various activities so as to uphold the collaboration and co-operation among different stakeholders.

School Ethos:
We believe in education for the whole person development with emphasis on the cultivation of the Four Cardinal Virtues (Prudence, Justice, Fortitude and Temperance). We are also committed to enhance students' awareness of humility, self-discipline, self-respect, care and respect for others.

Future Development

School Development Plan:
Teachers' professionalism is enhanced through regular seminars and refreshment courses. Staff Development Days are held to strengthen teachers' teaching skills as well as to uphold their enthusiasm in teaching. Students' moral development will continue to be our major concern. Different activities, like assembly praying, sharing sessions and pilgrimages are held to help students become loving, caring, responsible and life-long learners.

Teacher Professional Training & Development:
Peer lesson observations help to enhance the qualities of teaching and learning. We emphasize teachers' continuing professional development, active participation in workshops and seminars.

Others

Sister Eugenia Tse Scholarship
St. Clare's School--Parent-Teacher Association Scholarship
Sister Lorraine Scholarship